MAYERS MEMORIAL HOSPITAL DISTRICT

Finance Committee Meeting

Wednesday, August 24, 2016 - 9:00 am

Board Room, Fall River

Meeting called by:

Allen Albaugh, Chair

Type of meeting:

BOD Committee

Board Clerk:

Valerie Lakey

Attendees:

Allen Albaugh, Committee Chair, Board Member

Art Whitney, Board Member

Louis Ward, CEO Travis Lakey, CFO

	Travis takey, ero			
	Agenda Topics			
1) Mee	ting Called To Order	έs	Albaugh	
2) Req	uests from audience to speak to issues/agenda items	Attach- ments	Albaugh	
3) App	roval of FC Minutes (July 27, 2016)	Α	Albaugh	Action
4) Dep	 artment Reports (per schedule – one revenue and one non-revenue per month) Hospice 		Ranquist	Reports
	Infection Control		Lee	
	ancial Reviews – <i>(will be sent by T. Lakey, CFO)*</i> a) July Financials b) Accounts Payables (AP)/ Accounts Receivable (AR)		Lakey	Action Action Action
6) Adn	ninistrative Report – Building Update, USDA, etc.		Ward	Information
7) Oth	er			
Adjournmer	nt			

Posted: 08/17/16 by V. Lakey

^{*}Financials will be limited due to the recent downtime on the EHR System

MAYERS MEMORIAL HOSPITAL DISTRICT

BOARD FINANCE COMMITTEE MEETING MINUTES — JULY 27, 2016 9:00 A.M.

BFC Attendance: Allen Albaugh Art Whitney Louis Ward, CEO Travis Lakey, CFO

DRAFT
Attachment A

Valerie Lakey, Clerk of the Board

Other:
Beatriz Vasquez
Marlene McArthur
Barbara Spalding
Susan Garcia
Justin Sears

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

SUBJECT	DISCUSSION	
CALL TO ORDER	The meeting was called to order by Albaugh at 9:05 AM in Fall River Mills.	
Requests from Audience to Speak	None	0.000 0.000
Minutes	The minutes from the BFC meeting held 06.22.16 were approved. (Albaugh, Whitney) Correction – Whitney called 2016.06.22 meeting to order.	Approved
Department Presentation	Dietary, Susan Garcia — (Handout) Reviewed budget. Staff and food costs are the largest expense in dietary. Revenue was \$59,000 last year. The department has received 2 grants — Driscoll \$10,000 for new equipment for kitchen; McConnell — dining rooms were renovated. Future plans include: allocating some of the departments with expenses, things will be charged to appropriate departments. There will be small increase in cafeteria. Whitney asked about per day cost per meal for SNF; Garcia will get that information. There are about 8000 meals per month served. The department is budgeted for 25 full time employees — they average about 21. US Foods is the largest vendor— have to purchase 80% from them per the Premier Contract. There is a County inspection quarterly; State and Federal annually. Albaugh asked about employee turnover. Working on ideas to help with turnover in the department. Hours: 4 am — 8 pm Volunteer Services, Barbara Spalding and Foundation, Marlene McArthur — (see presentation) 8120.58 volunteer hours - \$191,320.86 value. Volunteers go through orientation, training, etc. Capital Campaign training was on Monday. Timeline was discussed. Thanks for the renovation of the Thrift Store building. MMHD -	

MAYERS MEMORIAL HOSPITAL DISTRICT

BOARD FINANCE COMMITTEE MEETING MINUTES — JULY 27, 2016 9:00 A.M.

	MINUTES — JULY 27, 2010 9.00 A.M.	
	\$24,000 and foundation \$10,000	
Financials	June 2016 Financials were discussed. Notes as follows: (Whitney/Albaugh) A lot of misc non-patient revenue PRIME - \$750,000 net. We have put in \$187,500 and received back \$375,000 will be putting balance in September. Have to meet the metrics. Albaugh had questions about how the various IGT funds are booked. Clawback was discussed — still on the books. It will be removed when auditors give us the go ahead. FTE's and purchased services went down	Approved
Administrative Report	Ward discussed OB services. Decline in volume, staffing issues, training, etc. Ward will be asking the full board for direction. We are trying to meet the challenges with staffing	
	and lack of coverage. The recommendation to cease the OB service – need to develop and exit plan and a timeline. It is a Quality issue. We have done a financial analysis. Loss of \$48,000 per year. This is not a financial decision. Level of resources in a rural community. Continue to train for our nurses for ER births, EmCare to provide training to ER docs. ER Equipment. The potential date for the last day of service would be September 15 th . It will change a lot of things in other areas.	
	 SEMSA – Covered in detail in Ward's board report. Ward met with Gonzo yesterday, ED staff is very on-board. Whitney – upside – staff savings and staff availability. SEMSA is working with us and Modoc. Will provide training. Downside – If it doesn't work out – we would have to re-establish our service through MMHD. Set up a membership – we currently have PHI and REACH; SEMSA will cover those until next sign-up 	
	period – then we could sign-up through SEMSA. A lot of details and discussion still on the table. • Building project – will be discussing at the full board meeting.	
Adjournment	Meeting was adjourned at 11:10 am	
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By: Valerie Lakey

