

Chief Executive Officer
Ryan Harris



Board of Directors
Jeanne Utterback, President
Abe Hathaway, Vice President
Tami Humphry, Treasurer
Lester Cufaude, Secretary
James Ferguson, Director

Board of Directors
Regular Meeting Minutes
January 28, 2026 @ 1:00 PM
Mayers Memorial Healthcare District
Fall River Boardroom
43563 HWY 299 E
Fall River Mills, CA 96028

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 CALL MEETING TO ORDER: Jeanne Utterback called the regular meeting to order at 1:00 PM on the above date.

BOARD MEMBERS PRESENT:
Jeanne Utterback, President
Abe Hathaway, Vice President
Lester Cufaude, Director
Tami Humphry, Treasurer

ABSENT:
Jim Ferguson, Director
Lisa Neal, Board Clerk
Valerie Lakey, CPRO

STAFF PRESENT:
Ryan Harris, CEO
Travis Lakey, CFO
Theresa Overton, CNO
Keith Earnest, CCO
Libby Mee, CPO
Jessica DeCoito, COO & Acting Board Clerk
Dana Hauge, Director of Safety & Security
Alex Johnson, Facilities & Engineering Manager
Kristen Stephenson, Infection Prevention

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE.

3 APPROVAL OF MINUTES

3.1 A motion to accept the Regular Board Meeting minutes of December 10, 2025, was made, seconded, and approved. **Cufaude/Humphry** **Approved by All**

4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

4.1 Resolution 2026-01 November Employee of the Month: Choupa Valere is a NOC shift team member at the Burney Annex. He began as a traveler during the COVID pandemic and later joined as a permanent staff member. He has been an asset to the district and the team. **Humphry/Hathaway** **Approved by All**

4.2 Resolution 2026-02 December Employee of the Month: Katelyn Agee is more than a Ward Clerk; she has jumped in everywhere and is a part of everything. She is on our Service Excellence Advisory group for the Service Excellence Initiative. We love having her as a part of our team and are thankful for all that she does. **Cufaude/Hathaway** **Approved by All**

4.3 Safety Quarterly – written report submitted. We experienced a security issue at TCCN, but our Maintenance team acted immediately to implement additional security measures. We received a letter from OSHA regarding verification of our vendor, which provides flow testing and fire sprinkler testing, and it is, in fact, certified. We were able to submit documentation for a year's worth of inspection and testing of our fire suppression systems, which was performed in accordance with code and by Murray Plumbing, a certified company. OSHA was satisfied with our current program and vendor and had no further questions or concerns. We will provide internal education to our staff to help them understand our fire systems, who performs testing, the testing frequency, and related details. And we will carry that education into all safety programs and protocols.

4.4	Information Technology – Written report submitted. Thank you to IT from the Board for their help with the iPads. We appreciate the extra effort put into the iPad maintenance.		
4.5	Maintenance and Engineering – Written report submitted. One project added to the list is a full inventory and organization of all the materials stored at the lodge. This will help us see what we have before we purchase new material. We have hired a new team member who brings certifications that will be helpful to the district.		
4.6	Infection Prevention – Written report submitted. Blood Culture contamination is down to zero, and we are hopeful the extra real-time education will keep this number at zero. The community and hospital staff see a lot of flu and respiratory symptoms. We are encouraging staff to stay home if they don't feel well, to follow proper handwashing procedures, and to take precautions for our patients and residents.		
5	BOARD COMMITTEES		
5.1	Finance Committee		
5.1.1	Committee Meeting Report: Chair Humphry AR days are looking good and have gone down. Travis will reinvest in the Ginnie Mae fund. Congratulations to Travis on being elected to sit on the Sac Valley Med Share Board.		
5.1.2	November 2025 Financial Review, AP, AR, and Acceptance of Financials. The motion to accept the November 2025 Financials was moved, seconded, and approved.	Hathaway/ Cufaude	Approved by All
5.1.3	December 2025 Financial Review, AP, AR, and Acceptance of Financials. The motion to accept the December 2025 Financials was moved, seconded, and approved.	Cufaude/ Humphry	Approved by All
5.2	Quality Committee		
5.2.1	January Quality Meeting Report: Chair Cufaude Great discussion at the meeting today. We went into detail about IT security and our current setup, including internet redundancies and the LAN. There was an update in the medical error numbers provided in the packet. It went from 45 to 28 after conducting a more thorough audit of chart documentation and RL6. A new function called Chart Advisor will be implemented to help scrub the charts and reduce the manual work currently required.		
5.3	Strategic Planning Committee Report		
5.3.1	January Strategic Planning Committee Report: Chair Hathaway Met on Monday to go over projects and the progress of the Strategic Plan. We are live with Solar and have already saved \$100K. The bid package is out for the FR Rural Health clinic remodel. The security work at admitting in the main lobby has made our staff feel safe. A Strategic Planning priorities update was provided, and things look good. Our top priority is reducing AR days.		
6	NEW BUSINESS		
6.1	Capital Expenditure Plan Tracker: A motion to approve the plan submitted at the last meeting was moved, seconded, and carried.	Humphry/ Cufaude	Approved by All
6.2	CEO & Board Reporting Schedule: The packet includes a schedule Ryan uses to round with district departments. Board members are invited to work with Ryan and Lisa to schedule a date when it works for them to participate in that rounding with Ryan.		No Action taken
6.3	Bylaws Review: Provide input to Tami and Jeanne on any items that need to be addressed. They will work with Lisa to get the amendments made for a final version to be reviewed and approved.		
7	ADMINISTRATIVE REPORTS		
7.1	Chief Reports: <i>Written reports provided. Questions pertaining to the written and verbal reports of any new items</i>		
7.1.1	Chief Operations Officer: Written report submitted by Jessica DeCoito. The solar dashboard was shown to the directors to see what Alex monitors. We are excited to see our monthly bill continue to decrease as the sunnier, warmer weather months approach.		
7.1.2	Chief Financial Officer: Written report submitted by Travis Lakey. We will receive the Rate Range on February 3, and we will see the Days Cash on Hand increase. RHTP information will be a hot topic at DHLF meetings and the Rural Health Care Symposium, and we are excited to learn more about what California is getting, how it's broken out, and how the funds will be shared.		
7.1.3	Chief Human Resources Officer: Written report submitted by Libby Mee. This is a fun time of year to review our staff statistics. We are forecasting retirements this year and contract staff ending their term.		

