

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

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Board of Directors
Finance Committee
Minutes

October 27, 2021 – 10:30 am
Zoom

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1	CALL MEETING TO ORDER: Abe Hathaway called the meeting to order at 9:34 am on the above date.			
	BOARD MEMBERS PRESENT: Abe Hathaway, Committee Chair Tami Vestal-Humphry, Director ABSENT:	STAFF PRESENT: Louis Ward, CEO Travis Lakey, CFO Ryan Harris, COO Candy Detchon, CNO Shelley Lee, SNF DON Libby Mee, HR Jeanne Utterback Val Lakey, Acting Clerk		
2	CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS - None			
3	APPROVAL OF MINUTES	Humphry, Hathaway	Approved by All	
	3.1	Minutes of August 25, 2021		
	3.2	Minutes of September 29, 2021		
4	DEPARTMENT REPORTS:			
	4.1	Human Resources: In addition to written report, Libby Mee reviewed that we have received over 30 job applications. One employee on isolation. Staff out with sick children, etc. Can use supplemental sick leave. Hathaway had a question on some of the unemployment, etc. Mee will get the information on rate, etc. .		
	4.2	SNF DON: In addition to the written report, Shelley Lee reported on the following: Current census changes daily – Burney (41) We are in yellow status – we have 8 empty beds. Cannot admit until we are back in green status. FRM (29) 9 beds to fill. Should have a couple of admits to FRM. Staffing needs – daily. Needs for Burney – 2 CNA NOC – 2 in general population. Need an additional LVN. Hiring from recent interviews. 3 LVNs and 9 CNA – FRM 2 LVN and 10 CNA. CNA program starts in January. Ward commented Shelley and staff have done a great job with COVID, etc.		
5	FINANCIAL REVIEWS			
	5.1	September 2021 Financials: In addition to the notes. Revenues are up – especially Swing and ED. Hathaway asked about clinic finances. Questions about billing, RHC status, etc. Once approved, all visits will be billed through RHC. Working with Partnership to get more patients assigned to our clinic. Submitted IGT this month and in December. We will net \$5 million. Pharmacy 340B contract – Humphry asked if we have seen any revenue yet. It was effective October 15 th – should see something as a result next month.	Humphry, Hathaway	Approved by All
	5.2	Accounts Payable (AP) & Accounts Receivable (AR): AR days are up because commercial payers are paying slower.		
	5.3	Tri Counties Employee Relief Fund:	Humphry, Hathaway	Approved by All
6	ADMINISTRATIVE REPORT Ward reported that we have been making an effort to encourage community to have a PCP. New processes upon admission and ED Follow-up. Dr. Pitt – January 15 th . There is one small glitch with her loan repayment through HPSA. She is an NHSC Scholar, which require her to work in rural or underserved area for 10 years. We qualify. The RHC is not yet approved. There has been a change with one of the MVHC providers – one is no longer there. Working on the hospitalist schedule with Hospital, ED, clinic. Continue to look at medical records systems – down to two: Cerner and Epic. Need to ensure all components are a part of each. Staff has been participating in demonstrations.			

	Discussion about adding a Saturday to the clinic. Will discuss at full board. Discussing with the staff – working on a schedule.
7	OTHER INFORMATION/ANNOUNCEMENTS: None
8	ADJOURNMENT – 11:23 am
	Next Finance Committee Meeting: December 1, 2021

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.