

MAYERS

Strategic Planning Committee Meeting

MEMORIAL

Wednesday, December 28, 2016 (11:30 am.)

HOSPITAL

Boardroom – **Burney**

DISTRICT

Meeting called by: Abe Hathaway, Chair **Type of meeting:** BOD Committee

Board Clerk: Valerie Lakey

Committee Members: Abe Hathaway, Director, SPC Chair Louis Ward, CEO

Mike Kerns, Director

Please read: November 14, 2016 Minutes

----- Agenda Topics -----

Item	Presenter	Action
Meeting Called To Order	Chair Hathaway	
Requests from audience to speak to issues/agenda items	Chair Hathaway	
Approval of Minutes November 14, 2016 – (Attachment A)	Chair Hathaway	Action
Recommend Final Approval of By-Laws to Full Board		Action
Recommend Final Approval of Organizational Analysis to Full Board		Action
Physician Recruitment	Staff	Discussion
SEMSA Update – DRAFT CONTRACT (sent as PDF)	Ward	Discussion
Building Update - USDA	Ward, Lakey	Discussion
Administrative Report	Ward	Report
Board Education, Legislation, Advocacy		Report/Discussion
Meeting Wrap-Up – Future Topics	Chair Hathaway	Discussion
Adjournment	Chair Hathaway	

Posted 11-09-16

**MAYERS MEMORIAL HOSPITAL
STRATEGIC PLANNING COMMITTEE MEETING
MINUTES – NOVEMBER 14, 2016 – BURNEY**

BSPC Attendance: **Staff Present:**
 Abe Hathaway Sherry Wilson
 Mike Kerns Travis Lakey
 Louis Ward Libby Mee
 Jessica Stadem

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

SUBJECT	DISCUSSION	
CALL TO ORDER	The meeting was called to order by Chair Hathaway at 1158 am in Burney	
Requests Audience to Speak	None	
Minutes	October 24, 2016 Strategic Planning Committee meeting minutes. Approved (Kerns, Hathaway) (no objections)	Approved
Staffing Update	<ul style="list-style-type: none"> • Provided handout; • Staffing notes show June through current date; • Could probably use one more paramedic; • Acute RN interviewed and accepted position; • Now have new radiology manager, tech, and ultrasound tech; still have radiology tech listed but not actively recruiting; • Looking at bringing on another ultrasound tech for training/mentoring (13-week contract); • Sending current ultrasound tech to Modoc and MD Imaging for practice and training; • PT registry while Daryl is out; • Will have 4 full-time therapists by the time Daryl is back; • Ben Wershing will be back full-time; • Looking for CLS registry, cost for search of permanent is approx \$12k; • Want to eliminate SNF registry, but LTC night nurse is hard to fill; • Have implemented holiday incentive for CNAs; • Will have new CNA graduates soon, only 1 student came to info class; • Need to talk to schools about ROP program; • Timeclock system effective in January; training calendar, wage scale, job descriptions will also be ready in January; 	Discussion
Physician Recruitment	<ul style="list-style-type: none"> • Ward has been meeting with Dave Jones regarding plan, • District has been financially contributing to MVHC to recruit doctors; • Ward has met with 2 doctors recently; one doctor has a lot of background in different areas, but has not completed residency in any one specialty; • Have brought on new ER doctor (Colas); 3 other potentials soon; • Referrals from clinic have gone down; • Will submit application to open/run our own clinic; 	Discussion

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Board Assessment Report	<ul style="list-style-type: none"> • Will give full detail at regular board meeting; • Made improvement in all categories; • Main feedback from ACHD was improve communication with physicians & community; • Quality service, financing for building are continued important issues; staffing is a high concern also; 	Discussion
SEMSA Update	<ul style="list-style-type: none"> • On target to have ground transport by Dec. 1; • Air transport should start in March; • Met with Mike Williams, discussed ground transport models; • 3 options: 1-district does not own or operate ambulance services; 2-lease SEMSA the assets (district pays for equipment, lease for minimal amount per year); 3-lease/lease-back – district is named as 2nd on lease in case SEMSA ever decided to pull out, district would just take over lease; • Probably nothing to vote on until January, will want to discuss with staff more; • Still want to talk to all other ambulances in areas; Ward going to Plumas to talk to REMSA this week. 	Discussion
Building Update - USDA	<ul style="list-style-type: none"> • Just received budget over the weekend, Ward sent electronic copy to all; • Roughly \$1mil over budget compared to what was asked from USDA (\$137k over on construction); • This budget includes CT in the building; • Will be going through budget and coming up with questions; • Will need to figure out schedule of funding with USDA; 	Discussion
Administrative Report	<ul style="list-style-type: none"> • Held 299 collaborative SP meeting; it was a difficult meeting because it is hard to utilize current environment (there are different needs for clinics and district); • JPIA in Lakeview was a good meeting; will be doing workforce analysis together-6 week project (need to understand what procedures are leaving the area and how to keep them local); • By next board meeting in Burney, should have TV set up for connection to board rooms; this tool should be an efficient use of staff time; 	Report
Board Education, Legislation, Advocacy	<ul style="list-style-type: none"> • No report 	Report/Discussion
Meeting Wrap-up – Future Topics	<ul style="list-style-type: none"> • Wrapped up SNF survey & Acute mock survey; • Staff were very prepared, SNF staff and leadership team did a great job; • No higher level tags, most were very simple to correct; 	Discussion
Adjournment	Meeting was adjourned at 1:09pm	

By: Jessica Stadem