

Chief Executive Officer  
Ryan Harris



Board of Directors  
Abe Hathaway, President  
Jeanne Utterback, Vice President  
Tami Humphry, Treasurer  
Lester Cufau, Secretary  
James Ferguson, Director

Board of Directors  
**Regular Meeting Minutes**  
June 25, 2025 @ 1:00 PM  
Mayers Memorial Healthcare District  
Fall River Boardroom  
43563 HWY 299 E  
Fall River Mills, CA 96028

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

**CALL MEETING TO ORDER:** Jeanne Utterback called the regular meeting to order at 1:00 PM on the above date.

**BOARD MEMBERS PRESENT:**

Jeanne Utterback, President  
Abe Hathaway, Vice President  
Lester Cufau, Director  
Jim Ferguson, Director  
Tami Humphry, Treasurer

**ABSENT:**

**STAFF PRESENT:**

Ryan Harris, CEO  
Travis Lakey, CFO  
Libby Mee, CHRO  
Theresa Overton, CNO  
Kevin Davie, Director of Ancillary Services  
Jessica DeCoito, Director of Operations  
Jack Hathaway, Director of Quality  
Valerie Lakey, CPRO  
Ashley Nelson, Board Clerk  
Amy Parker, Admitting Manager  
Lori Gibbons, HIM Manager  
Sherry Yochum, EVS Manager  
Gonzo Solorio, Ambulance Manager

**2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE.**

**3 APPROVAL OF MINUTES**

|     |   |                              |                            |
|-----|---|------------------------------|----------------------------|
| 3.1 | A motion made and carried; Board of Directors accepted the Regular Board Meeting minutes of May 28, 2025. | <b>Humphry,<br/>Ferguson</b> | <b>Approved by<br/>All</b> |
|-----|---|------------------------------|----------------------------|

**4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS**

|     |  |                              |                            |
|-----|--|------------------------------|----------------------------|
| 4.1 | Resolution 2025.10- May EOM<br>Resolution was approved and passed. | <b>Hathaway,<br/>Humphry</b> | <b>Approved<br/>by All</b> |
|-----|--|------------------------------|----------------------------|

4.2 HLI Leadership Academy Recognitions:  
The first cohort of graduates was recognized and  
congratulated by the board of directors.

4.3 Patient Access:  
Amy Parker submitted her report.  
She further explained the process and paperwork of admitting.

4.4 HIM:  
Lori Gibbons submitted her report.  
She added that by bringing the coding services in-house, MMHD is saving around \$5,000 per month.

4.5 EVS:

Sherry Yochum submitted her report.  
She highlighted that the UV light cleaning process took the disinfection rate from 44% to 90% since August 2024.

- 4.6 Ambulance:  
Gonzo Solorio submitted his report.  
He highlighted that the per diem staff have been very helpful for backfill. He is currently working on fully stocking the 3<sup>rd</sup> ambulance, so it is ready for service. He also explained that the increase of 100 ambulance calls is mostly from the Modoc/Alturas area.

## 5 BOARD COMMITTEES

### 5.1 Finance Committee

- 5.1.1 Committee Meeting Report:  
Abe reported that the fiscal budget for 2026 was discussed and moved to the full board. He further explained the financial notes and Acute nursing dept admits.

- 5.1.2 May 2025 Financial Review, AP, AR and Acceptance of Financials  
Motion moved, seconded and approved. *Hathaway, Humphry* *Approved by All*

- 5.1.3 Annual Budget Hearing- Approval of FY2026 Budget- Resolution 2025-09  
The resolution was moved, seconded and approved, as amended. *Hathaway, Humphry* *Approved by All*

### 5.2 Quality Committee

- June Quality Meeting Committee Report:  
Jim reported that the PBJ audit was discussed with Jack Hathaway. There were 2 reportable MTALLAS incidents- unsure as of now whether MMHD will receive deficiencies or citations. The Service Excellence Advisor's completed their 2-day training in the Service Excellence Program. A new provider model is being created. Med Staff Credentials were tabled to a future date due to there not being any recommendations checked in the binders.

### 5.3 Strategic Planning Committee Report

- 5.3.1 No SP meeting in June.

## 6 OLD BUISNESS

- 6.1 Strategic Plan FY2025-FY 2029 Approval  
The Strategic Plan FY2025-2029 was moved, seconded and approved. *Humphry, Ferguson* *Approved by All*

- 6.2 ClearPath: Harold gave his presentation and further explained the pros of the program and how easy it will be to use for both staff and providers.

- 6.3 Service Excellence Initiative Update and Roadmap:  
Tiffani further explained the 2-day training the Service Excellence Advisors received and the growth they experienced. Abe requested the names and depts of the various committees in the Initiative.

