

 **Chief Executive Officer**
Ryan Harris



Board of Directors
Abe Hathaway, President
Jeanne Utterback, Vice President
Tami Humphry, Treasurer
Lester Cufaude, Secretary
James Ferguson, Director

Board of Directors
Regular Meeting Minutes
February 19, 2025 @ 1:00 PM
Mayers Memorial Healthcare District
Fall River Boardroom
43563 HWY 299 E
Fall River Mills, CA 96028

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

CALL MEETING TO ORDER: Jeanne Utterback called the regular meeting to order at 1:00 PM on the above date.

BOARD MEMBERS PRESENT:

Jeanne Utterback, President
Abe Hathaway, Vice President
Tami Humphry, Treasurer
Lester Cufaude, Director
Jim Ferguson, Director

ABSENT:

Ashley Nelson, Board Clerk

STAFF PRESENT:

Ryan Harris, CEO
Travis Lakey, CFO
Valerie Lakey, CPRO
Libby Mee, CHRO
Theresa Overton, CNO
Keith Earnest, CCO
Jack Hathaway, Director of Quality
Jessica DeCoito, Director of Operations

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE.

3 APPROVAL OF MINUTES

3.1	A motion made and carried; Board of Directors accepted the minutes of January 29, 2025	<i>Cufaude, Humphry</i>	<i>Approved by All</i>
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4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

4.1	Resolution 2025.01- January 2025 Employee of the Month: Cody Robertson, Maintenance. Cody is a work horse, and he always shows up with a good attitude, even when situation doesn't warrant it. He always brings a smile to every room he walks in. He is one of the hardest workers we have. Congrats to Cody!	<i>Humphry, Hathaway</i>	<i>Approved by All</i>
4.2	Hospice Quarterly: We are working on full compliance and utilizing the EMR to it's full capabilities to help us meet the compliance. Hospice has been the busiest in decades. Will be traveling to Southern Humboldt to look at the Visiting Nurse Service Program in place there to see how we can set up one here for MMHD community.		
4.3	Mayers Foundation Quarterly: Almost all of the numbers are in for Gala proceeds – we are at about \$57,000 this year. Very successful event! Great job!		

- 4.4 Quality and Risk: written report submitted in the packet. We will focus our efforts on one measure that we are confident in making to receive funds. As we grow our clinic services, locations and providers, we will only create more opportunities to meet measures and metrics. I am very pleased to receive our Deficiency Report from ACHC survey and we excelled as a team in our survey and work. Kudos to the team!
- 4.5 Skilled Nursing: written report submitted. 78 residents live in both facilities. Introduction of Sharon Lyons, DON SNF – newly onboarded and going through the transition and learning with Arnese and Britany.

5 BOARD COMMITTEES

5.1 Finance Committee

- 5.1.1 Committee Report: Cash on Hand is 300 days and AR has come down a bit. Director of Revenue Cycle is working on the details inside Cerner to clean up with the help of the Wipfli consultant.
- 5.1.2 January 2025 Financial Review
Motion moved, seconded and approved. *Humphry, Hathaway* *Approved by All*
- 5.1.3 Quarterly Finance Review
Motion moved, seconded and approved. *Humphry, Hathaway* *Approved by All*

5.2 Quality Committee

- 5.2.1 February Quality Meeting Committee Report: reviewed the ACHC Discrepancy Report that our team is working a Plan of Corrections on, that is due March 1st. We should hear back on our accreditation status within 60 days of the POC being completed.

6 OLD BUSINESS

- 6.1 WanderGuard Door System for SNF- quote
Motion moved, seconded and carried *Hathaway, Humphry* *Approved by All*

7 NEW BUSINESS

7.1 Policies and Procedures:

Identification of Potential Organ and/or Tissue Donors

Medication Administration

Physician Assistant Core Privileges for Outpatient

Retention and Bladder Scanning Post-Catheter Removal

Suicide Risk Assessment and Interventions Columbia Protocol in
Non-Behavioral Health Setting

Cufaude, Ferguson *Approved by All*

Motion moved, seconded and approved with amendments provided by directors.

