

Chief Executive Officer  
Louis Ward, MHA



Mayers Memorial Hospital District

**Board of Directors**  
Beatriz Vasquez, PhD, President  
Abe Hathaway, Vice President  
Laura Beyer, Secretary  
Allen Albaugh, Treasurer  
Jeanne Utterback, Director

Board of Directors  
**Quality Committee**  
Minutes

August 14, 2019 12:00pm  
Boardroom (Fall River Mills)

**Attachment A**  
**FINAL**

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

- 1 **CALL MEETING TO ORDER:** Board Chair Laura Beyer called the meeting to order at TIME on the above date.

**BOARD MEMBERS PRESENT:**

Laura Beyer, Secretary  
Jeanne Utterback, Director

**OTHERS PRESENT:**

**STAFF PRESENT:**

Louis Ward, CEO  
Candy Vculek, CNO  
Jack Hathaway, DOQ  
Theresa Overton, DON, Acute  
Diana Groendyke, DON, SNF  
Travis Lakey, CFO  
Keith Earnest, CCO  
Danielle Bottorff – Business Office  
Amy Parker – Patient Access  
Libby Mee – Dir. Human Resources  
BJ Burke – SNF Activities  
Val Lakey – Dir. Emergency Prep.  
Pam Sweet, Board Clerk

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- 2 **CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**  
None

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3 **APPROVAL OF MINUTES**

3.1	A motion/second carried; committee members accepted the minutes of June 12, 2019	Utterback/ Hathaway	<b>Approved All</b>
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4 **DEPARTMENT REPORTS**

- 4.1 **Patient Access:** Submitted written report.
- In the new building, the layout will be more conducive to getting patient information for ED admission
- 4.2 **Business Office:** Submitted written report.
- We are supposed to get preauthorization. If we are forced to get post-authorization, there is a lot more work involved. We have a very good process now.
- 4.3 **HIM** – No report. Move to next agenda
- 4.4 **SNF:** Submitted written report.

- At the time of our last report, we were just beginning to use the stop light report. We are enjoying using it now. It is very useful
- RN hours project: Have defined a plan. A contract RN is working out very well. Hope to renew her contract the end of September
- Value Stream Mapping: Looks at how the business process works where you look at the flow of a resident from admission to discharge. Working to develop a plan of process improvement. Focus on Quality and reduction of CDPH tags

4.5 **Finance** – Submitted written report.

- WIPFLI is coming soon for the annual audit and cost report

4.6 **SNF Activities** - Submitted written report.

- Face Time – Use to make better contact with families and smoothing transition to LTC. Equipment is adequate.

5 **QUARTERLY REPORTS**

5.1 **Safety:** Submitted written report.

- Code and quick-reference binder go out to staff
- Redoing the Disaster binders. Organized into 44 areas we are surveyed on
- Working with Libby to restructure the Emergency Preparedness areas on the intranet
- Staff is embracing Emergency Preparedness. We have good participation at meetings

5.2 **Workers Comp:** Submitted written report.

- Attended webinar with BETA on investigations. Working to process map our current investigative process
- Implementing Just Culture program

5.3 **Patient Safety First:**

- RL6 Program: identified a lot of areas that need additional training
  - Had 31 events reported.
- We had a mandated reporting event take place that has taken most of our time over the last 2 weeks.

5.4 **CMS Core Measures**

- Reported for the 1<sup>st</sup> quarter of 2019. We had 1 qualifying event under AMI and 0 under chest pain
- By next quarter report, hope to have a conversation with physicians on how to improve the pool
- Jack explained how the patient pool starts large and gets smaller

5.5 **5-Star Rating Monitoring**

- New rating has not come out yet. Should be out soon
- Hope the increase in staffing will show
- Biggest tags will be coming off in 2020

6 **STANDING MONTHLY REPORTS**

6.1 **Quality/Performance Improvement:**

- Working on implementing LEAN & using it as an operating system for performance improvement
- Working on ED process mapping

6.2 **PRIME:**

- We have submitted PRIME and we are expecting payment. Everything is going well

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at [www.mayersmemorial.com](http://www.mayersmemorial.com).

6.3 **SNF Events/Survey:**

- See Diana’s SNF Report above
- Everything is going well

6.4 **Infection Control:**

- Going through the policies to identify where they don’t match the current processes
- Ensuring reporting processes are accurate
- Keith and Diana are working through the McGeer criteria. Staff are having a hard time understanding the criteria. Have clarified the verbiage and created a decision tree to help with understanding

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7 **ADMINISTRATIVE REPORT:**

Pharmacy: Will open September 4. Hours will be 9am to 6pm Monday through Friday. We will not be able to take Partnership insurance until about 60 days after opening, but we have most commercial insurances right away. Signage is going up today.

Day Care: Working with the school. Looking at different buildings that might house the day care. School superintendent is very supportive

New Building: Project is going smoothly. Will soon see the outside of the building completed, then will be working on the inside

Fiscal Year 2020 Goals: Working on now

Management meeting was held yesterday. Employee meetings will be held September 17 and 18

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9 **OTHER INFORMATION/ANNOUNCEMENTS:** None

10 **ANNOUNCEMENT OF CLOSED SESSION:**

10.1 **LIST OF CREDENTIALS**

**STAFF STATUS CHANGE**

1. William Randazo, MD – Radiology
2. Gregory Taylor, MD – Emergency Care

**AHP APPOINTMENT**

1. Paula Ann Amacker, NP - Oncology

**MEDICAL STAFF REAPPOINTMENT**

1. Tikoes Blankenber, MD – Pathology
2. Lloyd Pena, MD – Emergency
3. Michael Maloney, MD – Radiology

**MEDICAL STAFF APPOINTMENT**

1. Dyanesh Ravindran, MD – Oncology
2. Alireza Abdolmohammadi, MD – Oncology
3. Arun Kalra, MD – Oncology
4. Ayman Ghraosi, MD – Oncology
5. Kevin Keenan, MD – Neurology – (Telemed)
6. Olivia Tong, MD – Neurology – (Telemed)
7. James Haug, DO – Radiology – (Telemed)
8. Charles Gould, MD – Radiology – (Telemed)
9. Yuming Yin, MD – Radiology – (Telemed)
10. Miriam Hulkower, MD – Radiology – (Telemed)
11. William Rusnak, MD – Radiology – (Telemed)

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12. Bao Nguyen, MD – Radiology – (Telemed)

A motion/second carried; committee members approved all credentials

Beyer/Utterback

Approved All  
Credentials

10.2 Discussed visit ID 111898

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11 **RECONVENE OPEN SESSION:** Reported closed session action

Report

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12 **ADJOURNMENT:** TIME - Next Regular Meeting – September 11, 2019 (Fall River Mills)

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