

Chief Executive Officer
Chris Bjornberg



Mayers Memorial Hospital District

Board of Directors
Jeanne Utterback, President
Tami Vestal-Humphry, Vice President
Beatriz Vasquez, PhD, Secretary
Abe Hathaway, Treasurer
Tom Guyn, MD, Director

Board of Directors

Regular Meeting

Minutes

May 25, 2022 – 1:00 pm

FR Boardroom & Microsoft Teams

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 CALL MEETING TO ORDER: Jeanne Utterback called the regular meeting to order at 1:00 PM on the above date.

BOARD MEMBERS PRESENT:

Jeanne Utterback, President
Tami Vestal-Humphry, Vice President
Beatriz Vasquez, PhD, Secretary
Abe Hathaway, Treasurer
Tom Guyn, MD, Director

STAFF PRESENT:

Chris Bjornberg, CEO
Ryan Harris, COO
Travis Lakey, CFO
Keith Earnest, CCO
Candy Detchon, CNO
Libby Mee, Director of Human Resources
Tracy Geisler, Executive Director MHF
Jessica DeCoito, Board Clerk

ABSENT:

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE

3 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

3.1 A motion/second carried; Board of Directors accepted the minutes of April 27, 2022 *Humphry, Guyn Approved by All*

4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

4.1 A motion/second carried; Sara Fenn was recognized as April Employee of the Month. Resolution 2022-06. Sara has been a true team player for Mayers. She has been a part of multiple teams but currently serving as Per Diem with Hospice. During a COVID exposure, Sara was the only team member who could step up and take care of our Hospice patients. It is such an honor for Mayers to present this to Sara. Thank you for all you have done for Mayers and the community. *Hathaway, Guyn Approved by All*

4.2 Executive Director of Mayers Rural Healthcare Foundation: written report submitted. Awarded \$22,500 in scholarships and continued education to local individuals. The Foundation would like to focus on contributions to the Memory Care Unit this year. The Memory Care Unit hits globally with Alzheimer's affecting millions of individuals and their families. We will be hosting Denim & Diamonds for our Hospice contributions. Golf Tournament is August 13th. Tent sale went great – made around \$5000.

5 BOARD COMMITTEES

5.1 Finance Committee

5.1.1 **Committee Report:** RHC revenue has an error – we are working with Epic in trying to figure this issue out. There will be an adjustment applied when we get the clarification from Epic. We will pay the remediation company for the water damage, but it will be adjusted for when the insurance adjustment comes through.

5.1.2 **April 2022 Financials:** a motion was moved, seconded and carried to approve the financials. *Hathaway, Humphry Approved by All*

5.1.3 **Human Resources Information System Proposal:** Director of HR provided a report and her staff's recommendation. We will have a program that will manage all that 9 programs are currently being used for. Paycom is being used by our surrounding counterparts and is compatible with Cerner. The *Humphry, Hathaway Approved by All*

recommendation from the Finance Committee to move forward with Paycom. Motion moved, seconded and carried to enter into contract with Paycom.

5.1.4	Daycare Operational Budget: the current model shows a loss. And considering the benefits that are applied to employees is great but that only applies to a handful of those employees. No action is being taken. Direction to staff is to keep researching partnerships with childcare organizations.		<i>No Action Taken</i>
5.1.5	Mobile Rural Health Clinic: basic model/proposal has been provided. The RHC and a provider, provided their inputs to come up with a new unit cost of ~\$423,132. We did not include licensing, fuel cost, insurance, staff, etc. Direction to staff is to provide a more thorough budget and information. No formal action taken. Staff directed to report back with more information.		<i>No Action Taken</i>
5.2	Strategic Planning Committee Chair Vasquez: no meeting		
5.3	Quality Committee Chair Utterback		
5.3.1	Committee Meeting Report – DRAFT minutes attached. Excited to move into JCHAO and the new Quality format for our internal committee.		
6	NEW BUSINESS		
6.1	Policy & Procedure Approval: motion moved, seconded and carried to approve the below P&Ps <ul style="list-style-type: none"> 1. Medical Staff Bylaws and Rules Changes 2. Application for Inspection of Public Records MMH585 3. Blood Gas and Lactate i-STAT 4. Blood Glucose Monitoring – Nova Statstrip Glucose Monitoring System 5. Crisis Communications Plan 6. Mayers Rural Healthcare Clinic Cleaning 7. Sedation and Analgesia in the OR; Non-Anesthesia Provider 8. Terminal Cleaning for Mayers Rural Healthcare Clinic Procedure Room 	Guyn, Hathaway	Approved by All
6.2	Board Member Elections: Resolution Calling for Election & Specification of the Election Order – Resolution 2022-07. Motion moved, seconded and carried to approve the resolution.	Guyn, Humphry	Approved by All
7	ADMINISTRATIVE REPORTS		
7.1	ED of Community Relations & Business Development: written report submitted. Discussion about current seismic bill issues with the state. We continue to work with ACHD and CHA on advocating for ourselves and all CAH hospitals.		
7.2	Chief's Reports		
7.2.1	CFO: Our state nurse invoices have been reviewed and we will see a large expense run in the next months financials. Filed for loan forgiveness programs for our providers. 340B program is set to go. On the CHA CFO Advisory group. Working with Wipfli to see if we can qualify for the Employee Retention Tax Credit.		
7.2.2	CCO: 340B will go live July 1 st . Express Scripts contract meeting is taking place next week. Dr. Grant with FRJUSD will continue the Take 4 Mental Health Program – kudos to Amanda Harris for helping FRJUSD get set up with this great program. Finalizing the 2 nd Boosters for Covid in our SNF units.		
7.2.3	CNO: without a CRNA in place, we need to use contra sedation using our own RN's. We are monitoring this process and will adjust if we can't find a CRNA. Policies, procedures, and quality measures are in place, so we have all necessary items constantly monitored. Our provider approves of this process and the team seems to be managing this process very well.		
7.2.4	COO: DRAFT RFP is ready for us to review. Once final edits are made, we will send out to interested companies for the Master Planning. Lani Martin has announced her retirement effective September – during which she will be helping us find her replacement. Ryan Nicholls, IT Manager, has announced his departure from MMHD – he and his family will be moving to Tennessee. Jeff Miles will be Interim Manager in the meantime. We will be		

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

posting job openings for Purchasing Manager, IT Manager, Dietary Manager FR, Registered Dietician, and Housing Manager. Clearwater Lodge will close on July 15th – just waiting on escrow to close.

7.2.5 CEO: Emergency Department contract is being worked on with Dr. Watson and we are coming to a close. A review of the new org chart was provided.

8 OTHER INFORMATION/ANNOUNCEMENTS

8.1 Board Member Message: Employee of the Month, Foundation summary, CNA class update, High School Interns.

ACHD Annual Event is scheduled for September in southern California.

9 ANNOUNCEMENT OF CLOSED SESSION: 3:32 pm

10 CLOSED SESSION

10.1 Personnel Govt Code 54957: CEO Evaluation Process Discussion

11 ANNOUNCEMENT OF OPEN SESSION: 4:50 pm

12 ADJOURNMENT: 4:50 pm

Next Regular Meeting: June 29, 2022

I, Jeannie Uterback, Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Hospital District

Jeannie Uterback
Board Member

Jessica DeCoito
Board Clerk