

MAYERS MEMORIAL
HOSPITAL DISTRICT

Quality Committee Meeting

Wednesday, August 9, 2017 (12:00 pm)

Boardroom – Fall River Mills

Teleconference – 641-485 Pit River Canyon Rd, McArthur, CA

Meeting called by:	Vasquez	Type of meeting:	BOD Committee
		Board Clerk:	Valerie Lakey
Attendees:	Beatriz Vasquez, PhD, Committee Chair, Board Member Laura Beyer, Board Member (via teleconference) Louis Ward, CEO	Tom Watson, MD, Chief of Staff Sherry Wilson, CNO, Quality Designee Jack Hathaway, Director of Quality	
Please bring:	Agenda & Attachments		

----- Agenda Topics -----

Meeting Called to Order		Vasquez	
Requests from audience to speak to issues/agenda items		Vasquez	
Approval of Minutes – July 12, 2017 (Attachment)	A	Vasquez	Action
Departmental Reports (SNF, Lab, Finance) <ul style="list-style-type: none"> Report on quality data Report on quality issues and/or quality projects 		Wilson, Hall, Lakey	Report
Quarterly Reports <ul style="list-style-type: none"> Patient Safety First CMS Core Measures 		Hathaway Hathaway	Reports
Standing Reports: Monthly— <ul style="list-style-type: none"> SNF Events/Survey Quality – Performance Improvement Infection Control PRIME Administrative Report 		Wilson Hathaway Lee Hathaway Ward	Report Report Report Report Report
Old Business: <ul style="list-style-type: none"> Compliance Plan Code of Ethics New Business: Policies for Approval	PDF	Hathaway	Discussion Action
Announcements, Other, Future Agenda Items		Vasquez	Discussion
Closed Session Announcement, Government Code 54962, Medical Staff: <ul style="list-style-type: none"> Chief of Staff Report (Health & Safety Code §32155) 		Watson, Wilson, Overton	Reports/Action
Reconvened to Open Session – Report Action(s)		Vasquez	
Announcements: Next meeting: Wednesday, September 13, 2017 – Fall River			
Adjournment		Vasquez	

Posted
08/02/2017

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DRAFT Attachment A

QC Attendance

Laura Dolman-Beyer, BOD
Committee
Michael Kerns (for Vasquez)
Theresa Overton
Louis Ward
Sherry Wilson
Dr. Tom Watson

Other Staff Present

Valerie Lakey
Dawn Jacobson
Daryl Schneider
Mary Ranquist
Adam Dendauw
BJ Burks

Absent

Beatriz Vasquez, PhD, Board Chair

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

SUBJECT	DISCUSSION	
CALL TO ORDER	The meeting was called to order at 12:03 pm by Beyer in Fall River Mills	
Public Request to Speak	None	
Opening Remarks by Vice Chairman Beyer		
Minutes	Minutes from the June 14, 2017 Quality Committee meeting were approved. M/S/C (Hathaway, Ward). All Approved Kerns Abstain	Approved
Department Reports	<p>Business Office, Travis Lakey (See written report)</p> <p>Hospice, Mary Ranquist – Reported on quality project to build binders with information on hospice and all pertinent information. There are standard of care guidelines to be used for developing the materials. These should be done by the end of the year. She has also been working with Dawn Jacobson on End of Life Care in-service. Ranquist also noted the fundraiser by the NorCal Road Gypsies (Car Show)</p> <p>Respiratory, Adam Dendauw – New BiPap machine purchased from Foundation Grant. Dendauw showed the difference between the old one and the new machine. Meets regulatory needs for the start of 2018. They will be doing an in-service with nursing staff.</p> <p>SNF Activities, BJ Burks – Music and Memory program for residents has started. The department is working on community projects to help residents stay connected with community. Residents participated in Burney Basin Days float. They are doing letters to the veterans. Activities are aimed at covering all levels of functioning abilities. They will be deciding on one more community project. Activities' staff is working with the Point Click Care program.</p>	Reports

