



**Mayers Memorial Hospital District**

**Chief Executive Officer**  
Louis Ward, MHA

**Board of Directors**

Abe Hathaway, President  
Michael D. Kerns, Vice President  
Allen Albaugh, Treasurer  
Beatriz Vasquez, PhD, Secretary  
Art Whitney, Director

BOARD of DIRECTORS  
MEETING AGENDA  
July 27, 2016 1:00 pm  
Board Room (Fall River Mills)

*Mission Statement*

*Mayers Memorial Hospital District serves the Intermountain area providing outstanding patient-centered healthcare to improve quality of life through dedicated, compassionate staff and innovative technology.*

1	<b>CALL MEETING TO ORDER – Abe Hathaway, President</b>	
2	<b>CALL FOR REQUEST FROM THE AUDIENCE: PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS:</b> Persons wishing to address the Board are requested to fill out a "Request Form" prior to the beginning of the meeting (forms are available from the Clerk of the Board (M-W), 43563 Highway 299 East, Fall River Mills, or in the Board Room). If you have documents to present for the members of the Board of Directors to review, please provide a minimum of nine copies. When the President announces the public comment period, requestors will be called upon one-at-a time, please stand and give your name and comments. Each speaker is allocated five minutes to speak. <b>Comments should be limited to matters within the jurisdiction of the Board.</b> Pursuant to the Brown Act (Govt. Code section 54950 et seq.) <b>action or Board discussion cannot be taken</b> on open time matters other than to receive the comments and, if deemed necessary, to refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.	
3	<b>3.1 Resolution 2016-08--June Employee of the Month (Exhibit 1)</b>	<b>ACTION ITEM</b>
4	<b>APPROVAL OF MINUTES:</b> 4.1 Regular Meeting – June 22, 2016 (ATTACHMENT A)	<b>ACTION ITEM</b>
5	<b>OPERATIONS</b> ▶ Chief's Reports (CEO, CNO, CCO, IHF CEO) (ATTACHMENT B) WRITTEN REPORT PROVIDED – ADDITIONAL COMMENTS AS NEED VERBALLY ▶ Ad Hoc Building Committee Update SELECTION OF DESIGN-BUILD FIRM.....	Information Information <b>ACTION ITEM</b>
6	<b>BOARD COMMITTEES:</b>  <b>6.1 Finance Committee – Chair Allen Albaugh</b> 6.1.1 Committee Meeting Report 6.1.2 June 2016 Financial review, AP, AR and acceptance of financials ..... <b>(Dispersed Separately)</b>  <b>6.2 Strategic Planning Committee – Chair Abe Hathaway</b> 6.2.1 Committee Meeting Report ..... 6.2.2 SEMSA Report.....  <b>6.3 Quality Committee – Chair Mike Kerns</b> 6.3.1 Committee Meeting Report.....	Information <b>ACTION ITEM</b>  Information Information  Information

