

Chief Executive Officer
Ryan Harris



Board of Directors
Jeanne Utterback, President
Abe Hathaway, Vice President
Tami Humphry, Treasurer
Lester Cufaude, Secretary
James Ferguson, Director

Board of Directors
Strategic Planning Meeting Minutes
December 1, 2025 @ 1:00 PM
Mayers Memorial Healthcare District
Fall River Boardroom
43563 HWY 299 E
Fall River Mills, CA 96028

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 CALL MEETING TO ORDER: Abe Hathaway called the Strategic Planning meeting to order at 1:02 PM in accordance with Robert's Rules of Order, which govern the conduct of the meeting.

BOARD MEMBERS PRESENT:

Abe Hathaway, Chair, Board Vice President
Jeanne Utterback, Board President

STAFF PRESENT:

Ryan Harris, CEO
Jessica DeCoito, Director of Operations
Lisa Neal, Board Clerk

ABSENT:

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE.

3 APPROVAL OF MINUTES

3.1 A motion was made and carried; the Board of Directors accepted the Strategic Planning Committee Meeting minutes of July 28, 2025, as corrected.

Utterback/Hathaway

**Approved by
All**

4 CONSTRUCTION

4.1 Master Planning Update: Jessica reported that the architect is preparing a cost estimate in phases.
Phase 1 - new Administrative Building for non-code-required offices that would have a breezeway connection to the hospital.

Phase 2 - Acute Expansion for a remodel of Station 3 space for support services such as RT, Hospital Pharmacy, Materials Management, and Acute. Acute beds would be reduced to 10. Also includes moving the kitchen during Phase 2 to meet the 2030 seismic compliance requirements. Surgery would be remodeled for a new kitchen, placing it between SNF and Acute.

Phase 3 - SNF Expansion to include replacing plumbing and HVAC, and remodeling and updating the interior space to meet ADA requirements. The SNF hall would de-rate to OSPHD 2 space.

Phase 4 - new surgery building when funding is secured.

Once the plans are ready, they will go to WIPFLI for review.

For 2030 compliance, we must show we are working towards milestones.

Ryan and Val Lakey are planning a meeting with Senator Dahle in the near future regarding 2030 compliance.

The committee requested that Ryan and Jessica provide a high-level seismic update, including drawings and phases, at the December board meeting.

4.2 Construction Projects Update

Annex - Brown Plumbing found massive breaks in the cleanout pipes and part of the sewer line under the building. Work is underway to install new lines.

Nurse Call – Fall River is approved and waiting for a status update on Burney.

FR Kitchen - Rented freezer units from K&K to use during maintenance work on the current units. Lassen Heating & Air advised that these units are very well-made and can still be maintained. New units would not work as well and do not have the same equipment lifespan.

Burney Kitchen – Replaced the reach-in fridge.

Once a general contractor has been selected, they can secure subcontractors, starting with these projects

- TCCN – estimating three months to complete once started; targeting the new school year for opening
- FR Clinic.

Internal projects

- Maintenance and IT are developing a project intake form for departments to determine cost, resources needed, etc.
- Installing countertops and cabinets in the Burney Activities space.

5 OTHER INFORMATION/ANNOUNCEMENTS

Strategic Priorities Update – Ryan

- SEI is on track to meet the Year 1 deadline in April 2026.
- HLI Leadership training – has good engagement. At the next meeting will share the 360 Assessments and DiSC assessment analyses.
- Growth – moving forward with calcium scoring, sending the first referral to PRHS for behavioral health with SNF; working towards cardiac stress testing, and will be meeting with the practitioner to discuss contract.
- Social Media programs and the website are on track to be completed by the end of the year.
- Accounts Receivable (A/R) - We are handling in-house with our own staff.
- Cerner Initiative
 - Jack is assigned to build workgroups, determine existing workflows, and develop improvements.
 - Brought in a Cerner team for optimization training to the providers and some staff.
- Provider Update
 - Renee Wadsworth started last week at the clinic, and good feedback has been received.
 - Dr. Munroe has expressed an interest in a permanent position. He has extended his contract into July, and Ryan will continue to have conversations with him.
 - New hospitalist, Dr. Rahimi, started today. He rotates coverage with Dr. Denno every other week.
 - New contract in place with Magno.
 - CMO candidate interview this afternoon.
 - Dr. Watson is currently the CMO and Burney SNF hospitalist. He isn't working in the ED.
 - Natalie Nelson returned from leave today.
- Clinic
 - Research underway for hiring someone to only answer phones at the clinic, would not be patient-facing.

6 ADJOURNMENT: The committee chair adjourned the meeting on December 1, 2025, at 2:05 p.m.
