



Board of Directors  
**Finance Committee Meeting Minutes**  
December 10, 2025 @ 11:00 am  
Mayers Memorial Healthcare District  
Burney Annex Boardroom  
20647 Commerce Way  
Burney, CA 96013

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

- 1 **CALL MEETING TO ORDER:** The committee meeting chair called the meeting to order at 11:03 a.m. on the above date.

**BOARD MEMBERS PRESENT:**

Tami Vestal-Humphry, Committee Chair, Board Member

**ABSENT:**

Abe Hathaway, Board Member

**STAFF PRESENT:**

Ryan Harris, CEO

Travis Lakey, CFO

Libby Mee, CHRO

Jessica DeCoito, Director of Operations

Lisa Neal, Board Clerk

- 2 **CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS** – None.

3 **APPROVAL OF MINUTES:**

- 3.1 Regular Finance Committee Meeting, October 29, 2025. Minutes attached. Motion moved, seconded, and carried to accept the meeting minutes of October 29, 2025.

Harris,  
Humphry

Approved  
by All

4 **FINANCIAL REVIEWS**

- 4.1 October 2025 Financials & Accounts Payable (AP)/Accounts Receivable (AR)  
Motion moved, seconded, and carried to approve the financials.

Harris,  
Humphry

Approved  
by All

Overall AR is 87 days; \$1.5m is 60 days out. 1 large claim for \$487k is expected to drop this week, improving our AR days. 1 claim is ~\$462k over 365 days and is an old Hospice claim that is not collectible and will be written off.

An adjustment was made to the audit due to a Hospice contractual.

MatrixCare training is scheduled for the Hospice team and the billers.

Cerner is working with us and providers on Provider Optimization to determine their workflows. Providers play a big role in ensuring that claims are submitted on time as we drive toward 2030, when we expect to receive only 30% of supplemental benefits. Jack owns the Cerner Process, starting with Provider Optimization. This team's goal is to see drastic improvements in AR and overall workflows by the end of 2026. Hired a new in-house biller.

Rural Health Care Grant – The state of California will determine what has been awarded, then filter that information. Buckets are Staffing, Technology, and Increase Access to Care; we will know more in January 2026. The award is distributed over 5 years, and we will need to reapply annually.

Medi-Cal population improvement – Researching what is entailed for applying for Community Health billable service and hiring a Community Health Worker (HCW) funded by Partnership (this is different than Enhanced Care Management).

The CNO is reviewing the SNF submission backlog to determine the status; she may have information to share at the December board meeting.

Cash on Hand Days – dropped due to no supplemental payments, and expect to see an increase with an incoming payment in the first quarter of 2026.

2025 QIP – meeting colorectal screening and flu shot numbers.

MRI Service Update – Slight profit in its first quarter; will monitor scheduling demand and determine if we need to request additional days for the mobile trailer.

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| 4.2 | Board Quarterly Finance Review<br>Motion moved, seconded, and carried to approve the financials, as corrected.  | Harris,<br>Humphry | Approved<br>by All |
| 4.3 | Proofpoint Email Security 3-Yr Renewal Quote<br>Jessica DeCoito provided an overview that there is \$640 in savings per person with this 3-year renewal versus the Microsoft security tool. | Harris,<br>Humphry | Approved<br>by All |

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5 **ADMINISTRATIVE REPORT:**

Ryan reported: Physician recruitment is progressing well, with the HR team effectively managing the process. Dr. Munroe, currently a locum at the clinic, has expressed interest in a permanent position. Thelma Wadsworth, PA, was recently hired and is now seeing patients.

Dr. Rahimi, a new hospitalist, is joining as an independent contractor to provide coverage until a CMO and full-time hospitalist are hired. Dr. Magno has increased availability in his clinic schedule and continues to cover Outpatient Clinic days. Dr. Watson's contract has been updated, and his schedule is now adjusted to cover 90% of medical directorships and the SNF.

The new Provider Relations Coordinator starts tomorrow, working out of the clinic and assisting Jack with Quality initiatives. The Retail Pharmacy Assistant Manager/340B Coordinator is meeting with Mountain Valleys Health Clinic to review the 340B program. Since the closure of Rite Aid in Burney, the retail pharmacy has seen an uptick in new prescriptions and continues to manage the increased workflow exceptionally well.

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6 **OTHER INFORMATION/ANNOUNCEMENTS:**

Travis reported:

Targeting the next meeting for WIPFLI to join and cover the audit.

The March meeting will include Jacarri Williams, who will provide an overview of the Mayers' 401(k) program.

Employees have been signing up for the 457(b) plan, which allows employees to defer income taxation on retirement savings into future years. Mayers does not match any percentage of employee contributions in this program.

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7 **ADJOURNMENT:** The committee chair adjourned the meeting on December 10, 2025, at 11:44 p.m.

Next Finance Committee Meeting: January 28, 2026

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