<p>7</p>	<p><b>NEW BUSINESS</b></p> <p><b>7.1 Review DRAFT revised Emergency Operations Plan (PDF Attached)</b>          For presentation and review – the EOP will be going through Policy process beginning with Safety and Disaster.</p> <p><b>7.2 Authorization to Bind (SHIP Grant) (Attachment C).....</b></p> <p><b>7.3 Policy &amp; Procedure Approval... (PDF Packet Attached).....</b></p> <table border="0"> <tr> <td>Controlled Substance Medication Cart Count Procedure</td> <td>1-2</td> </tr> <tr> <td>Workers' Compensation Insurance</td> <td>2-5</td> </tr> <tr> <td>Transfer of PTO Hours Employee-to-Employee for Hardship</td> <td>6</td> </tr> <tr> <td>Termination at Will</td> <td>7</td> </tr> <tr> <td>Smokeless Policy</td> <td>8</td> </tr> <tr> <td>Renewals, Licensed or Certified Employees</td> <td>9-10</td> </tr> <tr> <td>Quality Review Report</td> <td>11-13</td> </tr> <tr> <td>Medication Error Analysis Tool</td> <td>14-15</td> </tr> <tr> <td>Oxygen Blowout Emergency</td> <td>16-17</td> </tr> <tr> <td>Medication Errors</td> <td>18-19</td> </tr> <tr> <td>Medical Device Reporting</td> <td>20-22</td> </tr> <tr> <td>Endorsement for Physician Reappointment</td> <td>23</td> </tr> <tr> <td>Endorsement for AHP Reappointment</td> <td>24</td> </tr> <tr> <td>Endorsement for AHP Appointment</td> <td>25</td> </tr> <tr> <td>Endorsement for Physician Appointment</td> <td>26</td> </tr> <tr> <td>Keys; Departmental &amp; Facility</td> <td>27</td> </tr> <tr> <td>Job postings, Transfers &amp; Promotions</td> <td>28-29</td> </tr> <tr> <td>Hazard Communication Program</td> <td>30-35</td> </tr> <tr> <td>Harassment; Non</td> <td>36-37</td> </tr> <tr> <td>Exit Interviews</td> <td>38-42</td> </tr> <tr> <td>Employee Relief Fund</td> <td>43-47</td> </tr> </table>	Controlled Substance Medication Cart Count Procedure	1-2	Workers' Compensation Insurance	2-5	Transfer of PTO Hours Employee-to-Employee for Hardship	6	Termination at Will	7	Smokeless Policy	8	Renewals, Licensed or Certified Employees	9-10	Quality Review Report	11-13	Medication Error Analysis Tool	14-15	Oxygen Blowout Emergency	16-17	Medication Errors	18-19	Medical Device Reporting	20-22	Endorsement for Physician Reappointment	23	Endorsement for AHP Reappointment	24	Endorsement for AHP Appointment	25	Endorsement for Physician Appointment	26	Keys; Departmental & Facility	27	Job postings, Transfers & Promotions	28-29	Hazard Communication Program	30-35	Harassment; Non	36-37	Exit Interviews	38-42	Employee Relief Fund	43-47	<p>Information</p> <p><b>ACTION ITEM</b></p> <p><b>ACTION ITEM</b></p>
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<p>8</p>	<p><b>8.1 INFORMATION/REPORTS/BOARD EDUCATION/ANNOUNCEMENTS</b></p> <ul style="list-style-type: none"> <li>• <b>Legislative Update – Val Lakey</b></li> <li>• <b>Board Comments, Upcoming Events, etc.</b></li> </ul>																																											
<p>9</p>	<p><b>ANNOUNCEMENT OF CLOSED SESSION:</b></p> <p><b>9.1 Government Code Section 54952</b>          Quality Assurance: Quality Improvement Issues, Medical Staff Report          (Dr. AJ Weinhold, Chief of Staff)</p> <p><b>STAFF STATUS CHANGE</b></p> <ol style="list-style-type: none"> <li>1. Maria Barton, CRNA – Move to Inactive</li> <li>2. Matthew Andres, DO – Move to Inactive</li> </ol> <p><b>MEDICAL STAFF REAPPOINTMENT</b></p> <ol style="list-style-type: none"> <li>1. Todd Guthrie, MD – Ortho. Surgery</li> <li>2. Dan Dahle, MD – Family &amp; Emergency Medicine</li> <li>3. Tom Watson, MD – Family &amp; Emergency Medicine</li> </ol>	<p><b>ACTION ITEMS</b></p>																																										

10	<b>RECONVENE OPEN SESSION: REPORT ACTIONS TAKEN DURING CLOSED SESSION</b>	
11	<b>ADJOURNMENT:</b> Next Regular Meeting August 24, 2016, Fall River Mills	

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43553 Highway 299 East, Fall River Mills CA 95028.

This document and other Board of Directors documents are available online at [www.mayersmemorial.com](http://www.mayersmemorial.com).

Posted/Distributed 07/22/16

***\*Quality, Strategic Planning & Finance Minutes attached***