## 7 NEW BUSINESS

- 7.1 Virtual Leadership Academy 2<sup>nd</sup> Cohort Renewal Sales Agreement:  
Libby reported 17 more staff that would need to attend the Leadership training and this will be the last cohort.  
The sales agreement was moved, seconded and approved. *Cufau, Humphry* *Approved by All*

- 7.2 Mobile MRI Purchase and Operation Agreement:  
Abe reported that the rates are prorated based on usage- total cost being \$2million between 5 locations as a one-time fee to purchase the machine. ROI is projected for 5 years, where it will be reassessed on usage and need. MMHD will have the machine on site every other Thursday (perhaps adding a Saturday, if needed, to not impact other organizations we are sharing the machine with) *Humphry, Hathaway* *Approved by All*

### 7.2 Policies and Procedures:

- Access to Public Records  
Board Compensation & Reimbursement  
Board Member Vacancy (Appointment) Process *Humphry, Hathaway* *Approved by All*

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Director's documents are available online at [www.mayersmemorial.com](http://www.mayersmemorial.com).

Board of Directors' Job Description - Responsibilities – Duties- “ Review and approve overall financial policies, guidelines and plans for the District”

Take out “Assume responsibility for the action of all physicians, nurses, and other individuals who perform their duties in the organization’s facilities”  
Change email on policy

Contract Review Form MMH586

Public Forum During Board Meetings and Request to be Heard- adding under the “Brown Act” sentence, “using the American Institute of Parliamentary Procedure”.

Public Interface

Succession Plan

Policies and Procedures have been tabled, until the next meeting.

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#### ADMINISTRATIVE REPORTS

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##### 8.1 Chief’s Reports: written reports provided in packet

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- 8.1.1 **DOO:** written report submitted.  
Jessica submitted her report. She further explained that the Fall River Arts building is almost cleaned out. She has filed an extension on our Master Plan project.
  - 8.1.2 **CFO:**  
Travis explained his financial notes and the USDA application process.
  - 8.1.3 **CHRO:** written report submitted.  
Libby submitted her report. She added that she attended a meeting where she reviewed a local hospital’s Retention and Recruitment plan.
  - 8.1.4 **CHPRO:** Written report submitted.  
Val submitted her report. She highlighted the Golf Tournament on August 7<sup>th</sup>. A Community Needs Assessment Survey will be going out, with a portion for Healthcare Needs. She also mentioned that there might be a possible grant available for Strategic Planning.
  - 8.1.5 **CCO:** written report submitted.  
Keith submitted his report and Kevin was available for any questions. Kevin further explained the Echocardiogram machine and the progress.
  - 8.1.6 **CNO:** written report submitted.  
Theresa submitted her report. She updated that Leanne, Surgery Manager, passed her Certified Perioperative Nurse test. She also reported that the SNF state team was on site for 2 weeks, due to 17 self-reports.
  - 8.1.7 **CEO:** written report submitted.  
Ryan submitted his report. He further explained AI and that he handed over the vendor picking process and implementation to Tiffani, Kelsey and Keith with a deadline by June 30 2025.
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#### 9 OTHER INFORMATION/ANNOUNCEMENTS

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- 9.1 Board Member Message:  
EOM, adoption of the Strategic Plan, thank team and staff to continue to educate themselves through the HLI Academy, Service Excellence awards, QIP success goals were met, Golf Tournament date, Gala Date, Mayers Pharmacy open house date, thank you to the Thrift Store volunteers, TCCN events calendar, adopted budget
  - 9.2 Board Education: Ch 26-30 was assigned.
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#### 10 MOVE INTO CLOSED SESSION: 4:10pm

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- 10.1 Hearing (Health and Safety Code §32155) – Medical Staff Credentials
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##### MEDICAL STAFF REAPPOINTMENT

Richard Leach, MD

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Thomas Edholm, MD  
Sean Pitman, MD  
Aaron Babb, MD  
Kevin Keenan, MD (UCD)  
Elizabeth Ekpo, MD (UCD)  
Sheela Toprani, MD (UCD)  
Orwa Aboud, MD (UCD)

**MEDICAL STAFF APPOINTMENT**

Kendra Grether-Jones, MD (UCD)  
Emily Andrada-Brown, MD (UCD)  
Nathan Kupperman, MD (UCD)  
Leah Tzimenatos, MD (UCD)  
Alejandra Marquez-Loza, MD (UCD)  
Erik Kuecher, PA-C (T2U)

**AHP REAPPOINTMENT**

Heather Corr, PA-C  
George Winter, FNP

**ALL CREDENTIALS WERE TABLED UNTIL A LATER DATE TO REVIEW AND  
PHYSICIAN RECOMMENATIONS AND COMMITTEE CHAIR  
RECOMMENDATION.**

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**11 RECONVENE OPEN SESSION:** 4:52pm

**12 Adjournment:** 4:52 pm. Next Meeting is July 30 in Burney.

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*I, \_\_\_\_\_, Board of Directors \_\_\_\_\_, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Healthcare District*

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Board Member

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Board Clerk