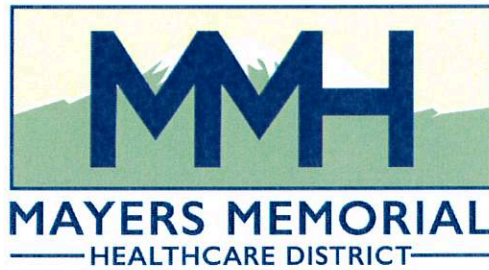


Chief Executive Officer  
Ryan Harris



Board of Directors  
Jeanne Utterback, President  
Abe Hathaway, Vice President  
Tami Humphry, Treasurer  
Lester Cufaude, Secretary  
James Ferguson, Director

Board of Directors  
**Regular Meeting Minutes**  
March 25, 2026 @ 1:00 PM  
Fall River Boardroom  
43563 Hwy 299 E  
Fall River Mills, CA 96028

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations, and action taken.*

- 1 CALL MEETING TO ORDER:** Jeanne Utterback called the regular Board of Directors meeting to order at 1:00 p.m. on March 25, 2026, in accordance with Robert's Rules of Order and the Bylaws of Mayers Memorial Healthcare District, which govern the conduct of the meeting.

**BOARD MEMBERS PRESENT:**

Jeanne Utterback, President  
Abe Hathaway, Vice President  
Tami Humphry, Treasurer  
Lester Cufaude, Secretary  
Jim Ferguson, Director

**ABSENT:**

**STAFF PRESENT:**

Ryan Harris, CEO  
Jessica DeCoito, COO  
Theresa Overton, CNO  
Travis Lakey, CFO  
Val Lakey, CPRO  
Keith Earnest, CCO  
Libby Mee, CPO  
Jack Hathaway, Director of Quality  
Tiffani McKain, Director of Clinical Services  
Danielle Olson, Director of Revenue Cycle  
Kimberly Westlund, RHC Manager  
Lisa Neal, Board Clerk

- 2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS:** No public comments.

**3 APPROVAL OF MINUTES**

- |     |   |                              |                            |
|-----|---|------------------------------|----------------------------|
| 3.1 | A motion to accept the Regular Board Meeting minutes of February 25, 2026, with corrections, was made, seconded, and carried. | <b>Cufaude /<br/>Humphry</b> | <b>Approved<br/>by All</b> |
|-----|---|------------------------------|----------------------------|

**4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS**

- |     |  |                               |                            |
|-----|--|-------------------------------|----------------------------|
| 4.1 | Resolution 2026-04 February Employee of the Month: Lilli Consiglio - I personally got to see the ER team in action for an imminent delivery in our ER, and how Lilli Consiglio took the lead of the situation and calmly took action while working alongside the rest of the team in delivering a baby in our ER. The entire ER team that morning was great, but Lilli really stood out as she kept the situation somewhat calm, encouraging the patient that she was doing a great job, coaching her through her labor and delivery while keeping the rest of the team moving along with the flow to achieve the best outcome possible, and didn't miss a beat. It is truly amazing to see this team working together as a unit in such a stressful event, and helping each other as it all progressed from patient arrival in active labor to delivery and then transfer to HLOC. We don't deliver babies here often (thank God), but when it happens, everyone's anxiety level rises as the unknown could happen at any moment, but thankfully, there is one in the team who calmly takes the lead and guides the rest with confidence, and that day it was Lilli. We are so blessed to have such compassionate, knowledgeable nurses like Lilli working in our facility that makes the patient feel safe and confident in the care they are receiving. Lilli truly is "Always Caring, Always | <b>Humphry /<br/>Hathaway</b> | <b>Approved<br/>by All</b> |
|-----|--|-------------------------------|----------------------------|

Here". A motion to accept the February Employee of the Month was made, seconded, and carried.

