

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

Board of Directors
Quality Committee
Minutes

November 13, 2019 and 12:00pm
Boardroom (Fall River Mills)

Attachment A
DRAFT

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 **CALL MEETING TO ORDER:** Board Chair Laura Beyer called the meeting to order at 12:05 on the above date.

BOARD MEMBERS PRESENT:

Laura Beyer, Secretary
Jeanne Utterback, Director

ABSENT:

OTHERS PRESENT:

STAFF PRESENT:

Louis Ward, CEO
Jack Hathaway, DOQ
Theresa Overton, DON, Acute
Dawn Jacobson, Infection Preventionist
JD Phipps, Dir. of ED & Ancillary Services
Barbara Spalding, Volunteer Services
Pam Sweet, Board Clerk

2 **CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**
None

3 **APPROVAL OF MINUTES**

3.1 A motion/second carried; committee members accepted the minutes of October 16, 2019 Utterback/
Beyer **Approved
All**

4 **DEPARTMENT REPORTS**

4.1 **Volunteer Services:** Submitted written report.

- Working to complete paper work on all volunteers. Some have been with us so long, we never got paperwork

4.2 **Emergency Department:** Submitted written report.

- Auditing Vitals within 60 minutes of discharge and Vitals every 2 hours. The most current month graphed was preliminary data. The actual vitals numbers are better than the chart shows
- It was set up with the state that we would be 100% compliant. We are going to look at the data to see what an acceptable margin of error is and reset our goal. It is unknown what other facilities do.

4.3 **Hospice:** Submitted written report.

4.4 **Outpatient Services:** Submitted written report.

- Transportation has always been an issue especially for Partnership/MediCal patients. We tried to hire a driver ourselves, but got no applicants

4.5 **Respiratory:** No Report. Reschedule for December

4.6 **Med-Surg/Swing:** Submitted written report.

- Auditing Vitals within 60 minutes of discharge and Vitals every 2 hours. Appears to be people driven. We are currently coaching individuals.
- SBAR is a reporting template when reporting on a patient's status to a physician, or anyone who needs to know

- Working on recruitment. Other facilities have opened up to hiring new graduates, so we are not getting as many of them the way we used to. We are using more travelers and registry than we wish.

4.7 **Med Staff:** Submitted written report. No questions or comments

5 **QUARTERLY REPORTS**

5.1 **Safety:** Submitted written report. No questions or comments.

5.2 **CMS Core Measures:**

- We are #8 in the state compared to other CAH hospitals. Improved from last year, but we expect to climb into the top 5 group
- Going through resubmission for core measures at the end of this month

5.3 **5-Star Rating Monitoring:**

- Staffing rating change is showing improvement
- Health Inspection rating will improve over the next year

5.4 **Employee Health:**

- No trending data is available
 - This quarter, we had GI issues with staff
 - Still having trouble getting the monthly illness reports
 - Only have 16 staff who have not gotten a flu shot
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6 **STANDING MONTHLY REPORTS**

6.1 **Quality/Performance Improvement:**

- Transitioning to LEAN as a management tool

6.2 **PRIME:**

- 6/2020 – the PRIME funding ends. 1/1/21 the current iteration of PRIME ends and we will have to find another project to report on

6.3 **SNF Events/Survey:** No Report

6.4 **Infection Control:**

- Actively working on getting the NHIS reporting caught up
 - Seeing CDIFF from the community several times per month
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7 **ADMINISTRATIVE REPORT:**

- Building Project: crews are working on finishes and PG&E is setting up power. Expect to have temporary power next week
 - Pharmacy: all the numbers are positive. Still can't accept regular MediCal
 - District Hospital Leadership group meets tomorrow. Louis sits on the executive committee
 - Statewide drill is coming up. Scenario is a flooding incident
 - Employee Christmas party is December 13
 - Employee of the year voting is underway
 - Hospitalist: have a number of NP and 1 PA who we are considering. Will be supervised by the ER physician
 - Burney Clinic: Happy to have already received 3 notices of intent to bid. Hope to have 5 or 6 bids to choose from
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8 **OTHER INFORMATION/ANNOUNCEMENTS:** None

9 **ADJOURNMENT:** 1:39pm - Next Regular Meeting – December 11, 2019 (Fall River Mills)
