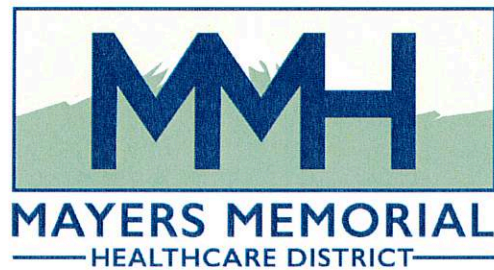


Chief Executive Officer
Ryan Harris



Board of Directors
Jeanne Utterback, President
Abe Hathaway, Vice President
Tami Humphry, Treasurer
Lester Cufaude, Secretary
James Ferguson, Director

Board of Directors
Regular Meeting Minutes
July 29, 2026 @ 1:00 PM
Fall River Boardroom at MMHD Hall
43579 Highway 299 East
Fall River Mills, CA 96028

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations, and action taken.

- 1 **CALL MEETING TO ORDER:** Jeanne Utterback called the regular Board of Directors meeting to order at 1:00 p.m. on July 29, 2026, in accordance with Robert's Rules of Order and the Bylaws of Mayers Memorial Healthcare District, which govern the conduct of the meeting.

BOARD MEMBERS PRESENT:

Jeanne Utterback, President
Abe Hathaway, Vice President
Lester Cufaude, Secretary
Jim Ferguson, Director

ABSENT:

Tami Humphry, Treasurer

STAFF PRESENT:

Ryan Harris, CEO
Theresa Overton, CNO
Travis Lakey, CFO
Keith Earnest, CCO
Libby Mee, CPO
Lisa Neal, Board Clerk

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- 2 **CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS:** No public comments.

- 3 **APPROVAL OF MINUTES**

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| 3.1 | A motion to accept the Regular Board Meeting minutes of June 24, 2026, as corrected, was made, seconded, and carried. | Cufaude/
Ferguson | Approved
by All |
|-----|---|------------------------------|----------------------------|

- 4 **DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS**

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|-----|--|-------------------------------|----------------------------|
| 4.1 | Resolution 2026-17 June Employee of the Month: Cathy Drenon - It is difficult to pick just one in the I RESPECT model. Cathy Drenon consistently embodies the values of Mayers Memorial Healthcare District through her reliability, compassion, and commitment to excellence. She is always willing to cover open shifts or come in when a coworker is ill, ensuring our patients never feel the impact of short staffing. Cathy thinks outside the box to achieve the best possible patient outcomes and approaches every situation with kindness, fairness, and professionalism. She is a collaborative team player who is always willing to help, support her coworkers, and work across disciplines to provide exceptional patient care. Her dedication, compassionate nature, and unwavering commitment to our patients and team make Cathy truly deserving of Employee of the Month.

A motion to accept the June Employee of the Month was moved, seconded, and carried. | Ferguson /
Cufaude | Approved
by All |
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- | | | | |
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| 4.2 | HLI Certificates Presentation – CEO Ryan Harris thanked the managers for their participation in the program. Executive Leaders presented the program to staff within their respective divisions, and the Board recognized and expressed its appreciation for their dedication to Mayers. Executives, Directors, and most of the management team have completed the program, with new managers expected to participate in future HLI cohorts. | | |
|-----|--|--|--|

- 4.3 Outpatient Surgery – written report submitted by Leanne Melang, Outpatient Surgery Manager. Some future considerations include replacing the colonoscopy equipment by the end of the year and discussing bringing in another surgeon for endoscopies, as the current surgeon is considering retirement.

- 4.4 Patient Access – written report submitted by Amy Parker, Patient Access Manager.

- 4.5 Health Information Management – written report submitted by Lori Gibbons, Health Information Management Manager. Danielle Olson, Director of Revenue Cycle, was available to address questions.

5 BOARD COMMITTEES

5.1 Finance Committee

- 5.1.1 Meeting Report: Sub-Chair Hathaway. Cash on Hand is approximately 320 days, and the finalized numbers will be available in next month's year-end reports.

5.2 Quality Committee

- 5.2.1 Meeting Report: Chair Cufau. During this morning's meeting, the Board requested modifications to the graphs for Abuse (staff-to-patient and patient-to-patient) and Falls (with and without staff involvement). Press Ganey scores have declined slightly, with no significant concerns identified; Director of Quality Megan Holte is reviewing and streamlining procedures. Quality Environment of Care (EOC) rounding has begun, with collaboration across Facilities, Infection Prevention, and Nursing. From a risk management perspective, efforts are underway to streamline RL6 reporting and ensure data is accurately categorized within the appropriate Inpatient and ED buckets.

5.3 Strategic Planning Committee

- 5.3.1 Committee Meeting Report: Sub-Chair Utterback provided a report for the July 20, 2026, meeting. Update shared on Master Planning, Deferred Maintenance, and Construction Projects, with continued refinement of the Master Plan and cost estimates, evaluation of HVAC, generator, battery backup, and ongoing coordination with HCAI, architects, and engineers. Current construction projects are progressing, including work at MMHD Hall, the Burney Annex, and FR Clinic, while ancillary projects face potential delays related to fire/smoke dampers and field conditions. Strategic priorities remain focused on quality, people, growth, communication, and financial performance, including continued progress on the Service Excellence Initiative, recruitment and development of Visiting Nursing and Echo services, exploration of a Burney Retail Pharmacy and potential collaboration with Shasta Regional Medical Center, and implementation of the new chargemaster contract and upcoming audit. The Board was also informed of an opportunity to apply for California Rural Health Transformation grant funding and the CEO's upcoming participation in a Renown CEO Retreat.

