

Date: March 25, 2015  
Time: 1:00 P.M.  
Location: Mayers Memorial Hospital  
Fall River Mills, California

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)*

**1. CALL MEETING TO ORDER:** Vice President Kerns called the regular meeting to order at 1:01 p.m. on the above date with the following present:

Mike Kerns, Vice President  
Beatriz Vasquez, Secretary  
Allen Albaugh, Treasurer  
Art Whitney

**Board Members Absent:** Abe Hathaway

**Staff Present:** Valerie Lakey, Board Clerk; Travis Lakey, CFO; Sherry Wilson, CNO; Keith Earnest, CCO, Louis Ward, COO;

**2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:**

Rod McArthur addressed the board regarding a letter that was in the Mountain Echo from local Fire Chiefs. He is concerned about the loss of experienced employees in the Emergency Department. He emphasized we need staff that knows the area and the people. He feels like it is personality conflicts. He concluded that the Fire Departments depend on MMHD Ambulance Service.

**3. APPROVAL OF MINUTES** – A motion/second (***Albaugh, Vasquez***), and carried, the Board of Directors accepted the minutes for the regular meeting – February 18, 2015 ***Approved All – (Whitney Abstain)***

**4. OPERATIONS REPORT:**

***In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:***

- ▶ ***Matt Rees, CEO:*** In addition to written report. Rees attended state Senate budget hearing. Rees represented hospitals regarding the “claw-back” money.
- ▶ ***Keith Earnest, CCO:*** Had launch for PACS MVHC interface today – there are delays on the Paragon side. He said he is a little disappointed that we are behind schedule. When it is all functional, MVHC will be able to process orders from their site.

Earnest also noted that Managers are establishing relationships at other clinics for the referral process. The Respiratory Referral form has been re-done. It has helped. PT has more numbers than we have staff. There will be a pharmacy IT on site this month. Albaugh asked about after-hours pharmacy – it is going well and costing less. We are paying about 1/3 of what the other company was charging. The on-site supervisor has to have a California Pharmacy license. Whitney had a lot of questions regarding SNF prescriptions, plans, reimbursement; dollars being billed and dollars being collected. Earnest will get the information.

- ▶ ***Sherry Wilson, CNO:*** Current census is 75; 3 of them are at the rate of \$350/day and they will be here longer than the projected 10 days.

CNA class is in 2<sup>nd</sup> week; there are 13 students – all have expressed interest in being

employed with MMHD.

The Acute department is staying busy. April 16 - 17 is scheduled for hospital wide competencies which are mandatory. We will be doing this every 3 months.

We have had one state visit on outstanding reports; they exited with no problems (these were self-reported issues) The next survey could come in May. We have been doing chart checks. Currently we only have 2 patients that exceed psychotropics. One has a consult on the charts; we are working to get the other one complete. On the last survey we had 4. We have gone down in percentage and are still working to bring it down. When we bring in new admits, if they are already on meds, we re-evaluate for 7 days at beginning with patients off of the meds. We document what patient was on before admit.

There was discussion regarding Swing versus restorative skilled rates with Partnership. There is a patient now in Sherry's old office. We will be freeing up BJ's old office. We can have a census of 87. There are intakes that we are working on. Physician reviewed 15 and took 10 last week between swing and SNF. We have hired 4 new LVN's.

- ▶ **EMR – Louis Ward, Chief Operating Officer:** Highlights – working on Acute Rooms; donated by staff. ADA toilets in the rooms. Have completed 3 of the rooms.

A lot has happened with IT; stage 3 has been announced. Ward has been reviewing the criteria. Albaugh asked what the extra costs will be – Ward said there will be less capital cost. The largest cost will be HIE. There are some grants that have already been awarded in that area. There is also legislation in Congress about reducing requirements this year. Only 4% physicians and 35% of hospitals have met criteria in first. They are considering making the requirements 90 day instead of 365 day attestation. Meaningful Use Stage 3 will be 365 days.

Ward reviewed other items on his report. There were some questions about LEAN training.

Albaugh had concerns about organization and cleanliness of new storage building. Need a new process of how to organize building.

Vasquez asked about the PG&E program. Ward is doing additional research to see how we can benefit most.

- ▶ **Caleb Johnson, Chief Compliance Officer: Absent (Jury Duty)**

**5. Hospice Report** – Mary Ranquist, Manager was present for the quarterly Hospice report. From 12/1/14 to 2/1/15 there was an average of 4 to 6 patients; 15 admitted to services 239 patient days. Currently there are 4 patients. We may be exempt from the CMS survey – a 47 question survey sent out. (Because we serve less than 50 patients.) Ranquist noted that this will save time and money. The department will continue to send their own satisfaction survey. They are up to a 50% return rate (previously 30 %.) The goal is to revamp the survey. Ranquist is working with T. Lakey on break even census. The department hired Linda Brotherton as a Hospice RN. They are now fully staffed and have now eliminated overtime.

