

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

Board of Directors
Regular Meeting
Minutes

June 24, 2020 – 1:00 pm
Teleconference Call – FULLY Remote

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 CALL MEETING TO ORDER: Beatriz Vasquez called the regular meeting to order at 1:01 pm on the above date.

BOARD MEMBERS PRESENT:

Beatriz Vasquez, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Jeanne Utterback

ABSENT:

Travis Lakey, CFO
Allen Albaugh, Treasurer

STAFF PRESENT:

Louis Ward, CEO
Ryan Harris, COO
Keith Earnest, CCO
Candy Vculek, CNO
Val Lakey, ED of Community Relations & Business Development
Jessica DeCoito, Board Clerk

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE

3 APPROVAL OF MINUTES

3.1 A motion/second carried; Board of Directors accepted the minutes of May 27, 2020. **Utterback, Hathaway** **Beyer – Y**
Hathaway – Y
Utterback – Y
Vasquez - Y

4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

4.1 A motion/second carried; Jennifer Marks-Colledge was recognized as May Employee of the Month. Resolution 2020-10 **Hathaway/Beyer** **Beyer – Y**
Hathaway – Y
Utterback – Y
Vasquez - Y

5 BOARD COMMITTEES

5.1 Finance Committee

5.1.1 **Committee Meeting Report, June 17th Meeting:** Draft minutes attached in packet. Reviewed the budget. Conservative budget with regards to revenues and volumes. But still showing a positive bottom line.

5.1.2 **Resolution 2020-11:** California Health Facilities Financing Authority (CHFFA) Authorizing Execution and Delivery of Loan and Security Agreement **Hathaway/Utterback** **Beyer – Y**
Hathaway – Y
Utterback – Y
Vasquez - Y

5.1.3 **Annual Budget Hearing: 2021 Budget Approval:** questions were asked and discussion was led. Conservative budget with regards to revenues and volumes. But still showing a positive bottom line. **Hathaway/Beyer** **Beyer – Y**
Hathaway – Y
Utterback – Y
Vasquez - Y

5.1.4 **Resolution 2020-12: Recommendation of Approval of the FY21 MMHD Operating Budget:** Recommendation from Finance Committee to approve budget. No further questions on budget. **Hathaway/Beyer** **Beyer – Y**
Hathaway – Y
Utterback – Y
Vasquez - Y

** To get back on quarterly reporting schedules, Board Quarterly Finance Review will be presented at July's Finance Committee Meeting.

5.2 Strategic Planning Committee Chair Albaugh

5.2.1 Committee Meeting Report – No June Meeting

5.3 Quality Committee Chair Beyer

5.3.1 Committee Meeting Report – DRAFT Minutes attached in Packet. We saw an error on our staffing reports so our star rating will see a drop BUT we have since fixed the glitch and our star rating should go up in the next cycle.

6 OLD BUSINESS

6.1 Social Media & Board Messaging from Board Members: research was done with checking into what other organizations do. With the Brown Act, we are limited to what we can do. We need to be very careful with social media platforms. We can use our current website to provide a message and use Facebook to direct people to the message on our website. Val Lakey & Director Beyer to work on an example and provide at July Board Meeting.

7 NEW BUSINESS

7.1 Policy & Procedure Approval: No Policies or Procedures requiring approval.

7.2 Notice on Fall River Mills Fire Protection District & McArthur Fire Protection District Reorganization: Proposed Tax Exchange: This will be a plus for the valley.

7.3 LAFCO Updates: Elections & Budget: Just information provided to MMHD. If MMHD, we will consider Irwin Fust since a candidate letter was submitted.

7.4 Appoint Ad Hoc Committee for CEO Evaluation: Chair Vasquez appointed Director Beyer. Committee will meet up and discuss plans for the CEO Evaluation.

8 ADMINISTRATIVE REPORTS

8.1 Chief's Reports: written reports submitted.

8.1.1 **CCO:** Both pharmacies are working on inventory. Telemedicine nationwide has seen an increase but that has most to do with Primary Care Visits. We have not seen a huge increase since COVID. We have used some ER Telemed visits to reduce exposure to potential COVID patients.

