

Chief Executive Officer
Chris Bjornberg



Board of Directors
Abe Hathaway, President
Jeanne Utterback, Vice President
Tom Guyn, M.D., Secretary
Tami Humphry, Treasurer
Lester Cufaude, Director

Board of Directors
Regular Meeting
Minutes
April 27, 2023 – 1:30 pm
Fall River Boardroom

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

CALL MEETING TO ORDER: Abe Hathaway called the regular meeting to order at 1:30 PM on the above date.

BOARD MEMBERS PRESENT:		STAFF PRESENT:	
Abe Hathaway, President		Chris Bjornberg, CEO	
Jeanne Utterback, Vice President		Travis Lakey, CFO	
Tom Guyn, M.D., Secretary		Ryan Harris, COO	
Tami Humphry, Treasurer		Theresa Overton, CNO	
Lester Cufaude, Director		Valerie Lakey, CPRO	
ABSENT:		Keith Earnest, CCO	
		Libby Mee, CPRO	
		Susan Garcia, Dietary Manager FR	
		Jen Taylor, Dietary Manager Burney	
		Jessica DeCoito, Board Clerk	
2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE			
3 APPROVAL OF MINUTES			
3.1	A motion/second carried; Board of Directors accepted the minutes of March 29, 2023.	<i>Utterback, Humphry</i>	<i>Approved by All</i>
4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS			
4.1	A motion/second carried; Melinda Reynoso was recognized as March Employee of the Month. Resolution 2023-05. "She is a team player always willing to help others and go above and beyond. She is part of our employee action team as an advocate for her peers. Professional and always looking for new ways to support her colleagues and make them feel appreciated. She is an advocate for our residents and makes sure their needs are met."	<i>Humphry, Utterback</i>	<i>Approved by All</i>
4.2	Safety Quarterly: written report submitted. Structure changes are going to be taking place. ACHC accreditation process has shown us that Safety needs to be a full-time position. The job has been flown for the role as Safety Officer. There is a lot more opportunity for this person and our healthcare district.		
4.3	Food & Nutrition Services: written report submitted. Staff turnover is 32% - but only one employee is due to a termination of employment, all others are other factors. The Survey completed with residents with regards to meals and menu options is completed twice a year.		
5 BOARD COMMITTEES			
5.1	Finance Committee		
5.1.1	Committee Report: QIP and Rate Range payment was received but we just found out they provided us too much. They will just remove the over payment from next year's payment. AR days are down. Thinks are looking good. RHC patient visits are up. Retail Pharmacy is looking better.		

5.1.2	March 2023 Financials: motion moved, seconded and carried to approve financials.	<i>Humphry, Utterback</i>	<i>Approved by All</i>
5.2	Strategic Planning Committee Chair Utterback: No February Meeting		
	Draft Strategic Priorities Pillars for FY24, Mission, Vision and Values:		
5.2.1	Written report submitted was reviewed and discussed. Motion moved, seconded and carried to approve the FY 24 Priorities, and the new Mission, Vision and Values.	<i>Utterback, Cufaude</i>	<i>Approved by All</i>
5.3	Quality Committee Chair Guyn: DRAFT minutes attached		
5.3.1	Various departments are working with Director of Quality to identify the measures and metrics in their departments that also align with ACHC accreditation. And a plan of corrections for the accreditation survey is being planned with the whole team.		
6	OLD BUSINESS		
6.1	Ambulance Services: We are working on our contract with REMSA, hoping to have a first iteration this week. We are working on the S-SV application which has a lot of components to it and we are working collectively to get this done. Assuming the contract with REMSA will be approved, they will take over on June 26 th . And they will hire a team that will work on the ambulance and in the ER here. And then we will provide billing services for a period of time before Modoc Medical Center takes over the “hub” under a DBA.		
7	NEW BUSINESS		
7.1	Policy & Procedure Summary March 31, 2023 Motion moved, seconded and carried	<i>Utterback, Humphry</i>	<i>Approved by All</i>
7.2	Policies & Procedures:		
	1. Medical Staff Bylaws		
	2. Standardized Procedures and Protocols for Midlevel Providers	<i>Utterback, Humphry</i>	<i>Approved by All</i>
	3. Pathology Core Privileges for OP Med		
	4. Rheumatology Telemedicine Core Privileges		
	5. Medical Staff Rules		
7.3	Master Planning Services: Draft Options Review: The biggest priority is meeting the seismic compliance for 2030. Draft plans were shown and discussed. A phasing plan with prices were shown and discussed as well. The plans shown today put us at the top of our debt capacity study findings of \$88 million and beyond that. Prioritizing this plan is now the key focus, if we agree to continue with the DRAFT options that were shown today. Further discussion needs to take place before we can get another option. Board Clerk will get in touch with Board members about a workshop date. We will also like to host an open public forum that will allow for community input in both FR and Burney.		
8	ADMINISTRATIVE REPORTS		
8.1	Chief's Reports: written reports provided in packet		
8.1.1	CFO: Employment retention payments will go out in payroll this week.		
8.1.2	CHRO: since the report was submitted, dietary has accepted and hired three new individuals. Our Recruiter started this week. Our next CNA program is about to start – 4 students will start classes at the beginning of May. We have received certification in the BETA program for Slips, Trips and Falls and received a 2% reduction.		
8.1.3	CPRO: Employee Intranet mobile version has been reformatted to show the most frequently used functions in the employee intranet. Super accessible and easy to read. The next level of the communication survey went out today via email, text and tv screens throughout the facility. We have already surpassed our initial survey numbers in this round. SB 759 – extend the seismic requirements past 2030 – very hopeful for this bill to go through. Gift Shop revenues have gone up compared to the previous month. Foundation transition is going really well, with lots of positive and forward movement. Val will be working with the new phone line system to develop a better phone tree.		
8.1.4	CCO: Covid vaccine for those who have yet to receive the first series will be with bivalent – more details to come through. Our clinic vaccine freezer failed earlier this month but we have replaced it today. And we are happy to report that we had no vaccine loss.		

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Director's documents are available online at www.mayersmemorial.com.

- 8.1.5 **CNO:** Still on the search for a DON in the Skilled Nursing Facility. Cerner Workflow & Integration took place this week and a lot of our team members took part in it. Another CNA class will be starting up in May. It's so great to get Unit Aides hired to get a feel for the floor and then they enroll in the CNA class.
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- 8.1.6 **COO:** Solar application was submitted and accepted to meet the program requirements – just waiting on the contractor pricing. AB 2511 was passed and a lot of back and forth with HCAI has occurred this week. This bill requires us to put stand-alone buildings on backup power by the end of this year. This would mean the Burney annex needs to be placed on backup power. Fall River's campus has much more complexity and could require a lot more resources and funds. Mobile Clinic survey date with CDPH is scheduled for June 9th. Shasta County came to the lodge for surveys and all passed with no issues.
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- 8.1.7 **CEO:** Between the last Board meeting and to this one, we have ALL been busy. Every team member is so willing to jump in and help take care of anything that comes up that isn't already on their plate or a part of a project.

9 OTHER INFORMATION/ANNOUNCEMENTS

- 9.1 Board Member Message: Employee of the Month, CNA Program, Health Fair Vouchers, Master Planning public forum, Beta Certification, DOT testing at clinic,

10 ADJOURNMENT: 4:31 PM

Next Meeting May 31, 2023

I, Abe Hathaway, Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Hospital District

Abe Hathaway
Board Member

Jessica Decato
Board Clerk