Health Fair is coming up and Hospice will be there focusing on Advance Directives. Bereavement class will start in May. They have also been working on reminding Physicians of Hospice services.

## **6. BOARD COMMITTEES:**

### **5.1 Finance Committee – Chair Allen Albaugh**

**6.1.1 Committee Meeting** – The committee met today. Albaugh noted that untimely billing was a big concern. Last 6 months amounted to \$800,000. He noted that managers need to review what has been billed and what has been collected.

**6.1.2 February 2015 Financials – *Approved All (Whitney, Vasquez)***

**6.1.3 Expenditure Reduction Plan** – An expenditure reduction plan was presented. Albaugh said he would prefer to see it sooner than day of meeting and would like more detail as to how it is going to flow into cash flow; to show some indication of what it will look like 6 months from now. Rees said items were addressed based on historical data and will be updated every month. Albaugh wants to see it projected out for 6 months at a time.

**6.1.4 USDA Update** – Rees reported that we have been working with USDA. There are options with New Market Tax Credits and other grants. We still have the option of Design-Build. There was a representative from Anova present to go over questions. He said Anova is waiting on the decision for the Fire water tank before we can move forward for OSHPD permit approval on project as designed currently. “Shelling” the second floor won’t save much money.

It was asked if we take out the Acute floor what would we save? Changing to single story – would be a redesign. It was noted that May 1, 2015 is the deadline to be permitted. (We later found out that was a self-imposed deadline and it has been extended) As for the seismic wall; it is OSHPD approved and a permit could be pulled – but Imaging and ER would still be in a non-compliant space. Albaugh asked what could be built for \$20 million. It was noted that we would be starting over. The Design-Build is the most advantageous- but could be 2 years out to permit. There would be \$250,000 in fees for bridging documents. Rees said there are other financing options. If we prove to OSHPD we are actively working toward goal – it will help. Kerns wants a decision by **April 22 meeting**. ANOVA will provide information by April 22. We will continue to work on Design-Build (AB1290) legislation.

**6.1.5 MMHD Support Letter for AB1290 (Kerns/Whitney) Approved All**

**6.1.6 Clinic Update** – Resolution 2015-1 (**Vasquez/Kerns) Ayes – 4 (Kerns, Whitney, Albaugh, Vasquez) Nays – 0** Budgets were presented. Albaugh had a lot of questions regarding break even points. One surgery resulting from Fall River Clinic will cover loss.

**6.1.7 AP Solutions** – Commerce Bank gave a presentation at Finance regarding Accounts Payable credit card program. There was no action taken.

### **6.2 Strategic Planning Committee – Vice Chair Kerns**

**6.2.1 Committee meeting** – Kerns gave a report on the committee meeting. Caring Wheels has been on hold. Val Lakey and Margaret Truan are meeting to get the

project rolling again.

Ward reported on the AHA Washington DC trip. Ward and Johnson were able to meet with Congressman LaMalfa; the congressman is willing to help us with projects. They also met with Congresswoman Pelosi’s office and they are willing to help. The trip was paid for by AHA.

**6.2.2 Strategic Planning Retreat** – The retreat is scheduled for April 2 – 3 at the Heritage Building at the Inter-Mountain Fairgrounds in McArthur.  
Vasquez will attend the ACHD Annual Meeting May 6-8

**6.3 Quality Committee – Chair Mike Kerns**

**5.3.1 Committee Meeting Report** – Kerns reported on the Quality meeting and noted there were reports from various departments.

**7. NEW BUSINESS**

**7.1 Approval of Oversight Committee Annual Report – (Albaugh, Whitney) Approved All**

**7.2 Approval of Capital Expenditure Plan** – Marlene McArthur presented the Capital Expenditure Plan. This is a CAH regulation. The plan should link with strategic plan. The Foundation uses the list for grant writing. **(Albaugh/Whitney) Approved All**

**7.3 LAFCO Update** – Marlene McArthur was present to give an update on LAFCO. The district expansion will have to go to the board again for approval and will have to be approved by each county. There is zero dollar tax exchange with counties  
LAFCO will be present at April or May board meeting (look back to Jan 2012)

**8. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS**

- ▶ Board Education – QHR Webinar 2<sup>nd</sup> Tuesday each month, 10 a.m. PST

**9. ANNOUNCEMENT OF CLOSED SESSION: 3:13 PM**

**10. RECONVENE OPEN SESSION – ANNOUNCE ACTION TAKEN IN CLOSED SESSION**

**11. ADJOURNMENT:** There being no further business, at the hour of 3:40 p.m., Vice President Kerns declared the meeting adjourned. Next meeting April 22, 2015 – Fall River Mills

