

Date: April 23, 2014
Time: 1:00 P.M.
Location: Mayers Memorial Hospital
Burney, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

1. CALL MEETING TO ORDER: President Allen Albaugh called the regular meeting to order at 1:01 p.m. on the above date with the following present:

Allen Albaugh, President
Brenda Brubaker, Vice President
Mike Kerns, Secretary
Abe Hathaway, Treasurer
Art Whitney, Director

Board Members Absent: none

Staff Present: Matt Rees, CEO; Keith Earnest, CCO; Valerie Lakey, Board Clerk; Travis Lakey, Director of Finance; and Erik Nielsen, Facilities Manager; Libby Mee, Personnel; Louis Ward, Director of Support Services; Caleb Johnson, Compliance; Terry King, Staff Development

2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:

No public comments.

3. APPROVAL OF MINUTES – A motion/second (Kerns/Whitney), and carried, (Kerns, Whitney, Albaugh, Brubaker: ayes; Hathaway abstain) ***the Board of Directors accepted the minutes for the regular meeting held March 26, 2104 and the special meeting held April 3-4, 2014.***

4. OPERATIONS REPORT:

In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:

▶ ***Matt Rees, CEO:***

- Rees testified at the Assembly Health Committee (4-22-14) regarding AB1805. There are many SEIU ballot issues which could have affect on hospitals.
- Working on getting a general surgeon; we should know within the next week or so. A conservative estimate on the bottom line is \$150,000. Things are looking very positive with the surgeon. He is coming on Saturday to look at real estate.
- CCHAN is looking at self funded health insurance.

▶ ***New Construction/Maintenance Update -Erik Nielsen, Facilities Manager***

- Building plans are back with OSHPD. There has been turnover with Anova; Micheal Ryan and Shannon Bullick are leaving Anova.
- There was a site work walk though yesterday, Nielsen reported that they didn't have the contractor turnout that they were hoping for. Contractors were not required to be there until mandatory job walk – It has been decided to do the outreach in Redding and job walks will be in Fall River.
- Regular Maintenance: Riverview House septic – check into the condition of if we can just put in new leach lines.

▶ ***Keith Earnest, CCO:***

- Biggest accomplishment was completing the OSHPD materials list for the lab; it was over 35 pages long. This was a big project.
- There is a PT room is outfitted at the Burney Annex and staff is doing once a week evaluations. RNA may be able to do the therapy. It is nice to have a dedicated space in Burney. We are still currently looking for new PT.
- We have recently hired a new CLS for lab who will start in May.
- Kerns asked about the 340 B Drug discount program. Earnest said it is a federal program designed to help CAH's. Example: an outpatient gets a prescription at an outside pharmacy

– sold at dispensing fee and the difference in selling price will come back to us. It will begin when E-Prescribing comes up.

- ▶ **Sherry Wilson, CNO:** Nothing to add to skilled nursing. Acute beds are full.
- ▶ **EMR – Louis Ward, Director of Support Services**
 - Meaningful Use Stage 2– We are 23 days in. There are a couple of measures we are not meeting and we are working on finding solutions. We will have a soft “go-live” with e-prescribe tomorrow. Physician group has picked up on a lot - nurses are doing well taking ownership of their portion. People wanting to be involved in the system. 89% of all documentation since April 1st has been done electronically – all current requirements need to be met by June 30.
 - The rule on stage 3 has not been finalized.
 - Albaugh asked what more costs are going to be associated with this. Remaining costs out there will be maintenance costs. We are working on PACS – probably live between July 1st and August 1st. Physician Documentation and Dragon Dictate were costs. We will be testing Dragon at the end of this week.
 - We are not mandated currently for LTC electronic documentation.
 - Sean Sanders is learning background on creating assessments – working on outpatient and surgery component of EMR.
 - We are ahead of other hospitals (Hathaway noted) Ward said we can send out documentation but other hospitals cannot accept it. There are ways to get around this to verify we can meet these measures.

