

Chief Executive Officer
Chris Bjornberg



Board of Directors
Abe Hathaway, President
Jeanne Utterback, Vice President
Tom Guyn, M.D., Secretary
Tami Humphry, Treasurer
Lester Cufaude, Director

Board of Directors
Quality Committee
Minutes

March 22, 2023 @ 1:00 PM
Fully Remote Teams Meeting

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1	CALL MEETING TO ORDER: Board Chair Tom Guyn, M.D. called the meeting to order at 1:02 pm on the above date.		
	BOARD MEMBERS PRESENT:	STAFF PRESENT:	
	Tom Guyn, MD., Secretary Les Cufaude, Director	Chris Bjornberg, CEO Jack Hathaway, Director of Quality Jessica DeCoito, Board Clerk	
	Excused ABSENT:		
2	CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS		
	None		
3	APPROVAL OF MINUTES		
	3.1	A motion/second carried; committee members accepted the minutes of February 20, 2022	Cufaude, Hathaway Guyn – Y Cufaude- Y
4	Hospital Quality Committee Report: changes were applied to the Hospital Quality Meeting this month. Chris and Jack are meeting with all of the Executive Leadership Team members and their managers. These meetings are to help each department understand metrics/measures, expectations for quality and etc. We will then have a list of all metrics from all departments to provide to the Board.		
5	Director of Quality Report		
	5.1	Written Report submitted. ACHD Gap Analysis Summary: the official report has yet to be shared with us. High level summary is that we have a lot of areas of opportunity to work on. Some of this is paperwork and workflows, but also include physical environment updates. Policies & Procedures will be updated or created. Once our official report comes out, our team will meet up internally, create a plan of action and make this a working and living document that everyone has access to. We anticipate this to take our team up to 9 months to get everything set up and ready for us to have the survey to receive accreditation. It's going to be a big process but our team can handle this.	
6	OTHER INFORMATION/ANNOUNCEMENTS: April 19, 2023		
7	CLOSED SESSION Med Staff Credentials Government Code 54962		All approved
8	RECONVENE OPEN SESSION		
9	ADJOURNMENT: at 1:39 pm		