

Chief Executive Officer
Ryan Harris



Board of Directors
Jeanne Utterback, President
Abe Hathaway, Vice President
Tami Humphry, Treasurer
Lester Cufau, Secretary
James Ferguson, Director

Governance Committee

Meeting Agenda

September 28, 2026 @ 2:00 pm
Mayers Memorial Healthcare District
Fall River Board Room @ MMHD Hall
43579 HWY 299E
Fall River Mills, CA 96028

Mission Statement

Leading rural healthcare for a lifetime of wellbeing.

Attendees

Abe Hathaway, Committee Chair, Board Member
Jeanne Utterback, Board Member
Ryan Harris, CEO
Lisa Neal, Board Clerk

In observance of the Americans with Disabilities Act, please notify us at 530-336-5511, Ext 1130, at least 48 hours in advance of the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations. The District will make every attempt to accommodate your request.

				Approx. Time Allotted
1	CALL MEETING TO ORDER			
	This meeting will be conducted in accordance with Robert's Rules of Order and the Bylaws of Mayers Memorial Healthcare District.			
2	CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS			
	Persons wishing to address the Board are requested to fill out a "Request Form" prior to the beginning of the meeting (forms are available from the Clerk of the Board (M-W), 43563 Highway 299 East, Fall River Mills, or in the Board Room). If you have documents to present to the Board of Directors for review, please provide a minimum of 9 copies. When the President announces the public comment period, requestors will be called upon one at a time. Please stand and give your name and comments. Each speaker is allocated five minutes to speak. Comments should be limited to matters within the jurisdiction of the Board. Pursuant to the Brown Act (Govt. Code section 54950 et seq.), action or Board discussion cannot be taken on open time matters other than to receive the comments and, if deemed necessary, to refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.			
3	APPROVAL OF MINUTES			
	3.1 Governance Committee Minutes – May 11, 2026	Attachment A	Action Item	2 min.
4	GOVERNANCE COMMITTEE			
	4.1 Officer and Committee Nominations		Discussion / Action Item	10 min.
	4.2 CEO 2026 Evaluation Process Review		Discussion / Action Item	10 min.
	4.3 2027 Schedules		Discussion / Action Item	5 min.
	• Board & Committees Reporting Schedule	Attachment B		
	• Board Meeting Calendar	Attachment C		
	4.4 Organizational Analysis		Discussion / Action Item	5 min.
4	OTHER INFORMATION/ANNOUNCEMENTS			Information 5 min.
5	ADJOURNMENT: Next Governance Meeting is January 25, 2027			

Posted 09.24.26

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills, CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.



Board of Directors
Governance Meeting Minutes
May 11, 2026 @ 2:00 PM
Mayers Memorial Healthcare District
Fall River Boardroom
43579 Hwy 299E
Fall River Mills, CA 96028

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations, and action taken.

- 1 CALL MEETING TO ORDER:** Abe Hathaway called the Strategic Planning meeting to order at 2:05 p.m. in accordance with Robert's Rules of Order, which govern the conduct of the meeting.

BOARD MEMBERS PRESENT:

Abe Hathaway, Chair, Board Vice President
Jeanne Utterback, Board President

STAFF PRESENT:

Ryan Harris, CEO
Jessica DeCoito, COO
Lisa Neal, Board Clerk

ABSENT:

- 2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE.**

3 GOVERNANCE COMMITTEE

3.1 Purpose, Objectives, and Scope of Responsibilities.

- Develop and maintain current board member job descriptions and clearly defined responsibilities.
- Support ongoing board education and professional development.
- Develop a list of relevant conferences, books, and other resources to support board learning.
- Facilitate full-board discussion regarding opportunities for continuing education, including conference travel, book studies, and other learning avenues.
- Provide board resources through the Board Portal, including links to the American Hospital Association (AHA) and Association of Community Health Districts (ACHD) websites.
- Meet three times annually to review priorities, resources, and educational opportunities.

3.2 CEO Evaluation

- Evaluation to be built in Paycom using a 1–5 rating scale and reviewed by the Governance Committee.
- Evaluation score will not be tied to the CEO's bonus.
- Section 1: 20% weighted confirmation, answered Yes/No.
- Sections 2–5: Rated on a 1–5 scale, with weighted scoring and a comment field for each section.
- Board to complete the CEO evaluation in July.
- Review the evaluation process at the September meeting.

Discussion/
Action Item **Utterback/
Hathaway**

A motion to move the CEO Evaluation Process Review to the Board for full approval at the May 2027 regular board meeting was made, seconded, and carried.

4 OTHER INFORMATION/ANNOUNCEMENTS

- Discuss officer nominations at the September meeting.

- 5 ADJOURNMENT:** The committee chair declared the meeting adjourned at 2:47 p.m.
Next Meeting is September 28, 2026.