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- 4.2 Business Office – written report submitted by Danielle Olson, Director of Revenue Cycle. Accounts Receivable (AR) days have decreased significantly to 69 days. Provider reassignments are nearly complete; however, Medicare does not permit contracting or reassignment for overseas providers. A radiologist will re-read studies and provide reports to support the Business Office in completing billing. The Medicare policy changes took effect on January 1, 2026.
- 
- 4.3 Rural Health Clinic – written report submitted by Kimberly Westlund, RHC Manager. Keith and Tiffani addressed questions from the board. Care Coordinator services continue to perform well. Recruitment efforts are underway to hire a permanent provider to replace the current locum tenens position. To maintain the RHC designation, telemedicine services must remain below 49%.
- 
- 4.4 Telemedicine – written report submitted by Samantha Weidner, Telemedicine Coordinator. Tiffani addressed questions from the board. The program continues to demonstrate strong, sustained growth, with a 23% year-over-year increase from Fiscal Year 2024 to Fiscal Year 2025 and similar growth projected for Fiscal Year 2026. In response to rising demand, the program expanded its provider network from eight to twelve and introduced an additional specialty service. The program remains focused on delivering high-quality, consistent care while improving access to specialty services for patients locally and across the region.
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- 4.5 Service Excellence Quarterly Update – written report submitted by Tiffani McKain, Director of Clinical Services. In its first year, the Service Excellence Initiative at Mayers Memorial Healthcare District made strong progress in building a culture of service, accountability, and engagement. Organization-wide participation in training and leadership development, along with the establishment of teams and structures to advance key culture priorities, supported this effort. Operational improvements, including regular huddles and enhanced communication frameworks, have strengthened accountability and encouraged greater departmental ownership of service excellence.

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**5 SPECIAL PRESENTATION**

- 5.1 401(k) Update Presentation  
Jacarri Williams, Vice President at Tri Counties Advisors and Financial Advisor at Raymond James Financial Services, presented on employee retirement planning, including 401(k) and 457(b) plans.

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**6 BOARD COMMITTEES**

**6.1 Finance Committee**

6.1.1 Meeting Report: Chair Humphry  
The FY24 Medicare audit has been completed. Interest income performed as expected, and retail pharmacy continues to perform strongly.

6.1.2 February 2026 Financial Review, AP, AR, and Acceptance of Financials. A motion to accept February 2026 Financials was moved, seconded, and carried. **Humphry/ Cufaude/ Approved by All**

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**6.2 Quality Committee**

6.2.1 Meeting Report: Chair Cufaude  
The Cerner Optimization Project continues to progress in a positive direction with most performance parameters trending favorably. Work remains focused on addressing identified gaps in outpatient functionality, particularly within physical therapy and cardiac rehabilitation workflows, while inpatient workflows remain stable and effective. Ongoing optimization efforts are centered on refining workflows, improving system integrity, and addressing data and order management issues, including CPT code cleanup. The project remains on track for completion by December 31, 2026. From a performance standpoint, quality and operational metrics remain strong. One QIP measure has been achieved, with final validation pending Partnership data. Medication error performance continues to exceed target expectations. Patient experience priorities within HCAHPS have been identified, with continued monitoring and refinement as measures are sustained.

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**6.3 Strategic Planning Committee Report**

6.3.1 Committee Meeting Report: Chair Hathaway  
An RFP/RFQ process will be initiated to engage a Project Management Firm to support the Fall River Rural Health Clinic Remodel and related projects. The maintenance team has completed demolition and made significant progress on the remodel of the former thrift that will become the Business Office and Hospice's new office space. Additionally, a vendor has been approved to install gravel in the parking lot and driveway to address existing potholes and improve site conditions. Work continues with the architectural team on the updated master plan, with the current focus on the Administration and Station 3 office buildings. Upon finalization of design concepts, a feasibility study will be

conducted in partnership with Wipfli to assess the financial viability of the proposed plan. HCAI is currently reviewing updates to the seismic compliance plan and the AB 869 Extension application.

