

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

Board of Directors
Quality Committee
Minutes

Full Remote Teleconference
August 11, 2020 @ 1:30 PM
Fully Remote Zoom Meeting

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1	CALL MEETING TO ORDER: Board Chair Laura Beyer called the meeting to order at 1:32 pm on the above date.		
	BOARD MEMBERS PRESENT:		STAFF PRESENT:
	Laura Beyer, Secretary Jeanne Utterback, Director		Louis Ward, CEO Candy Vculek, CNO Ryan Harris, COO Keith Earnest, CCO
	ABSENT: Jack Hathaway, Director of Quality		Dawn Jacobson, Infection Control Alex Johnson, Facilities & Engineering Ryan Nicholls, IT Jessica DeCoito, Board Clerk
2	CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS		
	None		
3	APPROVAL OF MINUTES		
	3.1	A motion/second carried; committee members accepted the minutes of July 8, 2020	Utterback, Hathaway Beyer – Y Utterback – Y
4	ADMINISTRATIVE REPORT: FRJUSD Board Meeting for tomorrow will bring up safety and insurance concerns. Our Housekeeping, Infection Prevention, Safety and Administration teams are meeting with School District leadership to help support their safe environments and provide feedback to their teams. Discussions in place regarding the testing of teachers & staff at a higher tier level. Licensure will be onsite for the NHW on August 18 th . Lots of movement going on with NHW for moving equipment in, cleaning the space and preparing for the NHW to open. Hope is for license to be approved on the 18 th but additional time for opening may be needed depending on Licensure staff requests. Staff morale is a slinky with ups and downs with COVID restrictions, NHW nearing completion, no in person meetings, no visitors for residents, no fair, etc. We are working on an Employee Appreciation Week for the week of fair. Testing: we are working on procuring the necessary equipment to process tests within 5 minutes. Busy hiring for the Burney Clinic Manager position – offer is out and waiting on response. A Physician Assistant has been hired and will begin in October to begin training in the Hospitalist Program.		
5	Quality Facilities Reports: Written reports submitted.		
	5.1	Facilities & Engineering: appreciation shared with team for all the hard work they do for MMHD.	
6	Quality Staff Reports: Written Reports submitted		
	6.1	Information Technology: Staff has a packed workload with a new building and a pandemic in place, let alone their normal IT maintenance calls. Helping fellow MMHD staff understand the circumstances has been helpful. NHW equipment for IT has been moved over and set up. Phone server will stay in the existing building until we can have a better plan in place on a better timeline.	

6.2	Safety – Quarterly Report: what percentage was on the uptake of the EOP app? Do we have metrics on the use of the app? Val to report to Quality Committee. Val continues to be a part of a weekly team meeting with Shasta Co. Public Health.
7	Quality Patient Reports: Written reports submitted
7.1	Environmental Services: having some difficulties with getting some additional staff to help with the NHW workload.
7.2	Dietary: LEAN process was started pre-COVID but has been put on hold. But we have been able to provide lunches to staff with an online point of sale system. Breakfast hours and options will become available soon. Tracking orders and profits from the kitchen will be easier now with the Point of Sale system.
7.3	SNF Events/Survey: CDPH Survey last week – getting a survey every 2 to 4 weeks – to check in on our SNF mitigation plan. Surveys are going very well for both facilities. New Van Driver has been hired for Activities. CNA program starts shortly with 6 students. And we have a lot of interest
7.4	Infection Control: continue to work on employee COVID testing – just having to wait on results. Working with FRJUSD on infection prevention in the school environment.
8	Quality Finances Reports: Written reports submitted
8.1	Purchasing: staffing posed a challenge with losing two team members within two weeks of each other. But we were able to hire a Stock Clerk to join the team.
9	Quality Education: No information to be reported in August. Will update in September.
10	Quality Program Reporting and Initiatives: No report for August. Will update in September.
11	Old Business
11.1	Report Template: continue to gather input. Provide feedback to Laura & Jeanne and work on template to provide at next month's meeting.
12	OTHER INFORMATION/ANNOUNCEMENTS: None
13	ANNOUNCEMENT OF CLOSED SESSION: 2:25 pm
	<p>APPROVAL OF CREDENTIALS: LIST OF CREDENTIALS:</p> <ul style="list-style-type: none"> - STAFF STATUS CHANGE <ol style="list-style-type: none"> 1. Fred Gorin, MD – Move to Inactive 2. Richard Carregal, DO – Move to Inactive - MEDICAL STAFF REAPPOINTMENT <ol style="list-style-type: none"> 1. Tom Watson, MD – Family & Emergency Medicine - MEDICAL STAFF APPOINTMENT <ol style="list-style-type: none"> 1. Sander Saidman, MD – Radiology 2. Jonathan Jewkes, MD – Radiology 3. Adam Attoun, DO – Radiology 4. Douglas Huges, MD – Radiology 5. Gregory Ginsburg, MD – General Surgery 6. Melissa Butts, DO – Rheumatology <p>Credentials approved to be reviewed at the next Regular Board Meeting on August 26th. Motion to approve was moved by Director Utterback, seconded by Director Beyer. Votes: Utterback – Yes and Beyer - Yes</p>
14	RECONVENE OPEN SESSION - Report closed session action
15	ADJOURNMENT: 2:29 pm - Next Regular Meeting – September 9 th , 2020

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.