

**Chief Executive Officer**  
Louis Ward, MHA



**Mayers Memorial Hospital District**

**Board of Directors**

Michael D. Kerns, President  
Beatriz Vasquez, PhD, Vice President  
Abe Hathaway, Secretary  
Allen Albaugh, Treasurer  
Laura Beyer, Director

Board of Directors  
**Regular Meeting**  
**FINAL Minutes**

May 23, 2018 1:00pm  
Boardroom (Fall River Mills)

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

- 1 **CALL MEETING TO ORDER:** President Mike Kerns called the regular meeting to order at 1:01pm on the above date.

**BOARD MEMBERS PRESENT:**

Mike Kerns, President  
Beatriz Vasquez, Vice President  
Abe Hathaway, Secretary  
Allen Albaugh, Treasurer  
Laura Beyer, Director (via telephone)

**STAFF PRESENT:**

Louis Ward, CEO  
Travis Lakey, CFO  
Ryan Harris, COO  
Marlene McArthur, IHF CEO  
Candy Vculek, Interim CNO  
Diana Groendyke, Interim SNF DON  
Jessica Stadem, Board Clerk

**ABSENT:**

- 2 **CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**

None

- 3 **APPROVAL OF MINUTES**

3.1 A motion/second carried; Board of Directors accepted the minutes of April 20, 2018 Vasquez/Albaugh **Approved All**

- 4 **DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS**

4.1 **Resolution – 2018-6:** A motion/second carried; Linda Smith was recognized by the Board of Directors as April Employee of the Month. Vasquez/Albaugh **Approved All**

4.2 **IHF Quarterly Report:** In addition to written report. Had regular board meeting May 21, scholarship committee reviewed 6 high school, 2 college, 1 employee applications, \$7900 total; Finance committee reviewed 10 applications totaling \$40,430, proceeds come from thrift store; golf tournament August 18, working to get all expenses covered by donations, designated proceeds to landscaping for new wing; Norcal Road Gypsies July 15, all proceeds go to hospice; gift shop sale in lobbies June 4 in FR, June 6 in Burney, will be closing gift shop in Burney but will continue with sales; 2017 net \$59k for stores, increase in revenue over the years; a lot of new donations for campaign coming in recently, \$40k left to reach goal, 5 rooms left to name; June 15 ground breaking ceremony, invites in the mail.

5 **BOARD COMMITTEES**

5.1 **Finance Committee**

5.1.1 Committee Meeting Report – Purchasing and lab presented; lab numbers have decreased over the years but the referrals from MVHC over the past few months have increased, marketing with new providers is important.

5.1.2 A motion/second carried; acceptance of BOD Quarterly Finance Review Albaugh/Hathaway **Approved All**

5.1.2 A motion/second carried; acceptance of March & April 2018 Financial Review, A/P, A/R Albaugh/Hathaway **Approved All**

5.1.3 A motion/second carried; acceptance of Construction Change Order Policy, as amended. Albaugh/Hathaway **Approved All**

5.2 **Strategic Planning Committee**

5.2.1 Committee Meeting Report – Nothing of significance was discussed or reported.

5.2.2 Discussed changes made to SP at retreat, risk areas may need to be changed (SNF and hospital star ratings are not differentiated in SP); needs more review and revision, no action taken; **will add action item to next month's agenda.** **No Action Taken**

5.3 **Quality Committee**

5.3.1 Committee Meeting Report – No meeting in May, next meeting June 6.

6 **NEW BUSINESS**

6.1 **Policies for Approval**

Albaugh/Vasquez **Approved All**

A motion/second carried – Approved only the two policies below:

- Bylaws, Medical Staff
- Rules, Medical Staff

**No action taken on below policies, request to review next month:**

- Chief Executive Officer Compensation
- Donated Medical Goods: Esperance
- ER Culture Follow Up Form MMH603
- ER Culture Follow Up Letter MMH604