5. Presentations/Staff Reports:

Reschedule (Pat Baremore) Hospice

Travis said the collections at Hospice have been pretty good. They have a separate EMR

6. BOARD COMMITTEES:

6.1 Finance Committee – Chair Allen Albaugh

6.1.1 There was no committee meeting

6.1.2 March 2014 Financial Reports ***(Kerns/Whitney) Approved (All) (Exhibit A)*** Finances have been going downhill but is comparable with national average. There is generally less hospital usage. Albaugh said he has heard the projections for the general surgeon and on paper it looks good. The telling factors will be continuity; we need to do something with the surgery department to maintain others cost in our hospital. Otherwise re-do our service profile. A surgeon will help to spread out fixed costs. Albaugh says he hopes that it does well. Hathaway said we have learned a lot from past contracts with surgeons and he thinks is a good contract; a direct contract that is an advantage for us. Marketing will be important. We need to have incentive for the surgeon to do more surgeries. On another note, it was recognized that Comp Insurance is a big cost; we are paying for the past.

6.1.3 Travel – ACHD Conference ***(M/S/C) Hathaway/ Whitney – approved unanimous*** to approve board travel to the ACHD Conference.

6.1.4 PG & E Invoice for moving power poles. The invoice needs to be paid by June 4 – It was moved to approve the invoice pending the USDA loan approval – ***(M/S/C) Kerns/Whitney – approved unanimous.***

6.1.5 Interim Financing Lender approval - Lakey reported that they have approached many possible lenders for interim financing. Raymond James is interested in project and they are well-qualified. Albaugh went over what the USDA loan would encompass – USDA is writing and selling the bonds – there are actually 4 portions. 1.1% fee – 4.125% on interim financing. It

was moved to approve Raymond James for the Interim financing
(M/S/C)Hathaway/Whitney – approved unanimous.

6.2 Strategic Planning Committee – Chair Abe Hathaway

6.2.1 Committee Meeting Report – The committee met Monday, April 21 for the regular committee meeting. The committee reviewed SP retreat and physician interviews, opportunities to expand that process on a regular basis. (Keep it positive and build relationships – we will all be better off.) Talked about productivity, being positive and looking forward. There was an update on the Caring Wheels Program – the committee also talked about mental health issues that are not being recognized.

Physicians – Brubaker attended the med staff meeting – she noted a sense of team and accomplishments over the last year and got the same feeling with the doctors. Brubaker commended Ward on his work with the respectful relationships. There has been a very positive approach to problem solving. The doctors really appreciative of the purchase of Dragon Dictate.

6.3 Quality Committee – Chair Brenda Brubaker

6.3.1 Committee Meeting Report: Committee Meeting Report – reports from: (see quality minutes as distributed) The committee approved the compliance program at the committee level.

6.3.2 Compliance Plan – It was moved to approve the Compliance Plan at the Board level.

(M/S/C) Approval of compliance plan (Brubaker/Hathaway) approve unanimous.

7. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS

- ▶ Board Education – QHR Webinar 2nd Tuesday each month, 10 a.m. PST

8. ANNOUNCEMENT OF CLOSED SESSION: 2:06 pm

8.1 Government Code Section 54962

Quality Assurance: Quality Improvement Issues, Medical Staff Report (Dr. Dan Dahle, Chief of Staff)

8.2 Government Code Section 54956.8 – Real Estate Negotiations

8.3 Government Code Section 54957 – Personnel Exceptions

9. RECONVENE OPEN SESSION: REPORT ACTIONS TAKEN DURING CLOSED SESSION

- **OFFER ACCEPTED ON PROPERTY SALE**
- **NO CHANGE IN ADMISTRATIVE PERSONNEL DECISION**

4:11 PM

10. ADJOURNMENT: There being no further business, at the hour of 3:08 p.m., President Albaugh declared the meeting adjourned. 4:15 pm