

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Jeanne Utterback, President
Beatriz Vasquez, PhD, Vice President
Tom Guyn, MD, Secretary
Abe Hathaway, Treasurer
Tami Vestal-Humphry, Director

**Board of Directors
Regular Meeting
Minutes
September 29, 2021 – 1:00 pm
Zoom**

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 CALL MEETING TO ORDER: Jeanne Utterback called the regular meeting to order at 10:35 AM on the above date.

BOARD MEMBERS PRESENT:

Jeanne Utterback, President
Beatriz Vasquez, PhD, Vice President
Tom Guyn, MD, Secretary
Abe Hathaway, Treasurer
Tami Vestal-Humphry, Director

STAFF PRESENT:

Louis Ward, CEO
Ryan Harris, COO
Travis Lakey, CFO
Keith Earnest, CCO
Candy Detchon, CNO
Theresa Overton, DON
Jack Hathaway, Dir. of Quality
Val Lakey, ED of CR & BD

ABSENT:

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: PUBLIC COMMENT TAKEN BY BOARD MEMBER THAT OUR PHONE SYSTEM IS CUMBERSOME. PLEASE NOTE THAT ALL EMERGENCIES SHOULD GO TO 911 AND NOT THROUGH OUR PHONE SYSTEM.

3 APPROVAL OF MINUTES

- | | | | |
|-----|--|---------------------|------------------------|
| 3.1 | A motion/second carried; Board of Directors accepted the minutes of August 25, 2021. | <i>Vasquez/Guyn</i> | <i>Approved by All</i> |
| 3.2 | A motion/second carried; Board of Directors accepted the minutes of September 8, 2021 Special meeting. | <i>Guyn/Vasquez</i> | <i>Approved by All</i> |

4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

- | | | | |
|-----|---|----------------------|------------------------|
| 4.1 | A motion/second carried; Theresa Overton was recognized as August Employee of the Month. Resolution 2021-17. | <i>Hathaway/Guyn</i> | <i>Approved by All</i> |
| 4.2 | Mayers Rural Health Clinic Update: Ryan Harris gave an update on the RHC. Ponti's last day was Sept. 17 – Harris is the acting manager. He has been learning more about EPIC. Things are going well. The clinic has shown it's first profitable month. Dr. Saborido will return to the clinic on Oct. 12 th . An offer has been made to a clinic manager – pending housing. More specific reporting on numbers, etc. next month. RHC will now be included in COO report. Guyn asked a question on output revenue. Revenue is exceeding the expenses. Expenses around productive salaries – July- August difference. July had 3 PP, plus some additional scorecard goals. | | |
| 4.3 | Director of Nursing (Acute Care), Theresa Overton - written report submitted. Outpatient surgery will reopen for October 18 th surgery week. Working on growing surgery – interim OR Manager (Experienced RN, circulator and scrub tech.)It will be beneficial to have a fresh set of eyes on the department. Will be working of training. Surgeries are every other week. OPM has had to move many times. COVID Unit has had 2 patients on average. | | |
| 4.4 | Director of Quality, Jack Hathaway- Written report submitted. No additions to written report. Director Hathaway asked about merit based incentive pay – a part of transition to value based pay. Prime is replaced by QIP. Similar – new funding package. Discussed entering data. Special Projects – CNA program working on mandatory items for the admission packets. Working with Trinity Quality Director. | | |

5	BOARD COMMITTEES		
5.1	Finance Committee		
5.1.1	Committee Report: See finance notes. Hathaway reviewed the meeting content. Heard from ES, IT and ED. Will be working on inventory in Retail Pharmacy. Put the account change for the Employee Relief Fund on as a resolution on next month's agenda.		
5.1.2	August 2021 Financials	<i>Hathaway, Guyn</i>	<i>Approved by All</i>
5.1.3	401K Annual Updated Program reviewed every 5 years Will be updating and reviewing accounts and options for employees. This will also come before the board at a later date.	<i>Hathaway, Guyn</i>	<i>Approved by All</i>
5.2	Strategic Planning Committee Chair Vasquez		
5.2.1	Committee Meeting Report – September 13 DRAFT MINUTES Attached		
5.2.2	Strategic plan Update/Approval – Comments and overview to the work done on the SP. Change the forms A and B to reflect new objectives	<i>Vasquez, Hathaway</i>	<i>Approved</i>
5.3	Quality Committee Chair Utterback		
5.3.1	Committee Meeting Report – Met on Sept. 15 Minutes are attached. Commending leadership and teamwork during COVID and for jumping in and making sure things are done.		
6	NEW BUSINESS		
6.1	Policy & Procedure Approval CEO Policy tabled. The remaining policies were approved.	<i>Guyn, Vasquez</i>	<i>Approved</i>
6.2	Housing Discussion- see Powerpoint		
7	ADMINISTRATIVE REPORTS		
7.1	ED of Community Relations & Business Development: Written report was submitted.		
7.2	Chief's Reports		
7.2.1	CFO: A written report was submitted		
7.2.2	CCO: Earnest added more information about 3 rd doses. SNF residents received 3 rd doses at Fall River and Burney on Monday. Some did not yet meet criteria. Ordering for COVID vaccine through the state has changed again. County task force for monoclonal antibodies. This is outpatient treatment – starting doing this Sept. 7th – cannot have if on oxygen. Flu shot will begin at Retail Pharmacy on October 5 th (Tuesdays) Also being done in the clinic. We don't have a good supply of high dose yet. PT – Manager can mentor PT Aides.		
7.2.3	CNO: COVID seeing significantly ill. No new cases at the Annex. The current 3 will come off of isolation on the 1 st . We have administered 3 rd doses to most SNF		
7.2.4	COO: Demo project – framing problems – will be a change order. Issues with the replacement of HVAC and the roof underneath. Have to make repairs to meet SPC2 rating. It was not done properly initially. Should have cost estimate next meeting. Has to be approved by OSHP – could take up to 30 days. New construction Manager – John Morris. Space at clinic – some days will have 4 providers in clinic. We have a couple of providers interested in clinic. Clinic is growing – working on managing space. Exploring options, after hours clinics, etc. Discussed storage Discussed purchasing – Ryan acting manager		
7.2.5	CEO: Pointed out the chart that shows COVID data. Trends are tracking down. Reviewed employee COVID data Talked about Post regarding vaccine mandate		

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

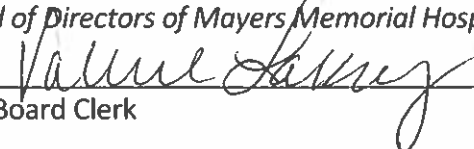
Dr. Pitt visiting n Monday, October 4th (Clinic and hospitalist)

8	OTHER INFORMATION/ANNOUNCEMENTS	
8.1	Board Member Message: Employee of Month, Teamwork, Strategic Planning, ACHD Presentation and Louis nominated CEO	
9	ANNOUNCEMENT OF CLOSED SESSION: 3:30 PM	
9.2	Personnel Government Code 54957	ACTION
10	ADJOURNMENT: 3:45 pm	
	Next Regular Meeting: October 27, 2021 – Fall River Boardroom	

I, _____, Board of Directors _____, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Hospital District



Board Member



Board Clerk