5.4 Governance Committee

- 5.4.1 Committee Meeting Report: Chair Hathaway
No meeting in July

6 NEW BUSINESS

- 6.1 Sierra Health Network. CEO Ryan Harris provided an overview of the Sierra Health Network collaboration following discussions with SHC leadership. MMHD would be the second organization from the Northern California Regional CEO group to join. Participation would provide opportunities for joint vendor and contract negotiations, including potential use of the group for Hub & Spoke initiatives. The District would have the ability to opt in or out of individual initiatives. The proposed membership includes a one-time \$50,000 fee, an ongoing \$5,000 quarterly fee, and participation-based costs, with fees expected to decrease as the collaboration expands. The Network's board has expressed interest in Mayers joining and has discussed opportunities for collaboration.

A motion to submit an application to join the Shasta Health Collaboration as a member was moved, seconded, and carried.

**Ferguson /
Cufau** **Approved
by All**

7 ADMINISTRATIVE REPORTS

- 7.1 **Chief Reports: Written reports provided. Questions pertaining to the written and verbal reports of any new items.**

- 7.1.1 Chief Operations Officer: Written report submitted by Jessica DeCoito. A verbal update was provided on upcoming change orders, including concrete sidewalk, wall modifications, and gas line work pending PG&E. The PIN 74 and Daycare projects are progressing, and the fire damper work is underway. At MMHD Hall, mini-splits have been installed, and acoustic tiles and fans have been ordered for installation, along with a change order for window installation. The new Burney Annex office space is progressing well, with networking equipment on order; it will support care coordination, medical referrals, the Director of Clinical Services, and two hot desks. Planning continues for the permanent location of the mobile MRI trailer. New HCAI seismic standard options are being reviewed. Legislative activities are currently in recess, with work continuing behind the scenes. The Board also discussed the potential addition of solar systems to recently purchased District buildings and future property acquisitions.
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- 7.1.2 Chief Financial Officer: Written report submitted by Travis Lakey.
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- 7.1.3 Chief People Officer: Written report submitted by Libby Mee.
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- 7.1.4 Chief Clinical Officer: Written report submitted by Keith Earnest. A verbal update was provided, and the Board recognized Imaging/Radiology Manager Harold Swartz and his team for their ongoing efforts to advance the success of Imaging/Radiology services and the mobile MRI program. The CT scanner was brought back online on Saturday and is currently functioning. The scanner has an expected useful life of approximately 10 years and is currently seven years old.
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- 7.1.5 Chief Nursing Officer: Written report submitted by Theresa Overton. A verbal update provided that an MDS Coordinator was hired and she started this week.
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- 7.1.6 Chief Executive Officer: Written report submitted by Ryan Harris for Public Relations, and an Administration update provided (see Exhibit A attached). In negotiations with Heritage to increase our Mobile MRI days from every other week to 2 days every week. A review of Burney Clinic provider capacity and productivity was completed, with the decision made not to add a provider at this time. Provider needs will be re-evaluated quarterly, and consideration will be given to adding a provider once the average productivity reaches 12 patients per provider. We have worked with the state and confirmed that all of the CNAs' licenses are valid and not at risk during the time the program was revoked, which was unknown to us. Ryan will be adding Executive Discharge Rounding for implementation with the executive leadership team.
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8 OTHER INFORMATION/ANNOUNCEMENTS:

- 8.1 Board Member Messaging:
- Employee of the Month – Cathy Drenon
 - Golf Tournament Aug 7
 - TCCN events
 - Recognition of Managers Who Completed HLI
 - 4-Star Clinic Rating
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9 MOVE INTO CLOSED SESSION. 3:10 PM

- 9.1 Hearing (Health and Safety Code §32155) – Medical Staff Credentials
MEDICAL STAFF APPOINTMENT
1. Kokwaro, Alfred Harold, MD
-
- 9.2 Update on Existing Litigation (Gov. Code § 54956.9)
- Two Cases
 - Case name withheld pursuant to Government Code § 54956.9
 - Case name withheld pursuant to Government Code § 54956.9
-
- 9.3 Personnel (Gov. Code §54956.8)
- CEO Evaluation
-
- 9.4 Update on Real Estate (Gov. Code §54956.8)
- Property: 37443 Enterprise Dr, Burney, CA 96013
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- 10 RECONVENE OPEN SESSION:** Moved into Open Session at 5:13 pm.
 A motion to accept the medical staff credential was moved, seconded, and carried.

Hathaway /
Ferguson

Approved
by All

11 **ADJOURNMENT:** A motion to adjourn at 5:14 pm was moved, seconded, and carried.
Next meeting is August 26, 2026.

Cufaude /
Ferguson

Approved
by All

I, Jeanne Utterback, Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Healthcare District

Jeanne Utterback
Board Member

Paul Deal
Board Clerk