- 7.1.4 Chief Public Relations Officer: Written report submitted by Valerie Lakey. Another great Gala event. Can't wait to hear how much the awesome team brings in in proceeds. The videos being made are amazing, and the team putting them together has the energy and excitement to make those in the video feel equally energized.
- 7.1.5 Chief Clinical Officer: Written report submitted by Keith Earnest. We received the new portable X-ray and the new technologies it carries. R'Kia is our new permanent Retail Pharmacist – make sure to stop by and say hi. Retail Pharmacy is busy with prescriptions and helping our community. We are growing in the number of prescriptions, and our team is managing everything so well. Endocrinology is our biggest telemedicine program.
- 7.1.6 Chief Nursing Officer: Written report submitted by Theresa Overton. SNF census is 71. OPM had a record high census since 2014 - way to go! Check out the Goat Award boards throughout the facility – where our team members are calling out their peers for their great work.
- 7.1.7 Chief Executive Officer: Written report submitted by Ryan Harris. There are a couple of interested candidates for the ER Director position, and an interview has been set up with a CMO candidate. Working with a provider group, and will also look at a revised compensation model. Continue to work on receiving another day for MRI services. Travis and Ryan have been discussing the Georgia Heart Model and want to discuss it with the Regional CEO group.

8 OTHER INFORMATION/ANNOUNCEMENTS:

8.1 Board Member Messaging:

- Employees of the month
- Thank you to those who donated and attended the gala
- Website relaunch
- Solar project online
- TCCN activities and programs
- Calcium Scoring services and our CT services
- Mobile Clinic in Fall River is reopened

9 MOVE INTO CLOSED SESSION: 3:43 pm

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|-----|---|----------------------------|
| 9.1 | Existing Litigation (Gov. Code § 54956.9(a))
(Case name withheld pursuant to Government Code §54956.9) | No Action
Taken |
| 9.2 | Existing Litigation (Gov. Code § 54956.9(a))
(Case name withheld pursuant to Government Code §54956.9) | No Action
Taken |
| 9.3 | Real Estate Negotiation (Gov. Code §54956.8) <ul style="list-style-type: none"> • Property: Medical Office Building at 20623 Commerce Way, Burney, CA 96013
APN 028-340-016 • Real Estate Negotiator: Ryan Harris • Potential Purchase of property for District expansion | Action
Taken |
| 9.4 | Real Estate Negotiation (Gov. Code §54956.8) <ul style="list-style-type: none"> • Property: Vacant Lot, Burney, CA 96013, APN 028-340-015 • Real Estate Negotiator: Ryan Harris • Potential Purchase of property for District expansion | Action
Taken |
| 9.5 | Hearing (Health and Safety Code §32155) – Medical Staff Credentials
MEDICAL STAFF REAPPOINTMENT
Dennis Burton, MD (Vesta)
Batoool Hussain, MD (UCD)
MEDICAL STAFF APPOINTMENT
J. Gabriel Zamora, MD (Vesta)
Mostafa Rahimi, MD
Sean Munroe, MD
Robert Cirillo, MD (Vesta)
AHP APPOINTMENT
Daniela Garcia-Cruz, PA
Emily Sizer, PA-C (T2U) | |

11 RECONVENE OPEN SESSION: at 4:15 p.m.

The motion to accept medical staff credentials was made, seconded, and approved.
The motion for the CEO to enter negotiations and, if successful, to purchase APN 028-340-015 & 016 was made, seconded, and approved.

**Cufaude/
Humphry Approved
by All**

12 **Adjournment:** The motion to adjourn at 4:15 p.m. was made, seconded, and approved. Next meeting is February 25, 2026.

Humphry/
Cufaude

Approved
by All

I, Jeanne Utterback, Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Healthcare District



Board Member



Board Clerk