

Chief Executive Officer
Ryan Harris



Board of Directors
Abe Hathaway, President
Jeanne Utterback, Vice President
Tami Humphry, Treasurer
Lester Cufaude, Secretary
James Ferguson, Director

Board of Directors
Regular Meeting Minutes
May 28 2025 @ 1:00 PM
Mayers Memorial Healthcare District
Burney Annex Boardroom
20647 Commerce Way
Burney, CA 96013

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

CALL MEETING TO ORDER: Jeanne Utterback called the regular meeting to order at 1:00 PM on the above date.

BOARD MEMBERS PRESENT:
Jeanne Utterback, President
Abe Hathaway, Vice President
Lester Cufaude, Director
Jim Ferguson, Director
Tami Humphry, Treasurer

ABSENT:

STAFF PRESENT:
Ryan Harris, CEO
Travis Lakey, CFO
Libby Mee, CHRO
Theresa Overton, CNO
Keith Earnest, CCO
Jessica DeCoito, Director of Operations
Jack Hathaway, Director of Quality
Valerie Lakey, CPRO
Ashley Nelson, Board Clerk
Moriah Padilla, Director of Acute
Bridget Bernier, Emergency Dept Manager

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE.

3 APPROVAL OF MINUTES

3.1 A motion made and carried; Board of Directors accepted the Regular Board Meeting minutes of April 23, 2025. *Cufaude, Ferguson* *Approved by All*

4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

4.1	Resolution 2025-07- April EOM: Diablo Pergakis	<i>Humphry, Ferguson</i>	<i>Approved by All</i>
4.2	Resolution 2025-08- May EOM: Hailley Choate	<i>Humphry, Ferguson</i>	<i>Approved by All</i>
4.3	Hospice Quarterly: Keith reported that Hospice had their licensing survey in April. The POC was submitted. He explained the Hospice process to the Board members.		
4.4	Mayers Foundation Quarterly: Michele submitted her report, and Val was available to answer any follow-up questions. The Mayers 2025 Golf Tournament is on August 2 nd .		
4.5	Acute: Moriah submitted her report. She explained that Acute had their surveys in Sept 2024 and the focus has been staff education.		
4.6	Emergency: Bridget submitted her report. She shared the various positive feedback she's received regarding the ED Dept. She has been heading a project where all ED admits are being called 7 days after their admission, to receive feedback or provide follow up information needed.		

5 BOARD COMMITTEES

5.1 **Finance Committee**

5.1.1 Committee Meeting Report: Tami reported the AR days are down, Cash on Hand is close to 300 days, Pharmacy and RHC are doing well, the traveling costs have decreased by over a million dollars.

5.1.2 Credit Line Letter from Cornerstone Bank:
Travis explained that BETA requires this line of credit but we have not used it.
Les asked that Travis check into the terms in the contract.
The Line of Credit was approved, as amended.

*Humphry,
Utterback*
*Approved by
All*

5.1.3 April 2025 Financial Review, AP, AR and Acceptance of Financials
Motion moved, seconded and approved.

*Humphry,
Cufaude*
*Approved by
All*

5.2 Quality Committee

May Quality Meeting Committee Report:

5.2.1 Les reported that the committee discussed the 3 complaints listed in Jack's report. QIP was also discussed- the Providers met regarding chart changes and nurse leadership will be tracking and holding staff accountable.

5.3 Strategic Planning Committee Report

5.3.1 May Strategic Planning Committee Report: Abe reported that Jessica and Alex updated the committee on the FR clinic and other various construction projects.

5.3.2 Updated Strategic Plan FY2025-FY2029: Ryan reported the changes being made to the SP- such as growth expectations and input based on leadership and managers regarding adding new services. The SP will be brought as an action item next month.

6 OLD BUISNESS

6.1 TCCN Phase 3 Architects Estimate: Jessica reported that the estimate will be around \$250,000 for phase 3. Val confirmed that TCCN received the McConnell Foundation grant for the supplies needed for the childcare program. The timeline includes anticipating a 3 week review, then a bid package will need to go out to a contractor to complete Phase 3.