8.1.2 **CNO:** Staffing Acute department has just one opening. CNAs on SNF has been our biggest issue but our program will begin in August with 8 applicants at this time – we will repost for one last push for applicants. New admissions for SNF are being isolated in the Acute care unit for 14 days. Shift change has happened but no significant complaints at this time. Workflows were created for new shift change and after two weeks of working, that workflow will be reevaluated for any changes. Our Lab Manager Candidate has declined to meet with us so we are back to looking for a Lab Manager.

8.1.3 **COO:** COVID positive result came from an onsite contractor in the NHW. One other positive result came from a contractor also on the NHW jobsite, after MMHD was notified of the first positive. All MMHD staff members who were in direct contact were tested and results were negative. MMHD Housekeeping and COO went onto jobsite in full PPE and disinfected/sanitized the site. Construction has resumed but OSHPD has cancelled until the county notifies us that the tracing has completed on this COVID positive. We are unsure of how the scheduled will be affected at this time. Burney Health Clinic project is moving along very well. Nurse Call Project has been put on hold with the COVID positive result.

8.1.4 **CEO:** COVID cases are increasing. Working with FRJUSD on safety for our schools – a committee will be formed and we will work together to help facilitate their needs to provide the social distancing environment they need. No tours in the NHW will occur to reduce exposure at the site.

8.2 **ED of Community Relations and Business Development:** Legislation: AB2537 PPE – there is a new bill and its SB275 – very similar. It's opposed until amended until some unrealistic points are addressed. PPE supply would be 90 day required for the facility and state - \$25,000 fine per day if you are found without that supply. Waivers negotiations for pushing out to March 2021. We should know more by this Friday because waivers expire on June 30th. AB1234 Ethics training has to be 2 hrs long, so some people have been required to take the course again. But all Chiefs need to complete their Ethics. Emergency Operations is ready to go out once testing has been completed. And our Fast Command program is ready to launch once trainings have been completed.

8.3 Construction Change Orders: none

9 OTHER INFORMATION/ANNOUNCEMENTS: New CEO for ACHD is Jackie Martin – formerly with CHA. Annual meeting has been cancelled but a virtual conference is in discussion. Details to follow at next meeting.

10 ANNOUNCEMENT OF CLOSED SESSION – 2:15 pm

10.1 Real Property Government Code 54956.8: Property Negotiations APN 028-340-025

MMHD Board provided CEO to proceed forward with negotiations

Hathaway/Beyer

Beyer – Y
Hathaway – Y
Utterback – Y
Vasquez – Y

10.2 Government Section Code 54962: Medical Staff Credentials

STAFF STATUS CHANGE

Tommy Saborido, MD – add Family Medicine/Move to Active

Karuna Sharma, MD – Move to Inactive

Steven Brown, CRNA – Move to Inactive

AHP REAPPOINTMENT

Ben Nuti, CRNA - Reappointment

MEDICAL STAFF REAPPOINTMENT

Robin Rasmussen, MD – Wound Care

Todd Guthrie, MD – Orthopedic Surgery

MEDICAL STAFF APPOINTMENT

Gary Belaga, MD – Neurology – Telemedicine

Andrew Lin, DO – Neurology - Telemedicine

Joseph Trudeau, MD – Radiology – Telemedicine

Frederick Jones, MD – Radiology – Telemedicine

Suzanne Aquino, MD – Radiology – Telemedicine

David Bass, MD – Radiology – Telemedicine

Dennis Burton, MD – Radiology – Telemedicine

MMHD Board approved all Medical Staff Credentials

Hathaway/Utterback

Beyer – Y
Hathaway – Y
Utterback – Y
Vasquez – Y

11 RECONVENE OPEN SESSION: 2:38 pm

12 ADJOURNMENT: 3:19pm

Next Regular Meeting: July 29, 2020

I, Beatriz Vasquez, Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Hospital District

Beatriz Vasquez
Board Member

Jessica Decorto
Board Clerk