## 7 ADMINISTRATIVE REPORTS

### 7.1 Chief's Reports

- 7.1.1 **CEO:** Introduced and welcomed Candy, Interim CNO and Diana, Interim SNF DON; discussed plans for upcoming survey, reviewed reasons for tags during last survey and re-survey in April, last POC was not reviewed/implemented properly, unable to receive new SNF patients until re-surveyed and POC completed; Diana has helped other facilities correct CDPH issues; also working with consultants on survey processes and hospital procedures, working hard on building accountability amongst staff; Candy provided handouts and discussed POC and how they are already implementing corrections, discussed new in-depth worksheet on fall policy, staff will read and sign policy, doing better at documenting trainings and re-education with staff; have had PCC consultant on site reviewing and teaching system to staff for more accurate usage, although changes are hard, staff are engaging and want to succeed, treating travelers just like staff, expectations are the same, charting requirements are getting better with administration constantly checking, focus is mainly on SNF but will be hospital wide eventually, physicians are on board and cooperative with plans and changes.

Discussed/reviewed points on written report; new building licensure doesn't seem to be an issue; MMH is one of six hospitals state-wide who won an innovation award (Planting Seeds, Growing Our Own); meeting regularly with IPG, included Cal Fire, Public Health, Pit River Trice, MVHC, sharing resources, creating MOUs, have invited Sheriff and CHP; met with Dave Jones, MVHC has starting new clinic project, expected to finish in December-January; continue discussions with JPIA but group needs new motivations; 299 Collaborative funding has mostly been spent, will see how group continues on, new commercials are geared toward recruitment, may need to take a new approach to advertising (Facebook, Pandora ads), **ask Val to bring info on new commercial stats for her next report**; power outage today, processes went well, generator kicked on almost immediately, all important equipment on battery backup.

- 7.1.2 **CCO:** Written report provided, not in attendance.
- 7.1.3 **CFO:** Cash is down because of IGT, transferring \$43k tomorrow for another program; programs change every year, we have spent responsibly but shouldn't rely on it forever; started feasibility study for Wellness Center, should have results in approx. 2 months. Implemented new billing software; worker's comp rate going down \$5k.
- 7.1.4 **COO:** Had meeting with OSHPD and CDPH in Chico, OSHPD was not aware that we had closed OB, started asking questions about what was in each room now, vacancy permits need to be filed any time a room is moved/changed, will not slow down building project, OSHPD is expecting a drawing of use of current space. PGE has not removed poles yet, have found all correspondence referring to date of pole removal, still waiting for contracts; preconstruction meeting with USDA, went well; need OSHPD permit before grading and site work starts; still waiting for fire and mechanical to be approved, everything else approved, should have building permit by next week; will make decision on grading permit process on Tuesday; should be able to start June 4; trees will be removed from Annex and laundry facility soon, contacted water department to mark lines so stump removal can happen; fence in Burney is still going up, no security issues in last 2 months.

## 8 OTHER INFORMATION/ANNOUNCEMENTS

None

9 **ANNOUNCEMENT OF CLOSED SESSION – 3:22 PM**

9.1 **Government Code Section 54962:**

Quality Assurance: Quality Improvement Issues, Medical Staff Report

**STAFF STATUS CHANGE**

- 1. Mark Goodwin, MD
- 2. Henry Patterson, OD

**MEDICAL STAFF REAPPOINTMENT**

- 1. Gregory Taylor, MD – Emergency Medicine
- 2. Tikoes Blankenberg, MD – Pathology
- 3. Dale Syverson, MD – General Surgery
- 4. William Dykes, MD – Emergency Medicine
- 5. Michael Maloney, MD – Radiology

**MEDICAL STAFF APPOINTMENT**

- 1. Jeffrey McGillicuddy, MD – Orthopedic Surgery
- 2. Beverly Chang, MD – Psychiatry

9.2 **Personnel Government Code 54957**

9.3 **Real Property Government Code 54956.8**

9.4 **Pending Litigation Government Code 54956.9**

10 **RECONVENE OPEN SESSION – 3:46pm**

A motion/second carried; approval of purchase of home at 43216 5 <sup>th</sup> St., Fall River Mills, CA 96028	Hathaway/Albaugh	<b>All Approved</b>
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A motion/second carried; acceptance of all credentials	Vasquez/Hathaway	<b>All Approved</b>
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11 **ADJOURNMENT – 3:47pm**

Next Regular Meeting – June 27, 2018 (Burney)

*I, \_\_\_\_\_, Board of Directors \_\_\_\_\_, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Hospital District*

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Clerk