<b>7 OLD BUSINESS</b>				
7.1	Bylaws Review - Ongoing process work by the subcommittee and will bring forward to the full board next month for 2 <sup>nd</sup> reading.	Action Item	No Action Taken	
7.2	Creation of Governance Committee – 1 <sup>st</sup> reading. Jeanne and Abe reported on the formation of a new committee, outlining its purpose, objectives, and scope. A motion to adopt the proposed governance committee structure and incorporate it into the bylaws was made, seconded, and carried.	Humphry / Cufaude	Approved by All	
7.5	Trustee Pledge - 2nd reading A motion to adopt the Trustee Pledge with changes was made, seconded, and carried.	Hathaway / Humphry	Approved by All	
<b>8 NEW BUSINESS</b>				
8.1	Resolution 2026-05 Authority to Sign A motion to adopt the Authority to Sign resolution with amendments was made, seconded, and carried.	Cufaude / Humphry	Approved by All	
8.2	Resolution 2026-06 Safety Officer A motion to adopt the Safety Officer resolution was made, seconded, and carried.	Humphry / Cufaude	Approved by All	
<b>9 ADMINISTRATIVE REPORTS</b>				
9.1	<b>Chief Reports: <i>Written reports provided. Questions pertaining to the written and verbal reports of any new items.</i></b>			
9.1.1	Chief Operations Officer: Written report submitted by Jessica DeCoito.			
9.1.2	Chief Financial Officer: Written report submitted by Travis Lakey.			
9.1.3	Chief People Officer: Written report submitted by Libby Mee.			
9.1.4	Chief Public Relations Officer: Written report submitted by Valerie Lakey.			
9.1.5	Chief Clinical Officer: Written report submitted by Keith Earnest.			
9.1.6	Chief Nursing Officer: Written report submitted by Theresa Overton.			
9.1.7	Chief Executive Officer: Written report submitted by Ryan Harris.			
<b>10 OTHER INFORMATION/ANNOUNCEMENTS:</b>				
10.1	Board Member Messaging: <ul style="list-style-type: none"> <li>Employee of the Month</li> <li>Successful completion of FY24 Medicare Audit</li> <li>Increased MRI days</li> <li>Community and employee scholarships close May 1</li> <li>Health Fair</li> <li>Golf Tournament</li> <li>TCCN events (i.e., peer mentoring program)</li> <li>Travis was on the panel to discuss the Office of Healthcare Affordability (OHCA) at the CHA Rural Healthcare Symposium in Sacramento, CA</li> </ul>			
10.2	Potential Funding Ideas – Les discussed ideas <ul style="list-style-type: none"> <li>Acting in an individual capacity (not as a Board member) and approaching companies in Silicon Valley that have a focus on healthcare to be a beta site, with the purpose of raising money.</li> </ul>			
<b>11 MOVE INTO CLOSED SESSION:</b>				
The Board moved to closed session at 4:10 p.m.				
11.1	Hearing (Health and Safety Code §32155) – Medical Staff Credentials			
<b>MEDICAL STAFF REAPPOINTMENT</b>				
	<ol style="list-style-type: none"> <li>Tikoets Blankenberg, MD – Pathology</li> <li>Ashley Delaney, DO – Emergency Med.</li> <li>Shelleen Denno, MD – Internal Med.</li> <li>Dale Syverson, MD - Surgery</li> </ol>			
<b>AHP REAPPOINTMENT</b>				
	<ol style="list-style-type: none"> <li>Lewis Furber, Jr, NP – Family Medicine (Pit River)</li> </ol>			

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Director's documents are available online at [www.mayersmemorial.com](http://www.mayersmemorial.com).

**AHP APPOINTMENT**

1. Vanessa Ulibas, LPCC (T2U)

**STAFF STATUS CHANGE**

1. Christopher Campos, MD (UCD) to Inactive
2. Elizabeth Ekpo, MD (UCD) to Inactive

11.2 Pending Litigation (Gov. Code § 54956.9(a))

- (Case name withheld pursuant to Government Code § 54956.9)

The Board adjourned the closed session at 4:54 p.m.  
A motion was made to approve the Medical Staff credentials.

Ferguson / Approved  
Cufaude by All

**11 RECONVENE OPEN SESSION:** at 4:55 p.m.

A motion was made to move into Open Session.

Ferguson / Approved  
Cufaude by All

**12 ADJOURNMENT:** At 4:55 p.m.

Next meeting is April 29, 2026.

I, Jeanne Utterback, Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Healthcare District



Board Member



Board Clerk