

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

Board of Directors
Finance Committee
Minutes

October 28, 2020 – 10:30 am
Teleconference Call – FULLY Remote

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1	CALL MEETING TO ORDER: Abe Hathaway called the meeting to order at 10:32 am on the above date.		
	BOARD MEMBERS PRESENT:		STAFF PRESENT:
	Abe Hathaway, Committee Chair Allen Albaugh, Board Member		Candy Vculek, CNO Travis Lakey, CFO Louis Ward, CEO Ryan Harris, COO Jessica DeCoito, Board Clerk Diana Groendyke, DON SNF Libby Mee, HR Director
	ABSENT:		
2	CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS - None		
3	APPROVAL OF MINUTES		
	3.1	A motion/seconded carried; committee members accepted the minutes of August 26 th , 2020.	Albaugh, Hathaway Albaugh – Y Hathaway – Y
	3.2	A motion/seconded carried; committee members accepted the minutes of September 30 th , 2020.	Albaugh, Lakey Albaugh – Y Hathaway - Y
4	DEPARTMENT REPORTS:		
	Radiology: Not receiving referrals from MVHC. Where's the disconnect? – Louis to hold meeting with MVHC.		
	Director of Human Resources: HIPPA updates through Relias have been a priority for staff. 2 LVN's hired in SNF for Burney. New COVID 19 Sick Pay for employees. Clinic Staffing – working on job descriptions. Lists of folks are coming in for those that are interested in applying for job with the Burney Clinic.		
	Director of Nursing – SNF: Revenue is up. CNAs classes are going well. Average census is 81 compared to 75 last year. Discussion on rate increases coming up. Recommendation to look at memory care staffing vs. SNF staffing. Keep up the good work and thank you to the staff.		
5	FINANCIAL REVIEWS		
	5.1	September 2020 Financials: Cash on Hand 256. Still trying to figure out CARES Act and the guidance. Looks like we will know by July 2021. MMHD has only grown by 10 employees since 2001 yet our net revenue has grown exponentially.	Albaugh, Hathaway Albaugh – Y Hathaway - Y
	5.2	Accounts Payable (AP) & Accounts Receivable (AR): AR Days 65	
6	NEW BUSINESS		
	6.1	Burney Clinic Electronic Health Records Program: a good program for both users and administrators. A recommendation to send to full Board for approval was moved, seconded and carried. The full Board will review the Draft Pricing and Information Packet for full approval.	Albaugh, Hathaway Albaugh – Y Hathaway - Y
6	ADMINISTRATIVE REPORT – approximately 2 positives coming out each day for COVID. Our Lab is keeping very busy with performing tests on potentially COVID positive individuals. We have set up a testing pyramid for staff to follow that guidelines the who and what symptoms, etc. We can test everyone and are open to testing everyone.		
7	OTHER INFORMATION/ANNOUNCEMENTS: no announcement		
8	ADJOURNMENT – 11:38 AM		
	Next Finance Committee Meeting: December 2 nd , 2020		