

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

Board of Directors
Quality Committee
Minutes

Full Remote Teleconference
June 10, 2020 @ 12:00 PM
Fully Remote Zoom Meeting

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1	CALL MEETING TO ORDER: Board Chair Laura Beyer called the meeting to order at 12:00 pm on the above date.		
	BOARD MEMBERS PRESENT:		STAFF PRESENT:
	Laura Beyer, Secretary Jeanne Utterback, Director		Louis Ward, CEO Jack Hathaway, DOQ JD Phipps, Director of Ancillary Services Theresa Overton, DNO Acute Diana Groendyke, DNO Skilled Chris Hall, Manager of Laboratory Jessica DeCoito, Board Clerk
	ABSENT: Dawn Jacobson, Infection Control Preventionist Candy Vculek, CNO		
2	CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS		
	None		
3	APPROVAL OF MINUTES		
	3.1	A motion/second carried; committee members accepted the minutes of May 13, 2020	Utterback, Hathaway Beyer – Y Utterback – Y
4	Quality Facilities Reports: No reports submitted		
5	Quality Staff Reports: No reports submitted		
6	Quality Patient Reports: Written reports submitted		
	6.1	Emergency Department: no additional questions.	
	6.2	Radiology: challenges around some start up issues but have been resolved with primary facilities – UC Davis, Shasta Regional, etc. Portals have been created to send images to without the use of email addresses. Report should include all boxes and areas to be addressed - JD to follow up.	
	6.3	SNF: SNF has the most incredible staff and during the COVID-19 situation, they have been able to keep up the great attitudes and keep residents happy and taken care of. Admission process is going smoothly even with the COVID-19 measures that were put into place. Star Rating – focus has been a huge priority and we hope to get a 3 Star. Change will occur in shift times on June 21st and we should see an improvement with our resident's schedule, as well as staff hours. Streamlined the dashboard in Point Click Care database for all SNF staff to help with communication issues. Residents are having a tough time with the social distancing measures but new ideas have been started to keep residents engaged with activities, seeing family members, and socializing.	
	6.4	Acute: Shift change for nurses will happen in all departments. And constant communication with SNF and Acute is happening with regards to all staff members. Adapting to the Daily Management System (DMS). This will allow staff members to enter their shift with the most up to date information and status on the patient. Nurses will be giving two significant notes/updates/information on their patients twice a day – beginning of shift and end of shift. In addition to all significant updates throughout the shifts.	

	6.5	Infection Control: no report provided
	6.6	SNF Events/Survey: no report provided
7	Quality Finances Reports: No Department Reports	
8	Quality Education: Relias is working for all of our education. COVID-19 has been through Relias as well. CNA education has continued through videos.	
9	Quality Program Reporting and Initiatives	
	9.1	Quality/Performance Improvement: Mitigation Plan was a huge piece to work on and thank you to everyone that participated in that plan and getting it together. And thank you to the Acute Nursing team that will take part in the intake of SNF Residents through the new plan. The Mitigation Plan has been approved with 98% completion and we will now be tested on the plan – which could happen soon.
	9.2	PRIME: some changes could happen to Prime – those are really unknown at this point. We are continuing to follow our guidelines and submit what is required. And hope to hear of what those changes could be. We are hoping that we can continue to follow current Prime rules for another year.
10	NEW BUSINESS: none	
11	ADMINISTRATIVE REPORT: <p>COVID-19: 47 cases in Shasta Co. – 1 county resident being housed in a neighboring county hospital. Focus has been on hospitalized cases rather than all positive tests because more tests are being done right now. Research continues on asymptomatic cases. In house (MMHD) testing is being formulated and we have obtained tests. Testing will begin with MMHD employees starting on June 15th. SNF residents have been tested and results are pending. So far tests have not come back positive.</p> <p>Focus on moving to NHW - Equipment, workflows (what works today might not work in the NHW), etc.</p> <p>Dietary department has a full staff and less turnover for staff has been seen - a big part of the change has been closing the kitchen during lunch hours and allowing for staff to rework their workflows. We have been able to open up for online orders to MMHD Staff – starting slow with the new Point of Sale system but increasing menu options for a full menu soon.</p>	
12	OTHER INFORMATION/ANNOUNCEMENTS: Lab to report next month. Departments need to complete their reports in full – please do not leave boxes unfilled.	
13	CLOSED Session Announcement at 1:10 pm: Approval of Credentials: moved to approve by Utterback, Beyer seconded and approved – with credentials to be review on June 11 th for signature.	
14	CLOSED Session Adjournment at 1:13 pm: Reconvene Open session	
14	ADJOURNMENT: 1:14 pm - Next Regular Meeting – July 8, 2020	

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.