- 7.2 Real Estate Negotiation: the MMHD Board of Directors has named Ryan Harris, CEO as the Real Estate Negotiator.
Motion moved, seconded and carried. *Humphry, Hathaway* *Approved by All*

8 ADMINISTRATIVE REPORTS

8.1 Chief's Reports: written reports provided in packet

- 8.1.1 **DOO:** written report submitted. Solar project update: we were able to move the posts behind PT down another 6 ft to lessen the view obstruction. Pile driving was scheduled to begin yesterday but travel and weather conditions have put this on hold for now. Seven groups have shown interest in the Construction Project Management Firm RFP/RFQ Application. Questions have come in and responses are due back this Friday. Applications are due March 7th and you'll vote on a firm at the March 26th Board Meeting.
- 8.1.2 **CFO:** Congrats on a successful audit!
- 8.1.3 **CHRO:** written report submitted. Paycom specialist coming onsite to help us maximize the program. Meeting a potential provider on Friday. This summer we will have a Harvard student, who is local to our area, work with us to learn about the medical field. Congrats on the registry expense decrease.

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Director's documents are available online at www.mayersmemorial.com.

- 8.1.4 **CPO:** written report submitted. Worked with the new Mountain Valley's Marketing Coordinator to provide community wide marketing efforts for our medical services in this community. We are working on website updates and district wide brochure. Happy to report that just today we received the approval from the Burney Fire District on TCCN updates and can occupy the building after the county is notified. We are in training phases for Partnership Health's ECM program and use the services in our clinic.
- 8.1.5 **CCO:** written report submitted. Happy to report that the ACHC survey tag reported under Imaging, did not actually show up on the official discrepancy report. Foam in and Foam Out campaign is going very well.
- 8.1.6 **CNO:** written report submitted. Our CNA training program is back open to us thanks to the work from Jack and Ryan. The team is working on hiring Unit Assistants to get them into the department and then open the class up for June. Posted for Staff Educator position. A lot of work done for our ACHC Survey and kudos to the team for the amazing efforts.
- 8.1.7 **CEO:** written report submitted. There has been a great deal of work being done on referral management and workflow efficiencies in the Clinic with the help of Jen Miley. We are excited to see how the areas of opportunities are address to provide necessary efficiencies in our Clinic. Updated Strategic Priorities were provided. This will be an action item for formal approval at our next meeting but the team will work towards the newly revised priorities now.

9 OTHER INFORMATION/ANNOUNCEMENTS

Wipfli Annual Audit Summary – David Imus, Eric Volk, Dang Ta: Summary presentation of the Required Communication, Financial Statement Review, Financial Analysis, and Accounting Standards update was provided. Another clean audit with no findings and Mayers continues to better its financial ratios to increase financial stability. Thank you to Eric Volk, David Imus, and Dang Ta from Wipfli for the presentation and the work. Thank you to the Wipfli team for helping Mayers get to our financial standings today.

- 9.1 Board Member Message: Employee of the Month, all the Foundation event dates, TCCN occupancy, events and dates, February 26-27th Heart Health Awareness event, Audit Summary, CNA Program update.

- 9.2 Board Education Ch 6-10: Embracing the differing opinions but honoring the decision of the group. Once direction is provided to CEO, the Board honors that directive, unless there is something of utmost urgency that requires a stop on that directive. Trainings are important but hard to find and hard to meet the timelines. But using educational outlets like reading books and watching webinars are very helpful. Conducting self-assessments are a great way to gauge the SWOT of this board. During the next few major projects in MMHD, it will be a priority to keep the positivity in the environment for our staff but our community as a whole. Direction to get a policy created that provides what parliamentary procedure rules are followed by this Board.

10 MOVE INTO CLOSED SESSION: 3:50 pm

Hearing (Health and Safety Code §32155) – Medical Staff Credentials

- 10.1 Elliott Wagner, MD
Nabeel Dar, MD
Walter Uyesugi, DO
Ron Mark, MD
Tad Tanoura, MD
Rajiv Kumar, MD
Philip McDonald, MD
Justin Pham, MD
John Pohl, MD
Junsung Rho, MD
Roberto Rivera-Morales, MD
Amit Sanghi, DO
Arjun Sharma, MD
Russell Gelormini, MD
Anne Glaser, MD

Approved by All

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Susan Gootnick, MD
Grant Holz, MD
Sayed Jafery, MD
Sampath Alapati, MD
Derek Armfield, MD
Dennis Burton, MD
Abbas Chamsuddin, MD
Nilofar Firooznie, MD
Michael Gabe, MD
Adel Abdalla, MD

10.2 Conference with legal counsel regarding pending litigation (\$54956.9)

10.3 Conference with Real Estate Negotiators (54956.8)
Property: Masonic Lodge, Fall River Mills CA
Real Estate Negotiator:
APN: 018-200-006

10 RECONVENE OPEN SESSION: 4:45 pm

11 Adjournment: 4:45 pmm. Next Meeting is March 26, 2025 in Burney.

I, Leanne Utterback, Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Healthcare District

Leanne Utterback
Board Member

Cheryl Nelson
Board Clerk