

Chief Executive Officer
Ryan Harris



Board of Directors
Jeanne Utterback, President
Abe Hathaway, Vice President
Tami Humphry, Treasurer
Lester Cufaude, Secretary
James Ferguson, Director

Board of Directors
Regular Meeting Minutes
August 26, 2026 @ 1:00 PM
Mayers Memorial Healthcare District
Burney Boardroom
20647 Commerce Way
Burney, CA 96013

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations, and action taken.

- 1 CALL MEETING TO ORDER:** Jeanne Utterback called the regular Board of Directors meeting to order at 1:00 p.m. on August 26, 2026, in accordance with Robert's Rules of Order and the Bylaws of Mayers Memorial Healthcare District, which govern the conduct of the meeting.

BOARD MEMBERS PRESENT:

Jeanne Utterback, President
Abe Hathaway, Vice President
Tami Humphry, Treasurer
Lester Cufaude, Secretary

ABSENT:

Jim Ferguson, Director

STAFF PRESENT:

Ryan Harris, CEO
Jessica DeCoito, COO
Theresa Overton, CNO
Travis Lakey, CFO
Keith Earnest, CCO
Libby Mee, CPO
Alfred Kokwaro, CMO
Megan Holte, Director of Quality
Lisa Neal, Board Clerk

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- 2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS:** No public comments.

- 3 APPROVAL OF MINUTES**

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| 3.1 | A motion to accept the Regular Board Meeting minutes of July 29, 2026, as presented, was moved, seconded, and carried. | Cufaude/
Hathaway | Approved
by All |
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- 4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS**

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| 4.1 | Resolution 2026-18 July Employee of the Month: DeAn Carter – For more than 40 years, DeAn has faithfully served Mayers Memorial in many roles, including phlebotomist, Emergency Department Technician, and EMT on our ambulance. Throughout her career, she has consistently demonstrated the I RESPECT values through her compassion, integrity, reliability, and unwavering commitment to serving others. If there is one quality that defines DeAn, it is her profound compassion. Quiet by nature, DeAn prefers to work behind the scenes, never seeking recognition for the countless ways she makes Mayers and our community better. Whether leading the recent backpack campaign, supporting our annual Breast Cancer Awareness event, decorating the hospital for the holidays, or simply stepping in wherever she is needed, DeAn reminds us that the smallest acts of kindness often have the greatest impact. These may seem like small gestures, but together they create a culture of compassion, belonging, and community that is felt by our patients, visitors, and staff alike. DeAn's experience, selfless dedication, and genuine love for this community make her an | Cufaude /
Hathaway | Approved
by All |
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invaluable member of the Mayers family. She represents the very best of our organization, and I can think of no one more deserving of this recognition.

DeAn has dedicated decades to caring for the people of our community and has served in many different departments at Mayers Memorial Hospital. Wherever she is needed, she steps in with compassion, professionalism, and a genuine desire to help others. What truly makes Dean exceptional is her selfless heart. She is constantly doing thoughtful things for patients, coworkers, and members of our community without ever asking for recognition. She quietly plans acts of kindness, gives generously of herself, and would literally give the shirt off her back to someone in need. She doesn't do these things for praise—she does them because that's simply who she is. DeAn is deeply respected by her coworkers and loved by the community she has faithfully served for so many years. Her kindness, humility, and unwavering commitment embody the very best of Mayers Memorial Hospital. She is truly deserving of this recognition. DeAn is one of the most proactive and helpful team members I've had the pleasure of working with. Any time she sees something needs doing she's on it in a flash. Any time she notices someone needing help she jumps right in. She has done some of the best wound care cleaning for our emergency room patient's and really takes her time to make sure the job is done right. She is an excellent assist during suture repairs and splinting's as well. I appreciate her unwavering support, and all of her hard work contributes to excellent patient care.

A motion to accept the July Employee of the Month was moved, seconded, and carried.

4.2 Skilled Nursing Facility – written report submitted by Sharon Lyons, SNF Director of Nursing.

4.3 Activities – written report submitted by Sondra Camacho, Activities Manager.

4.4 Hospice Quarterly Report – written report submitted by Keith Earnest, Chief Clinical Officer.

5 BOARD COMMITTEES

5.1 Finance Committee

5.1.1 Meeting Report: Chair Humphry. Cash on Hand is 311 days. The June and July financials were reviewed and deferred to the September Regular Board Meeting for action. Construction projects remain on budget for MMHD Hall, Burney Annex Office Building (former Hatcher's Office), FR RHC, and the Hospice/Business Office.

