

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Jeanne Utterback, President
Beatriz Vasquez, PhD, Vice President
Tom Guyn, MD, Secretary
Abe Hathaway, Treasurer
Tami Vestal-Humphry, Director

**Board of Directors
Regular Meeting
Minutes
July 28, 2021 – 10:30 am
MMHD FR Boardroom**

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 CALL MEETING TO ORDER: Jeanne Utterback called the regular meeting to order at 10:35 AM on the above date.

BOARD MEMBERS PRESENT:

Jeanne Utterback, President
Beatriz Vasquez, PhD, Vice President
Tom Guyn, MD, Secretary
Abe Hathaway, Treasurer
Tami Vestal-Humphry, Director

STAFF PRESENT:

Louis Ward, CEO
Ryan Harris, COO
Travis Lakey, CFO
Keith Earnest, CCO
Candy Detchon, CNO
Val Lakey, ED of CR & BD
Tracy Geisler, MHF Executive Director
Amanda Ponti, Clinic Manager
Libby Mee, Director of Human Resources
Jessica DeCoito, Board Clerk

ABSENT:

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: PUBLIC COMMENT TAKEN BY BOARD MEMBER THAT OUR PHONE SYSTEM IS CUMBERSOME. PLEASE NOTE THAT ALL EMERGENCIES SHOULD GO TO 911 AND NOT THROUGH OUR PHONE SYSTEM.

3 APPROVAL OF MINUTES

A motion/second carried; Board of Directors accepted the minutes of June 23, 2021. *Vasquez, Hathaway* **Approved by All**

4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

4.1 A motion/second carried; Kathi Valencia was recognized as June Employee of the Month. Resolution 2021-14. Retail Pharmacy Technician – such a great asset to our team. Thankful for her hard work and dedication to our pharmacy and our patients. *Hathaway, Humphry* **Approved by All**

4.2 Mayers Rural Health Clinic Update: Clarifications made on the financial statements for RHC in the financials provided by the Finance Department. Lab interface is up and running with some bugs that we are working through. Thank you to IT and Jack Hathaway with getting the interface set up and running. Plan of Corrections was returned to Amanda on Monday and will have comments returned to them by August 2nd. Then a 30-day window to process is given. We only have one finding to address. At this time Dr. Saborido will not be seeing patients at our clinic. A letter from Dr. Saborido will be sent out to each patient he has seen since the opening of the clinic. We are actively searching for a new provider to fill this spot and interviews have already been set up.

4.3 Director of Human Resources: site visit with HR Peers will probably be rescheduled given the current fires in Plumas County. We have been in touch with providing our resources to those healthcare facilities impacted by these wildfires. 67% vaccinated in our employees. We are working on keeping up on the education for our staff and the vaccinations. Discussion about the legality of mandating the COVID vaccine has taken place with legal counsel and the Board Quality Committee. We have discussed policies being set in place to meet a mandate but provide exemptions for certain situations. Recommendation to have staff draft up a plan for incentives, policies and educational outlets for our staff members and our community, understanding that we will potentially see a mandate come down from the state or federal government on being mandated.

