

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

Board of Directors
Regular Meeting Agenda

December 4, 2019 3:00 pm
Burney Board Room

Mission Statement

Mayers Memorial Hospital District serves the Intermountain area, providing outstanding patient-centered healthcare to improve quality of life through dedicated, compassionate staff, and innovative technology.

				Approx. Time Allotted
1	CALL MEETING TO ORDER			
2	CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS	Persons wishing to address the Board are requested to fill out a "Request Form" prior to the beginning of the meeting (forms are available from the Clerk of the Board, 43563 Highway 299 East, Fall River Mills, or in the Boardroom). If you have documents to present for the members of the Board of Directors to review, please provide a minimum of nine copies. When the President announces the public comment period, requestors will be called upon one-at-a time, please stand and give your name and comments. Each speaker is allocated five minutes to speak. Comments should be limited to matters within the jurisdiction of the Board. Pursuant to the Brown Act (Govt. Code section 54950 et seq.) action or Board discussion cannot be taken on open time matters other than to receive the comments and, if deemed necessary, to refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.		
3	APPROVAL OF MINUTES			
	3.1 Regular Meeting – October 23, 2019	Attachment A	Action Item	2 min.
4	DEPARTMENT/QUARTERLY REPORTS/RECOGNITIONS			
	4.1 Resolution 2019-14 – October Employee of the Month	Attachment B	Action Item	5 min.
	4.2 MHF Executive Director Report – Marlene McArthur	Attachment C	Report	15 min.
5	BOARD COMMITTEES			
	5.1 Finance Committee			
	5.1.1 Committee Meeting Report		Report	10 min.
	5.1.2 October 2019 Financial Review, AP, AR, and Acceptance of Financials		Action Item	5 min.
	5.1.3 Board Quarterly Finance Review			
	5.2 Strategic Planning Committee			
	5.2.1 Committee Meeting Report – No November Meeting			
	5.3 Quality Committee			
	5.3.1 Committee Meeting Report – DRAFT Minutes Attached	Attachment D	Report	10 min.
6	OLD BUSINESS			
	6.1 Board Assessment Review		Discussion	10 min.
7	NEW BUSINESS			
	7.1 Organizational Analysis	Link Provided	Review & Discussion 1st Reading Approval Action Item	10 min.
	7.2 Annual Organizational Process			5 min.
	7.2.1 Officers And Committees	Attachment E	Action Item	5 min.
	7.2.2 2020 Board Calendar	Attachment F	Action Item	5 min.

7.3 **POLICY & PROCEDURE APPROVAL**

ATTACHMENT G

1. Charity Care Policy
2. Contract Review Form MMH586
3. Disaster Response Communications Plan
4. Disclosure of Protected Health Information During Disaster Relief Efforts
5. Food from Outside Sources - SNF **Action Item**
6. Medical Records Tracking During Emergency
7. Organizational Conflict of Interest Policy for Design-Build Projects
8. Phone System Downtime Process
9. Storage, Collection and Transportation of Hospital Laundry
10. Swing Bed Medical Staff Assessment and Documentation

7 ADMINISTRATIVE REPORTS

7.1	Chief's Reports – <i>Written reports provided. Questions pertaining to written report and verbal report of any new items</i>	Attachment H	Reports	
7.1.1	CEO – Louis Ward		Report	10 min.
7.1.2	CCO – Keith Earnest		Report	5 min.
7.1.3	CFO – Travis Lakey		Report	5 min.
7.1.4	CNO – Candy Vculek		Report	5 min.
7.1.5	COO – Ryan Harris		Report	5 min.
7.2	Construction Change Orders		Action Item	5 min.

8 OTHER INFORMATION/ANNOUNCEMENTS

Information

LEGISLATIVE UPDATE – Val Lakey

HIOLIDAY PARTY – DECEMBER 13TH – RSVP REQUIRED By December 6

9 ANNOUNCEMENT OF CLOSED SESSION

9.1	Government Code Section 54962:
9.2	Real Property Government Code 54956.8
9.3	Pending Litigation Government Code 54956.9
9.4	Personnel Government Code 54957

10 RECONVENE OPEN SESSION – Report Closed Session Action

Information

11 ADJOURNMENT: Next Regular Meeting – January 22, 2020 – Fall River

Posted 11/27/2019