

Chief Executive Officer  
Ryan Harris



Board of Directors  
Jeanne Utterback, President  
Abe Hathaway, Vice President  
Tami Humphry, Treasurer  
Lester Cufaude, Secretary  
James Ferguson, Director

Board of Directors  
**Strategic Planning Committee Workshop Minutes**  
May 27, 2025 @ 1:00 PM  
Mayers Memorial Healthcare District  
Fall River Boardroom  
43563 HWY 299 E  
Fall River Mills, CA 96028

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

---

**CALL MEETING TO ORDER:** Abe Hathaway called the Strategic Planning meeting to order at 1:00 PM on the above date.

---

**BOARD MEMBERS PRESENT:**

Abe Hathaway, Chair, Vice President  
Jeanne Utterback, Board President

---

**STAFF PRESENT:**

Ryan Harris, CEO  
Jessica DeCoito, Director of Operations  
Alex Johnson, Maintenance Manager  
Ashley Nelson, Board Clerk

**ABSENT:**

---

**2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE.**

---

**3 Strategic Planning**

---

**3.1 Updated Strategic Plan FY2025-FY2029**

The Plan will be a Historical Document, to look back on throughout the plan's life.  
So far, the only unknown data is the ending growth numbers for each dept listed.

The FY26 priorities have been discussed through the various channels and committees-  
the only change is the # of growing depts and percentage of growth. Many of the  
managers' priorities can be tied into these growth priorities.

The closing of Burney Rite Aid also impacts our Retail Pharmacy- with the discussion of  
possibly adding a Burney Retail Pharmacy by the SNF building.

Ryan proposed connecting the Managers' priorities to our social media- Jeanne  
proposed bringing it to the full board

Last goal is increasing AR days.

---

**4 Construction**

---

**4.1 Master Plan- Phase 1 Update**

Jessica provided an update that she met with the project managers on May 12. We are  
technically behind in the project timeline but not by much and the company is not  
concerned about their timeline.

Proposal for the Acute care to be transferred to SNF care area

PIN74 HVAC at the Burney Campus- generator

---

**4.2 Deferred Maintenance.** Jessica provided an update that the Nurse Call Project (updated  
nursing dept call system), onsite on April 30th.

Fall River Rural Health Clinic- cannot get 3rd bathroom removed. HCAI and Licensing say two different policies regarding the 3rd bathroom. 2-3 weeks before Jessica resubmits to the County.

Two new dishwashers were installed- the one in FR didn't fit but a new one has been ordered to fit the space.

---

**4.3** TCCN Phase 3 Architects Estimate

Package was resubmitted last week and electrical/plumbing found more issues. The review has been requested to be expedited.

Architects' quote for Phase 3- \$262,000

This information is being proposed to Board Finance

---

**4.4** Other Construction Projects

Solar is progressing- some panels were relocated because of washed out ground. They were moved to the other side of the Riverview Call House.

Deadline in August is tentative- due to some miscommunication between HCAI and the solar installers.

Carb Call with HCAI- certain refrigerates for the walk-in fridges have been discontinued. By 2030, our remaining refrigerates will be phased out.

New Board room tables and chairs.

---

**5 Other Information/Announcements**

No other information or announcements

---

**6 Adjournment:** 2:00 pm

---

Next Strategic Planning Committee Meeting is July 28, 2025, in Fall River

---