*Cufaude,
Hathaway*
*Approved
by All*

It was moved, seconded and approved to continue with the renovation process.

6.2 Resolution 2025.04- Declaring property to be Surplus and Exempt from CEQA:
The resolution was moved, seconded and approved.

*Cufaude,
Hathaway*
*Approved by
All*

6.3 Resolution 2025.05- Authorizing the Sale of Real Property to the MHF and Approving the Commercial Purchase Agreement

*Humphry,
Cufaude*
*Approved by
All*

The resolution was moved, seconded and approved.

7 NEW BUSINESS

7.1 ACHC Plan of Correction:

*Cufaude,
Humphry*
*Approved by
All*

The POC was moved, seconded and approved.

7.2 Policies and Procedures:

*Ferguson,
Hathaway*
*Approved by
All*

Patient Care Policies and Procedures-
Development, Revision and Approval

ADMINISTRATIVE REPORTS

8.1 Chief's Reports: written reports provided in packet

8.1.1 DOO: written report submitted.

Jessica updated that the FR RHC drawings have been submitted with the County. Boring on the Solar Project has been completed and the glass panels will be installed soon. The FR Arts building is prepping for their move. The Burney alarm system is being troubleshooted and is fully installed. The Lodge's water problems are still being ironed out.

8.1.2 CFO:

Travis explained his report further- including potential cuts in Medicare.

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Director's documents are available online at www.mayersmemorial.com.

8.1.3 **CHRO:** written report submitted.
Libby updated that the meal premium audit revealed that we have decreased to less than \$5,000 per pay period for staff.

8.1.4 **CHPRO:** Written report submitted.
Val updated that TCCN has been providing CPR for local businesses'. A photographer will also be hired to photograph all depts, to update the website. She also explained the various programs that TCCN is offering through grants.

8.1.5 **CCO:** written report submitted.
Keith explained that the hand washing percentage rose to 65% in April. He also explained that the new Fuji system where providers can view patients scans directly in Cerner. He also introduced Tiffani McKain, the new Director of Clinical Services.

8.1.6 **CNO:** written report submitted.
Theresa hired a new Staff Educator, Emily Harper. She also explained that Arnese, the interim DON, has signed on to stay one more month.

8.1.7 **CEO:** written report submitted.
Ryan further explained the status of the MRI machine- it is currently in Washington. Theresa updated that Pit River Health will be providing talk therapy with Mayers SNF residents.

9 OTHER INFORMATION/ANNOUNCEMENTS

Board Member Message:

9.1 ER Heart, EOM for April and May, hospital wide brochure, upcoming events, shout out about ACHC accreditation with an explanation of what ACHC is, promote Mayers Pharmacy, TCCN events.

9.2 Board Education: Ch 21-25 was assigned.

10 MOVE INTO CLOSED SESSION: 4: 10pm

10.1 Conference with Real Estate Negotiators (54956.8)

Property: Masonic Lodge, Fall River Mills CA

Real Estate Negotiator: Ryan Harris

APN: 018-200-006

10.2 Conference with Real Estate Negotiators (54956.8)

Property: Vacant lot, Burney CA 96013

Real Estate Negotiator: Ryan Harris

APN: 028-340-015

10.3 Conference with Real Estate Negotiators (54956.8)

Property: Medical office building-20623 Commerce Way. Burney CA 96013

Real Estate Negotiator: Ryan Harris

APN: 028-340-016

10.4 Public Employment (§54957)

10.5 Conference with legal counsel regarding pending litigation (§54956.9)

11 RECONVENE OPEN SESSION: 5:08 pm

12 **Adjournment:** 5:09 pm. Next Meeting is June 25, 2025 in Burney.

I, Jeanne Utterback, Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Healthcare District

Jeanne Utterback
Board Member

Quilesen
Board Clerk

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