

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

**Board of Directors
Regular Meeting
Minutes**

April 24, 2019 – 1:00 pm
Boardroom (Burney)

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 CALL MEETING TO ORDER: Beatriz Vasquez called the regular meeting to order at 1:00 pm on the above date.

BOARD MEMBERS PRESENT:

Beatriz Vasquez, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback

STAFF PRESENT:

Travis Lakey, CFO
Ryan Harris, COO
Keith Earnest, CCO
Theresa Overton
Val Lakey, Board Clerk

ABSENT:

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS

3 APPROVAL OF MINUTES

3.1 A motion/second carried; Board of Directors accepted the minutes of March 27, 2019.

Albaugh/Hathaway

Approved All

4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

4.1 A motion/second carried; Nola Covert was recognized as March Employee of the Month. Resolution 2019-5

Hathaway/Beyer

Approved All

4.2 **Director of Quality** – Jack Hathaway. In addition to the written report, Hathaway noted the RL6 program will be beneficial and easy to manage for reporting. The appropriate people will be notified when reports are made.

Utterback asked about the Security Risk analysis. It is a part of our meaningful use. It is a self-assessment for HIPAA and technology. Hathaway works with Broadway. The tool is provided by HHS.

MVHC User access – First quarter – there were 243 accesses of information that were questionable. This is through the agreement they are allowed through Papervision. Access has been adjusted and we are working with MVHC to resolve issues.

4.3 **Hospice Quarterly Report – Mary Ranquist** January – March 2019 Report – 197 days this quarter. 183 served in patients home; 14 in Burney Annex. There are currently no patients. Hospice Dinner was very well attended. Staff time will be adjusted according to census.

5 BOARD COMMITTEES

5.1 Finance Committee

5.1.1	Committee Meeting Report: Reports from Infection Control and SNF Social Services. There are 13 on a waiting list that have all been cleared for admittance when beds become available. (10 are memory unit). Infection Control report talked about VD, etc. Reviewed construction process.		
5.1.2	March 2019 Financial Review, AP, AR and acceptance of financials.	<i>Hathaway/Albaugh</i>	<i>Approved All</i>
5.2	Strategic Planning Committee		
5.2.1	Committee Meeting Report – No Meeting		
5.2.2	May Meeting Date – Moved to Monday, May 13, 2019 at 9:00 am		
5.3	Quality Committee		
5.3.1	Committee Meeting Report –. DRAFT minutes were attached. Dr. Dahle attended.		
6	NEW BUSINESS		
6.1	May Board Meeting Date May 20, 2019 - 9:00 Finance; 11:00 Regular	<i>Utterback/Beyer</i>	<i>Approved All</i>
6.2	Policies & Procedures – Albaugh Abstain	<i>Beyer/Hathaway</i>	<i>Approved All</i>
6.3	Compliance with EMTALA – Enacted by Congress in 1986. There are very specific requirements for Emergency Departments. We are obligated to see and treat all patients regardless of their ability to pay. There are also requirements regarding transfers. We had a self-report. We had an EMTALA survey in early April. There was another instance. These have all been physician driven issues. Two of the 21 charts surveyed did not meet requirements. The policy presented meets our requirement for a policy. Fines can be up to \$24,500 per instance. We have identified gaps and are working to correct them.	<i>Utterback/Beyer</i>	<i>Approved All</i>
6.4	Manual Review and Approval		
7	ADMINISTRATIVE REPORTS		
7.1	Chief's Reports		
7.1.1	CEO: Written report. Lakey noted that Ward wanted to add that MVHC invited us to look at a HRSA grant for OB. Ryan (for Louis) updated on the pharmacy. Working on parking, drive-through, and signage. License should be forthcoming. Need to open within 30 days.		
7.1.2	CCO: Talked about Point Click Care – implementation project of 8 weeks after details with Paragon/AllScripts. We are at the coordinating level.		
7.1.3	CFO: There was a question about the “Clawback”. Lakey explained the \$785,000 payback. By end of next month we should be at 150+ cash on hand.		
7.1.4	CNO: Provided a written report at the meeting (get from Candy). Finished project in ER partnering with UC Davis – stroke neurological treatment. Lab CLIA survey – nothing found. Radiology moving along with PACS transition. Salary adjustments have been made. Hired another tech that will be with us for the next 6 months. Nurse bonuses have helped with hiring of RNs.		

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

- 7.1.5 **COO:** In addition to the written report: Questions on the clinic and design. Final design meeting is May 6th. Preliminary conversations with CHFFA are promising for funding.

Albaugh asked about the air conditioner. Waiting for OSHPD comments. Hoping that we will have new unit in place in July.

Ryan is spending a lot of time on the job site.

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- 7.2 **Construction Change Orders:** March 18, 2019 there was a delay change order meeting. Initially there was a change order of \$140,000 (see Finance notes). Another project change order was provided on April 15. Ryan has reviewed and Dave Lupton is reviewing. It will be sent to the legal team for review.

*Beyer/Hathaway
Approved AI*

8 OTHER INFORMATION/ANNOUNCEMENTS

Legislative Update – Val Lakey

9 ANNOUNCEMENT OF CLOSED SESSION – 2:25 pm

9.1 Government Section Code 54962

Beyer/Hathaway

- Quality Assurance: Quality Improvement Issues, Medical Staff Report
- STAFF STATUS CHANGE
1. Jesse Livingston, MD to Inactive
 2. Paul Johnson, MD to Inactive
- AHP REAPPOINTMENT
1. Heather Corr PA-C
 2. Steven Brown, CRNA
- MEDICAL STAFF APPOINTMENT
1. Lara Zimmermann, MD – Neurology, Telemedicine
 2. Ajay Sampat, MD – Neurology, Telemedicine
 3. Ryan Martin, MD – Neurology, Telemedicine
 4. Charles DeCarli, MD – Neurology, Telemedicine
 5. Ashok Davanathan, MD – Neurology, Telemedicine
 6. Alexandra Duffy, DO – Neurology, Telemedicine
 7. Alan Yee, DO – Neurology, Telemedicine
 8. Fredric Gorin, MD – Neurology, Telemedicine
 9. Ge Xiong, MD – Neurology, Telemedicine
 10. David Richman, MD – Neurology, Telemedicine
 11. Kwan Ng, MD – Neurology, Telemedicine
 12. Katherine Park, MD – Neurology, Telemedicine
 13. John Olichney, MD – Neurology, Telemedicine
 14. Jeffrey Kennedy, MD – Neurology, Telemedicine
 15. Matthew Chow, MD – Neurology, Telemedicine
 16. Masud Seyal, MD – Neurology, Telemedicine
 17. Marc Lenaerts, MD – Neurology, Telemedicine
 18. Lin Zhang, MD – Neurology, Telemedicine
 19. Ricardo Maselli, MD – Neurology, Telemedicine
 20. Norika Malhado-Chang, MD – Neurology, Telemedicine
 21. Michelle Apperson, MD – Neurology, Telemedicine
 22. Vicki Wheelock, MD – Neurology, Telemedicine

9.2 **Real Property Government Code 54956.8 – No Action**

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9.3 **Litigation Government Code 54956.9 – No Action**

9.4 **Personnel Government Code 54957 – No Action**

10 **RECONVENE OPEN SESSION: 2:30 pm – Privileges approved**

11 **ADJOURNMENT**

Next Regular Meeting – May 20, 2019 – Fall River Mills – 11:00 am

I, _____, Board of Directors _____, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Hospital District

Board Member

Board Clerk