5.1.2 Board Quarterly Finance Review

A motion was made to accept the Quarterly Finance Review, as presented, and was moved, seconded, and carried.

**Humphry /
Hathaway**

**Approved
by All**

5.2 Quality Committee

5.2.1 Meeting Report: Chair Cufau. During the morning meeting, fall-related deficiencies were discussed, with most occurring in Memory Care residents' rooms. A scheduled State Board of Pharmacy Hospital Pharmacy survey was completed, and a Plan of Correction (POC) has been submitted addressing the nine findings. Megan and Euan are registered for 40 hours of Cerner DA2 training. Megan is exploring a change in the incident reporting vendor to streamline the reporting process and make it more user-friendly for staff. The Quality Committee recommended establishing an MMHD baseline of 3%, which the Director of Quality will incorporate beginning with next month's reporting.

5.3 Strategic Planning Committee

5.3.1 Committee Meeting Report: Chair Hathaway
No meeting in August

5.4 Governance Committee

5.4.1 Committee Meeting Report: Chair Hathaway
No meeting in August

6 NEW BUSINESS

6.1	Resolution 2026-19 Authorizing Application for Rural Health Clinic License	Cufauade / Hathaway	Approved by All
6.2	Resolution 2026-20 Authorizing Application for and Receipt of CalRHT Grant	Hathaway / Cufauade	Approved by All

7 ADMINISTRATIVE REPORTS

7.1	Chief Reports: Written reports provided. Questions pertaining to the written and verbal reports of any new items.		
7.1.1	Chief Operations Officer: Written report submitted by Jessica DeCoito. A verbal update was provided. The Office of Health Care Affordability (OHCA) unanimously voted to approve levying financial penalties with spending growth caps; formal rulemaking on the enforcement process is expected in the coming months. PG&E began boring work in the hospital parking lot as part of the gas line relocation project. AB 2575, a proposed AI-related bill in health care services, continues to be considered in the legislature, and MMHD remains opposed to it. Master Planning efforts also continue		
7.1.2	Chief Financial Officer: Written report submitted by Travis Lakey. A verbal update was provided. Travis has a call scheduled with the Director of HCAI and OCHA to discuss the detrimental effects of levying financial penalties, which OCHA voted to approve at its August board meeting.		
7.1.3	Chief People Officer: Written report submitted by Libby Mee. A verbal update was provided. Libby and Marissa Martin participated in an interview with the Shasta County Office of Education and Mayers regarding potential funding for rural healthcare childcare services. The next step is to distribute a Needs Assessment survey to MMHD staff to help identify childcare needs. It was also noted that our 9% attrition rate remains well below industry standards.		
7.1.4	Chief Clinical Officer: Written report submitted by Keith Earnest.		
7.1.5	Chief Nursing Officer: Written report submitted by Theresa Overton.		
7.1.6	Chief Executive Officer: Written report submitted by Ryan Harris.		

8 OTHER INFORMATION/ANNOUNCEMENTS:

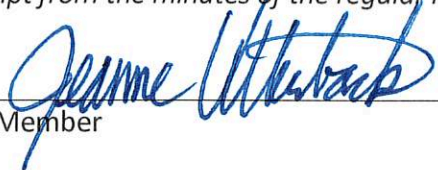
8.1	Board Member Messaging: • Employee of the Month – DeAn Carter • TCCN events • Shout Out about Hospice • Thank you to the volunteers and participants at the Aug 6th MHF Golf Tournament • Welcome Dr. Al Kokwaro, Chief Medical Officer • Fair Activities - MMHD fair booth and first aid station		
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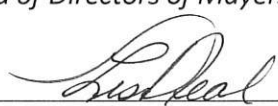
9 MOVE INTO CLOSED SESSION AT 2:50 P.M.**10 CLOSED SESSION**

10.1	Update on Existing Litigation (Gov. Code § 54956.9) • Two Cases ▪ Case name withheld pursuant to Government Code § 54956.9 ▪ Case name withheld pursuant to Government Code § 54956.9		
10.2	Update on Real Estate (Gov. Code § 54956.8) • Property: APN 028-340-048-000		

11	RECONVENE OPEN SESSION: Moved into Open Session at 3:45 p.m. A motion to reconvene Open Session was made, seconded, and carried. No action was taken in Closed Session.	Cufauade / Hathaway	Approved by All
12	ADJOURNMENT: A motion to adjourn at 3:45 p.m. was moved, seconded, and carried. Next meeting is September 30, 2026.	Cufauade / Hathaway	Approved by All

I, Jeanne Utterback, Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Healthcare District


Board Member


Board Clerk