2027 BOARD AND COMMITTEES REPORTING SCHEDULE

January 27	February 24	March 31	April 28
Safety Q Annual Audit Summary Bylaws Review (Even Year) Information Technology Facilities & Engineering Infection Control	Hospice Q BOD Q Finance Review Clinical Education Quality & Risk Management	401K Annual Report Business Office Rural Health Clinic (incl Telemedicine) Purchasing	Safety Q Lab Radiology FNS – Burney & Fall River
May 26	June 30	July 28	August 25
Hospice Q BOD Q Finance Review CEO Evaluation Process Review Acute Emergency Department Outpatient Medical	Budget Adoption Environmental Services Ambulance Patient Access	Safety Q Hazard Vulnerability Assessment CEO Evaluation Surgery Health Information Management	Hospice Q BOD Q Finance Review BOD Assessment Process SNF Activities
September 29	October 27	November	December 8
Pharmacy Retail Pharmacy Cardiac Rehab/PT Governance Committee Bylaws Review (For Even Year) Officers and Committee Nominations Board Calendar Board Reporting Schedule	Safety Q Organizational Analysis Respiratory Therapy Staff Housing	NO Regular BOD Meeting	Hospice Q BOD Q Finance Review Officers & Committees Board Calendar Board & Committees Reporting Schedule

** Risk as needed ** **Subject to Change**

DRAFT

January			
25	Mon	1 pm	Strategic Planning Committee (Fall River)
25	Mon	2 pm	Governance Committee (Fall River)
27	Wed	9:30 am	Quality Committee (Burney)
27	Wed	11 am	Finance Committee (Burney)
27	Wed	1 pm	Board Meeting (Burney)
Education/Conferences/Events			
Jan 23, MHF Denim & Diamonds Gala, Ingram Hall			

February			
24	Wed	9:30 am	Quality Committee (Fall River)
24	Wed	11 am	Finance Committee (Fall River)
24	Wed	1 pm	Board Meeting (Fall River)
Education/Conferences/Events			
Jan 31-Feb 3, AHA Rural Healthcare Leadership Conference Orlando, FL			

March			
29	Mon	1 pm	Strategic Planning Committee (Fall River)
31	Wed	9:30 am	Quality Committee (Burney)
31	Wed	11 am	Finance Committee (Burney)
31	Wed	1 pm	Board Meeting (Burney)
Education/Conferences/Events			

April			
28	Wed	9:30 am	Quality Committee (Fall River)
28	Wed	11 am	Finance Committee (Fall River)
28	Wed	1 pm	Board Meeting (Fall River)
Education/Conferences/Events			

May			
24	Mon	1 pm	Strategic Planning Committee (Fall River)
24	Mon	2 pm	Governance Committee (Fall River)
26	Wed	9:30 am	Quality Committee (Burney)
26	Wed	11 am	Finance Committee (Burney)
26	Wed	1 pm	Board Meeting (Burney)
Education/Conferences/Events			

June			
30	Wed	9:30 am	Quality Committee (Fall River)
30	Wed	11 am	Finance Committee (Fall River)
30	Wed	1 pm	Board Meeting (Fall River)
Education/Conferences/Events			
TBD - MHF Health & Wellness Fair, Fairgrounds			

July			
26	Mon	1 pm	Strategic Planning Committee (Fall River)
28	Wed	9:30 am	Quality Committee (Burney)
28	Wed	11 am	Finance Committee (Burney)
28	Wed	1 pm	Board Meeting (Burney)
Education/Conferences/Events			

August			
25	Wed	9:30 am	Quality Committee (Fall River)
25	Wed	11 am	Finance Committee (Fall River)
25	Wed	1 pm	Board Meeting (Fall River)
Education/Conferences/Events			
TBD - MHF Annual Golf Tournament			

September			
27	Mon	1 pm	Strategic Planning Committee (Fall River)
27	Mon	2 pm	Governance Committee (Fall River)
29	Wed	9:30 am	Quality Committee (Burney)
29	Wed	11 am	Finance Committee (Burney)
29	Wed	1 pm	Board Meeting (Burney)
Education/Conferences/Events			
TBD - TCCN Intermountain Brewfest, Fairgrounds			

October			
27	Wed	9:30 am	Quality Committee (Fall River)
27	Wed	11 am	Finance Committee (Fall River)
27	Wed	1 pm	Board Meeting (Fall River)
Education/Conferences/Events			
TBD 75th ACHD Annual Meeting			

November			
No Scheduled Meetings			
Education/Conferences/Events			
North State Giving Tuesday			

December			
6	Mon	1 pm	Strategic Planning Committee (Fall River)
8	Wed	9:30 am	Quality Meeting (Burney)
8	Wed	11 am	Finance Committee (Burney)
8	Wed	1pm	Board Meeting (Burney)
Education/Conferences/Events			
TBD - MMHD Employee Holiday Party			