

Chief Executive Officer  
Chris Bjornberg



**Mayers Memorial Hospital District**

**Board of Directors**  
Jeanne Utterback, President  
Tami Vestal-Humphry, Vice President  
Beatriz Vasquez, PhD, MD, Secretary  
Abe Hathaway, Treasurer  
Tom Guyn, Director

Board of Directors  
**Finance Committee**  
**Minutes**

May 25, 2022

FR Boardroom & Microsoft Teams

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

1	<b>CALL MEETING TO ORDER:</b> Abe Hathaway called the meeting to order at 10:34 am on the above date.			
	<b>BOARD MEMBERS PRESENT:</b>	<b>STAFF PRESENT:</b>		
	Abe Hathaway, Committee Chair Tami Vestal-Humphry, Director	Chris Bjornberg, CEO Travis Lakey, CFO Ryan Harris, COO Jessica DeCoito, Board Clerk Libby Mee, Director of HR		
	<b>ABSENT:</b>			
2	<b>CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS - None</b>			
3	<b>APPROVAL OF MINUTES: April 27, 2022 – minutes attached.</b> Motion moved, seconded, and carried.	<i>Humphry, Hathaway</i>	<b>Approved by All</b>	
4	<b>FINANCIAL REVIEWS</b>			
	4.1	<b>April 2022 Financials:</b> Found an error in the Clinic financials which an adjustment will be shown in the next month's financials. Retail Pharmacy had a good month. We have scheduled our consultant to come into the Retail Pharmacy in June. We are signed up for 340B in our clinic. A mobile health clinic would be helpful to the Retail Pharmacy as well. Budget has been started on. Working on getting more FTEs rather than using Registry staff. Motion moved, seconded and carried to take to full board for approval.	<i>Humphry, Hathaway</i>	<b>Approved by All</b>
	4.2	<b>Accounts Payable (AP) &amp; Accounts Receivable (AR):</b> AR Days 72, days of cash on hand is 272		
	4.3	<b>Human Resources Information System Proposal:</b> written recommendations and information provided. Discussion took place over the written report submitted. Paycom is being used by our local counterparts. Paycom takes our 9 different systems and processes and combines into one. It is the recommendation of the staff to move forward with Paycom. A motion has been moved, seconded and carried to take to the full board for approval.	<i>Hathaway , Humphry</i>	<b>Approved by All</b>
	4.4	<b>Daycare Operational Budget:</b> review of the submitted report. No motion taken. Will discuss at the full board.		
	4.5	<b>Mobile Rural Health Clinic:</b> submitted proposal in packet. Proposed for \$423,182 with two exam rooms and the necessary items included. This is the basic cost to show what our initial investment would be. If MMHD is interested, we would then provide a full proposal that would include an operational budget that includes insurance, fuel, sales tax, staffing cost, etc. We can take this to the whole board for discussion. And will report at future meetings with more operating budget information. No motion was taken.		
5	<b>ADMINISTRATIVE REPORT:</b> Some opportunities could be available for us at the county and state level. We are advocating for these funds and hoping we can get some here locally. We are working on some possible solutions to the OR 1 HVAC unit and air flows. Hopefully this works and we can get back into the use of OR 1.			
6	<b>OTHER INFORMATION/ANNOUNCEMENTS: None</b>			
7	<b>ADJOURNMENT – 12:01 pm</b>			
	Next Finance Committee Meeting: June 29, 2022			