

Chief Executive Officer
Chris Bjornberg



Board of Directors
Abe Hathaway, President
Jeanne Utterback, Vice President
Tom Guyn, M.D., Secretary
Tami Humphry, Treasurer
Lester Cufaude, Director

Board of Directors
Regular Meeting
Minutes

September 27, 2023 – 1:00 pm
FR Lions Hall & Microsoft Teams

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

CALL MEETING TO ORDER: Abe Hathaway called the regular meeting to order at 1:00 PM on the above date.

BOARD MEMBERS PRESENT: Abe Hathaway, President Jeanne Utterback, Vice President Tom Guyn, M.D., Secretary Tami Humphry, Treasurer Lester Cufaude, Director		STAFF PRESENT: Chris Bjornberg, CEO Travis Lakey, CFO Ryan Harris, COO Theresa Overton, CNO Keith Earnest, CCO Valerie Lakey, CPRO Jessica DeCoito, Board Clerk	
ABSENT: Libby Mee, CHRO			
2	CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS:		
3	APPROVAL OF MINUTES		
3.1	A motion/second carried; Board of Directors accepted the minutes of August 30, 2023.	<i>Utterback, Cufaude</i>	<i>Approved by All</i>
4	DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS		
4.1	A motion/second carried; Bridget Bernier was recognized as August Employee of the Month. Resolution 2023-13. Bridget has been such as asset to our team. She started out as Traveler when our ED was just three beds. And we were able to hire her on as a full time ED RN. She has been the driving force in our Cerner implementation and provided her smiling face and positive attitude throughout the whole project.	<i>Utterback, Humphry</i>	<i>Approved by All</i>
4.2	Retail Pharmacy: written report submitted. Figures are trending up.		
5	BOARD COMMITTEES		
5.1	Finance Committee		
5.1.1	Committee Report:		
5.1.2	August 2023 Financials: motion moved, seconded and carried to approve financials. Continue to work through the new workflows with Cerner and Multiview. Paycom continues to provide challenges but we are working through the issues. The new GPO team will be onsite in a couple of weeks. We are switching health insurance companies and expectation is that we are paying the same or even less from our current plans.	<i>Cufaude, Humphry</i>	<i>Approved by All</i>
5.2	Strategic Planning Committee Chair Utterback: No August Meeting		
5.3	Quality Committee Chair Guyn:		

- 5.3.1 Short meeting held today to approved med staff credentials. But main business was put on hold for the month to allow staff to focus on the Cerner implementation.

6 NEW BUSINESS

- 6.1 **BOD Assessment Process:** BOD is good with these questions and ready for the survey to be sent out.
- 6.2 **By-Laws Review:** Board Clerk will send out the by-laws for review and individual input from the Board. Summary of input will be provided at the October Board Meeting.
- 6.3 **Community Center:** CEO and CFO met with TCCN team members to go over some opportunities with partnering. Options discussed included TCCN operating their board and business under the MMHD umbrella. The staff would become a part of the Mayers team and be provided the same package current MMHD employees have. Use of the building would be beneficial to MMHD for office spaces, while TCCN can still operate their childcare program and other services they provide. ELT will continue to research the opportunities to partner with TCCN.

7 ADMINISTRATIVE REPORTS

- 7.1 **Chief's Reports: written reports provided in packet**
 - 7.1.1 **CFO:** New reporting opportunities with Multiview will be great for the financials packet. This month had a few oddities but our year to date financials still look great.
 - 7.1.2 **CHRO:** CLS from Philippines – her application was approved and she will fill our opening. Dana and CHRO attended the BETA Symposium to receive the award for the Slip, Trip and Fall program implemented last year. We are now focusing on the Safe Patient Handling program. Scrub Tech program has a lot of interested individuals.
 - 7.1.3 **CPRO:** Minimum wage bill has not been signed yet but it's highly likely that it will be. The foundation has awarded \$81,000 to departments for capital expenditures. The Golf Tournament provided \$18,000 to the Ambulance department. And Northstate Giving Tuesday is coming up in November.
 - 7.1.4 **CCO:** Barrier Isolator was installed last week. Biologics are still pending but we are able to use. RSV vaccinations have begun at the Burney Annex. Flu shots started at the RHC today. Retail Pharmacy will begin to offer flu shots in October. We are in a waiting window for Covid vaccines. CEP awards: Cardiac rehab will begin blood pressure monitoring. Cerner has been installed and workflows are being set in place.
 - 7.1.5 **CNO:** Interim DON for SNF is Cassandra LaFave. She began with MMHD as an RN on the floor and moved into Infection Prevention, and has segway into this new role. Cerner has been implemented and we are working through the kinks. VN's students are onsite to get their clinicals completed for their vocational nurse program.
 - 7.1.6 **COO:** Air Exchanges testing was conducted and met the requirements. Kudos to the Cerner Implementation Project Management Team and the team of SME's and Super Users. Solar Project contract is being finalized with legal counsel and will be ready for BOD review in October.
 - 7.1.7 **CEO:** MMHD Executive Leadership will be meeting with CHA in November and represent the rural CAH. Attended the ACHC conference and participated in the Jeopardy contest – which was won by our CEO.

8 OTHER INFORMATION/ANNOUNCEMENTS

- 8.1 Board Member Message: Employee of the Month, Retail Pharmacy online, Golf tournament highlights, Gala date, Northstate Giving Tuesday, new MHF office location, Foundation CEP Grants, CNA Skills Fair.

9 MOVE INTO CLOSED SESSION

Medical Staff Credentials – Government Code 54962

- 9.1 New Appointment
Baowei Tang, MD, Rheumatology (Telemed)

**Approved by
All**

10 RECONVENE OPEN SESSION

- 11 ADJOURNMENT: 3:00 PM**
Next Meeting October 25, 2023

I, Abe Hathaway, Board of Directors MMH, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Healthcare District

Abe Hathaway
Board Member

Jessica DeCoyto
Board Clerk