

Chief Executive Officer  
Ryan Harris



Board of Directors  
Jeanne Utterback, President  
Abe Hathaway, Vice President  
Tami Humphry, Treasurer  
Lester Cufaude, Secretary  
James Ferguson, Director

Board of Directors  
**Strategic Planning Committee Workshop Minutes**

March 24, 2025 @ 1:00 PM

Mayers Memorial Healthcare District  
Fall River Boardroom  
43563 HWY 299 E  
Fall River Mills, CA 96028

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

**CALL MEETING TO ORDER:** Abe Hathaway called the Strategic Planning meeting to order at 1:00 PM on the above date.

**BOARD MEMBERS PRESENT:**

Abe Hathaway, Chair, Vice President  
Jeanne Utterback, Board President

**STAFF PRESENT:**

Ryan Harris, CEO  
Jessica DeCoito, Director of Operations  
Alex Johnson, Maintenance Manager  
Ashley Nelson, Board Clerk

**ABSENT:**

**2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE.**

**3 Strategic Planning**

**3.1** Review Revised FY 25 Strategic Plan. Ryan presented the proposed changes, for the committee to approve and bring to the full board. **Utterback / Hathaway** **Approved by All**

Ryan explained that touchless sinks proposed to be installed in the SNF would be \$62,000. However, only common areas would cost \$17,000 because SNF residents do not particularly like the sinks.

Motion to bring to the full board for approval was moved, seconded, and carried.

**3.2** Review Proposed FY 26 Strategic Priorities **Utterback / Hathaway** **Approved by All**

Jeanne outlined that 2 plans could be switched in the plan. Ryan further explained the 20 additional people that will be completing the leadership training in the next fiscal year. Jeanne inquired about the People Pillar, regarding Retention. Ryan explained that the Finance portion outlines the decrease in use of Registry fees, but HR does not- although they go hand-in-hand.

Two Growth Services in '26 could include: Home Nursing Visiting, Care Coordination/Enhanced Care Management.

The clarification of additional services could also include "enhancing services to depts" instead of specifically adding new services.

Travis and Abe proposed changing the Finance AR days to 65 instead of 70.

Abe and Ryan discussed the need for the MMHD website to be vigilantly updated.

**4 Master Planning**

**4.1** MMHD Master Plan Construction Project Management Firm Proposals. Jessica requested the completed scoring page from Abe for the Firm Proposals. **Utterback / Hathaway** **Approved by All**

**4.2** Notice of Intent to Award Construction Project Management Firm. Motion to bring the chosen firm to the full board for approval was moved, seconded, and carried. **Utterback / Hathaway** **Approved by All**

**4.3** Phase 1 Update. Jessica will solidify the proposal, based on the committee's choice.

**4.4** Deferred Maintenance Projects. Jessica provided an update on the call system project. Alex provided an update that some of the exhaust beds will be replaced.

New dishwashers will be purchased for both kitchens.

There is an auger on site in Fall River digging holes for the Solar project. The company requested a \$0 change order to push that project into August.

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**4.5 Other Construction Projects.** No updates.

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**5 Other Information/Announcements**

No other information or announcements

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**6 Adjournment:** 2:10 pm

Next Strategic Planning Committee Meeting is May 27, 2025, in Fall River

DRAFT

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Director's documents are available online at [www.mayersmemorial.com](http://www.mayersmemorial.com).