4.4	Worker's Comp 6 Month Report: Rate goes up per the payroll going up. BETA initiative – we are 1 of 2 facilities who successfully implemented the ergonomics program.		
4.5	Mayers Healthcare Foundation Quarterly Report: delighted to have Jeanine Ferguson join the team as Volunteer and Event Coordinator. New development of a vacancy on the Board. A committee has been formed and information will be sent out. Open to receiving help with the Golf Tournament organization and coordination. Jeanine is working on getting this ball rolling and will keep you all in mind for volunteering before or the day of.		
5	BOARD COMMITTEES		
5.1	Finance Committee		
5.1.1	Committee Report: Retail Pharmacy inventory is still a struggle but we are working with staff to understand the processes in place now. 340B conversation will take place with MVHC on July 29 th . Heard from Dietary Manager, Susan Garcia, on revenues from café sales which has been down with COVID and closure to public. We also heard that our refrigeration and freezer units have had failures 5 times in the locations in the past two months which is approx. \$1200 each time. Units are old and exposed to the elements which has caused bigger issues with functionality.		
5.1.2	June 2021: 58.29 AR Days, AP 1,044,461	<i>Hathaway, Humphry</i>	<i>Approved by All</i>
5.2	Strategic Planning Committee Chair Vasquez		
5.2.1	SP Planning Session: following regular board meeting at 1:00 pm		
5.3	Quality Committee Chair Utterback		
5.3.1	Committee Meeting Report – very similar discussion to what we had here today regarding the legality of mandating the vaccine. Health Information Management: transferring of patient records from clinics back to our ER doctors and nurses. Our clinic is currently not experiencing any issues getting patient records transferred from other facilities. It's not uncommon for a patient being seen in the ER setting having some issues with getting records from primary care physician because: 1. It's after hours on primary care facility 2. Our previous situation was our ER physician was also the primary care physician at the clinic and transferring of records was much easier.		
6	NEW BUSINESS		
6.1	Policy and Procedure Summary 6-30-2021	<i>Vasquez, Hathaway</i>	<i>Approved by All</i>
6.2	Policies & Procedures: <ol style="list-style-type: none"> 1. Air Exchange in Operating Room 2. Bladder Scan Policy Using the PBS Bladder Scanner 3. Disbursement of Funds 4. Scope of Services MMHD 	<i>Guyn, Hathaway</i>	<i>Approved by All</i>
7	ADMINISTRATIVE REPORTS		
7.1	ED of Community Relations & Business Development: Great job on the commercial. Commended for all the efforts with the CODES and Emergency Preparedness materials and training occurring.		
7.2	Chief's Reports		
7.2.1	CFO: Great collections month in June. Auditors are here on August 16 th .		
7.2.2	CCO: Vaccination clinic has hit some challenges with employees in other industries not wanting to receive the vaccine. 340B – conversation will take place tomorrow 7/29 with MVHC and MMHD CEO and CFO. Physical Therapy has worked out a situation to house the DME equipment and send out to patient's home with the required equipment rather than try and work out the delivery schedule.		
7.2.3	CNO: Lab hood should be done very soon. And our manager is doing very well in his new role. Radiology continues to have staffing issues. Internet has been fixed and issue is resolved. Acute Care Boot Camp worked out really well with educating the staff.		
7.2.4	COO: Daycare: plans need approval before we can begin work. And then licensing will start all over once building/remodeling has been completed. OSHPD is changing to Department of Healthcare Access and Information - will take time to review their processes. Water Tank update: too many contaminants in our water		

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

which could be coming from CSD. Working on where the contaminants are coming from which is affecting our substantial completion. Security Audit: didn't pass certain phases of the audit but helped us identify what the methods of educating staff will be. Dietary: staffing is down. Big thanks to staff and manager for picking up the extra shifts.

- 7.2.5 **CEO:** We've been spending a lot of time researching potential providers. The CA mandate has been a hot topic and we are continuing that discussion with our team. Housing continues to be an area of concern that we continue to work on. EMR (electronic medical records) – met with the OCHIN team and continue to have discussions about moving into EPIC here for the hospital, in addition to the clinic.

8 OTHER INFORMATION/ANNOUNCEMENTS

- 8.1 Board Member Message: Employee of the month, Ergonomics Award, reminder of the COVID vaccinations, MHF Golf Tournament.

9 ANNOUNCEMENT OF CLOSED SESSION: 12:45 PM

9.1 Medical Staff Credentials Government Code 54962

AHP APPOINTMENT

1. Vadim Smirnov, CRNA
2. Sharon Hanson, NP – Family Medicine (Outpatient Only)

AHP REAPPOINTMENT

1. Marchita Masters, PsyD – Telemedicine
2. Adam Gardizi, CRNA

MEDICAL STAFF APPOINTMENT

1. Jesus Pereyra, MD – Radiology, Telemedicine
2. Denis Primakov, MD – Radiology, Telemedicine
3. Cierra McNair, MD – Radiology, Telemedicine
4. Larry Givens, MD – Radiology, Telemedicine
5. Barry Shibuya, MD – Rheumatology, Telemedicine
6. Pamela Ikuta, DO – Emergency Med
7. Richard Leach, MD – Emergency Med
8. Chuck Colas, DO – Family Medicine (Consulting Priv.)
9. Tawana Nix, DO – Family Medicine (Consulting Priv.)
10. Dan Dahle, MD – Family Medicine (Consulting Priv.)
11. Sheela C. Toprani, MD – Neurology, Telemedicine
12. Elizabeth Ekpo, MD – Neurology, Telemedicine
13. Jodi Nagelberg, MD – Endocrinology, Telemedicine

MEDICAL STAFF REAPPOINTMENT

1. Aaron Babb, MD – Family Med (Consulting Priv.)

- 9.2 **Personnel Government Code 54957: CEO Evaluation:** will continue discussion into next month's Discussion
CLOSED Session.

- 9.3 **Pending Litigation Government Code 54596.9: Mediation Update:** settlement has been reached. Information

10 ADJOURNMENT: 1:30 pm

Next Regular Meeting: August 25, 2021 – Burney Boardroom

*Approved by
All*

I, Jeanne Utterback, Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Hospital District

Jeanne Utterback
Board Member

Valerie Salkey
Board Clerk

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.