

Date: March 30, 2016
Time: 1:00 P.M.
Location: Mayers Memorial Hospital
Fall River Mills, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

1. CALL MEETING TO ORDER: President Hathaway called the regular meeting to order at 1:00 p.m. on the above date with the following present:

Abe Hathaway, President
Allen Albaugh, Treasurer
Art Whitney

Board Members Absent:

Mike Kerns, Vice President
Beatriz Vasquez, Secretary

Staff Present: Louis Ward, CEO; Valerie Lakey; Travis Lakey, CFO; Sherry Wilson, CNO; Keith Earnest, CCO; Libby Mee, Lisa Akin; Marlene McArthur, IHF CEO

2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:

None

3.

3.1 Resolution 2016-02 February Employee of the Month *(Approved)*

3.2 Job Description Website HR Overview – Libby Mee

4. APPROVAL OF MINUTES – A motion/second and carried, the Board of Directors accepted the minutes of the February 25, 2016 Regular Board Meeting and March 8, 2016 Board Workshop *(Albaugh, Whitney) – Approved All*

5. OPERATIONS REPORT:

In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:

- ▶ **Louis Ward, CEO** – Reviewed Board Packet notes and additionally: Attended Ambulance meetings in Lookout and Adin. There was a panel available for discussion. (Louis, Gonzo, SEMSA representative, Dr. Rickert (Nor Cal) and a few others). Tax is \$65 per parcel – max of \$130. There will be a meeting in Bieber on April 6th.

Working on PRIME project. We are in the application period, due April 4th.

Reviewed Telemedicine as referenced in the board packet. Looking at Partnership “Tele-Med to You” program. County has paid for 2 mental health providers for 16 hrs per day at Mercy and Shasta Regional – potentially set up a telemed opportunity.

We have had several 5150’s lately. Sitter are becoming an issue when the timeframe. Costly. Transportation is an issue. Try to work on solution with Sheriff’s department.

Regional HIE

Clinic – What it will take to get building to OSHPD 3. Questions about parking, trees, etc.

- ▶ **Keith Earnest, CCO** – In addition to the written report: Highlighted the new PFT machine, new lab equipment. PT that will start in January. We will also be bringing in a PTA.
- ▶ **Sherry Wilson, CNO** – Very busy week with the state. Census is up. We should be at 83 by Friday. We are at 78. Dr. Watson has been a lot more available.

- ▶ **Travis Lakey, CFO** – Revenue and collections are up.

- ▶ **Marlene McArthur – IHF** – Board was meeting last week. Some of the highlights: Grant funding, submitted 6 grants worth \$60,000. Margaret Truan is moving. Jessica Stadem will be doing the grant writing. Thrift Store and resale store will be merged. Thrift Store needs renovation. We have written a \$20,000 grant for the project. Store revenues are used to award grants. Health Fair is April 9th. Golf Tournament is August. Already have \$4000 in sponsorships for golf tournament. Foundation Board approved minimum of \$25,000 award funding. Capital Campaign - Brochures are done. Meeting with Dicalite, SP, McConnell. There is \$340,000 in the bank

6. BOARD COMMITTEES:

6.1 Finance Committee – Chair Allen Albaugh

6.1.1 Committee Meeting – AP is about \$500,000; we are doing well. A/R looks good. Fixed the “ticklers” to restart again after 120 days. High ratio – 3.08. Will have some cash coming in. Keeping an eye on OB, things are progressing at the current time. Talked about in-house laundry. Potentially do the service in Burney – less water cost. Come up with a rotating inventory plan. Talked about the IDR meeting at CDPH. We are disputing the tag and the fine.

6.1.2 February 2016 Financials – (Albaugh, Whitney) – Approved All

6.1.3 Approval of Policies - (Albaugh, Whitney) – Approved All

- Prompt Pay Discount Policy
- Charity Care Policy
- Discount Payment Policy

6.2 Strategic Planning Committee –Chair Abe Hathaway

6.2.1 Committee meeting – No regular committee meeting

6.2.2 Next Workshop – April 12th – 9:30 am

6.2.3 Policy Manual Review – Pam Sweet will be sending prior to next board meeting

6.3 Quality Committee – Chair Mike Kerns

6.3.1 Committee Meeting Report – table to April

7. OLD BUSINESS

7.1 Building Project Update – not much new since last month, working with Tyler Davis at Porter. Working with USDA on RFP and RFQ. Cal Mortgage has to approve USDA loan. We should have that sign off by the end of April. Trying to negotiate old OSHPD fees down. RFQ should be out next month.

7.2 Clinic Grant Update – see above Title Company and the Zahn Estate are still disputing the title. There is title insurance.

8. NEW BUSINESS

8. 1 July Regular Meeting Date – Change to July 20, 2016

9. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS

BOARD COMMENTS, UPCOMING EVENTS, ETC. – VAL GAVE AN UPDATE ON LEGISLATION AND IGT PROJECT

10.1 Announcement of Closed Session @ 2:15 PM

(Albaugh, Whitney)

MEDICAL STAFF REAPPOINTMENT

1. William Dykes, MD
2. Dale Syverson, MD

AHP STAFF APPOINTMENT

1. Jessica Miller, PA-C

AHP Staff Reappointment

1. Fred Jones, PhD

2:40 pm adjourned to closed session - All on agenda was approved

10. ADJOURNMENT: There being no further business, at the hour of 2:40 p.m., President Hathaway declared the meeting adjourned. Next meeting April 27, 2016 – Burney