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Dietary For Period: 12-2016 (06/01/2016 - 06/30/2016)

Budget YTD

\$79,621.00

\$8,147.00

\$34,837.00

\$0.00

\$27,142.00

\$54,527.00

\$0.00

Budget	\$6,639.00	\$35,672.00	\$678.00	\$2,904.00	\$0.00	\$2,263.00 \$16,220.93	\$4,546.00	80.00	\$45,276.00	\$0.00	\$126.00	\$3,297.00	\$1,116.00	\$216.00	\$57,00	\$4,227.00	\$419.00	\$48.00	\$515.00	\$41.00	\$0.00	\$108.040.00
June	\$5,418.10	\$26,829,82	\$539,99	\$2,308.96	\$324.80		\$4,405.69		\$37,824.19		\$25.19	\$13.50	\$2,720,44	\$355,00	\$76.15	\$4,300.00			\$700.64			\$85,842.47
	Expenses 8340-0000(DIETARY - MANAGEMENT)	8340-0520(DIETARY - DIETARY TECH)	8340-0800(DIETARY - MEDICARE)	8340-1000(DIETARY - FICA)	8340-1200(DIETARY - SICK PAY)	8340-1600(DIETARY - WRKM'S COMP INS.)	8340-1800(DIETARY - VAC & HOL PAY)	8340-4200(DIETARY - FOOD, MEAT, FISH ETC)	8340-4300(DIETARY - FOOD OTHER)	8340-4500(DIETARY - CLEANING SUPPLIES)	8340-4600(DIETARY - OFFICE SUPPLIES)	8340-4900(DIETARY - MINOR EQUIPMENT)	8340-5000(DIETARY - NON-MED SUPPLIES)	8340-6200(DIETARY - REPAIRS & MAINT)	8340-6800(DIETARY - FREIGHT)	8340-8900(DIETARY - OTHER PURCH SERV)	8340-7400(DIETARY - DEPRECIATION EXPENSE)	8340-7600(DIETARY - RENT/LEASE EQUIP)	8340-8300(DIETARY - LICENSES & TAXES)	8340-8700(DIETARY - OUTSIDE TRAINING)	8340-8800(DIETARY - TRAVEL)	Total Expenses

\$542,902.00

\$0.00

\$39,517.00 \$13,389.00 \$2,584.00

\$1,501.00

\$50,695.00

\$695.00

\$1,295,560.00

\$568.00

\$500.00

\$0.00



Mission Statement
"Mayers Intermountain Healthcare Foundation supports
the mission of Mayers Memorial Hospital District and is
committed to developing and distributing resources to
support and enhance the continuation of its services."

Mayers IHF is a 501(c)(3) non-profit corporation which was created in 1998 to support Mayers Memorial Hospital (Federal ID: 91-1839151)

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lunteer

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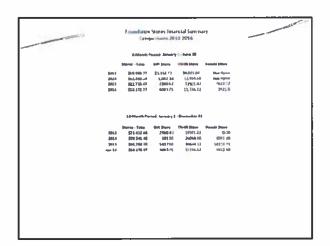
PLUS...the tireless efforts of our 70 committed volunteers!

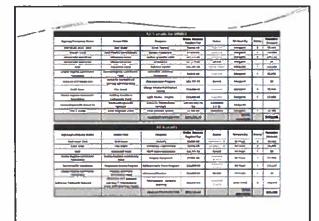
Fundraising Arm for MMHD

- Raises money through the following:
 - Events: Chocolate Festival, Golf Tournament, Hospice Dinner, Community Health Fair
 - Grants (Foundation & District)
 - Annual Drives
 - · Stores: Thrift Store, Gift Shop, Resale Store
- · Awards money to the hospital in the form of:
 - Scholarships (employees and community)
 - Equipment & Program Support
 - Capital Campaigns

Financial Snapshot

	2013	2014	2015
Programs/MMHD Support	74-977	77,894	208,769
Scholarships	- 0 -	1,000	11,500
Fundraising Revenue	38,200	67.630	65,168
Revenue	543.700	347.904	320,651
Expenses	422,255	146,647	265,038
Revenue Less Exp	121,445	201,357	55,613
Net Assets	419,981	620,346	666,661





Volunteer Services

- Volunteer Hours 2015: 8120.58 Hours
- National Wage Average is \$23.56
- Value of using volunteers versus paid staff amounts to \$191,320.86—which significantly lessens the burden on our hospital.
- Our volunteers are beyond value—giving of their time and talent—they are a voice in our community and the best advocates for our local hospital.

Volunteer Services Goals

Recruit and utilize volunteers in more areas of Mayers. It is my hope to Recruit and utilize volunteers in more areas to mayers. It is my nope to inform all the Managers how they can utilize the many talents and skills of our volunteer core.

Examples:

Acute Department - Follow-up calls to patients

- Acute Department Follow-up calls to patients
 Patient experience surveys

 Visit patients offering reading, etc. to raise the level of services.

 Patient Access Phone answering and directing calls

 SNF Nurses Station Filing, placing forms in charts, etc....

Volunteers are capable of many jobs in our hospital and are willing to take on special projects.



On behalf of the foundation, it is our privilege to share the results of the philanthropic efforts supporting the Hospital's mission.

Questions...