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	<p>Staff Development, Dawn Jacobson – (See written report) In-services almost every week. New dementia training video series has been purchased. Acute Skills training was successful. Training space is hard to find, as the calendar is full. Step raises are contingent on completing employee training. There are still some issues with completion of handwashing monitoring.</p> <p>Physical Therapy, Daryl Schneider – There are now 4 full time PT's. Back door has been fixed. Hours are now 7 am – 5 pm. Two staff members are doing four 10 hour shifts. Contracted with elementary schools to provide physical therapy. Been using the Burney pool for some therapy. Looking into grants for the future. Received about \$9000 grants in the last year. (Chairs, anatomical models, versa climber) Using portable stairs. The department would love to have a dedicated PT for Acute and SNF. Trying to pursue the idea of an OT. PT can only work on one part of the body per visit through medicare. There is still an 8 week wait list.</p>	
<p>Quarterly Reports</p>	<p>Safety, Valerie Lakey – Lakey reported on the Workplace Violence Plan, Visitor sign-in log.</p> <p>Workers Comp, Libby Mee (Written Report) Need to improve the physician documentation on workers comp</p>	<p>Reports</p>
<p>Standing Reports</p>	<p>SNF – Sherry Wilson: Mock surveyor is currently here. Focusing on care plans and assessments. Point Click Care is going smoothly. There has been good support from the company. Can monitor intakes and process within the system.</p> <p>Administrative – Louis Ward: Ward had been in Burney for the employee meetings. There is an employee idea challenge underway. Feeling from Burney employees of more support needed. Safety concerns. Concerns over the ability to provide activities to residents in Burney. Attended the community meeting in Burney last night regarding homelessness, crimes. Law enforcement is negatively penalized for jailing these people. Working on a badging system for the doors. Met with CDPH yesterday – good meeting about. Chico District office administrator. CHPD leadership was there. Agreed to having bi-Annual meetings with the hospitals – to improve relationships. Shared mission of meeting the needs of the patients. At SP there were community members that spoke about dialysis. Currently researching. Must have 2 machines per title 22 per every 5 patients seen per week. Will be reporting to SP in August and carry to finance. Patient televisions – looking at the quality. Will be providing a report on the outcomes of the employee meetings.</p> <p>Quality – Jack Hathaway – CalHin – program for quality improvement. Reviewed annual report. There will eventually be a CAH collaboration to be able to use the smaller statistic base. Reviewed a report on readmission rate. Reviewed Best Practice guides. Also talked about how to engage physicians in quality agenda.</p>	

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	<p>Infection Control – Dawn Jacobson: Discussion of handwashing monitoring reports. PRIME – Jack Hathaway – We were able to capture all of the 30 required patients upon admission and discharge. Some LTC patients were used in the process. We can do a program modification once a year. There is an education obesity program</p>	
<p>Old Business</p>	<p>Compliance Plan Code of Ethics</p> <p>Hathaway has met with Vasquez and will meet with Beyer.</p>	
<p>New Business</p>	<p>Policies for Approval: (Kerns, Hathaway) – Approved All</p> <ul style="list-style-type: none"> *CEO Performance Evaluation P&P – Public Forum During Board Meetings and Request to be Heard Advance Directive Policy MMH494 *CEO Job Description BOD Approved 2.24.10 Parenteral Products - Quality Assurance <p>*do after the board reviews evaluation procedures.</p>	

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Announcements, Other, Future Agenda Items		Discussion
Closed Session	1:40 pm Chief of Staff Report – Dr. Tom Watson Reconvene 1:52 pm No Action	
Announcements;	Next meeting: Wednesday, August 9, 2017 in Fall River Mills	
Adjournment	Meeting adjourned 1:56 pm	

Minutes By: Valerie Lakey




Business Office Update July 2017

1. The Business Office finished off FY 17 strong ending under 51 Days AR which is much better than the state median of 58 for CAHs.

State	Current Ratio	Days Cash on Hand	Days in Net Accounts Receivable	Days in Gross Accounts Receivable
	Times	Days	Days	Days
US	2.35	76.26	52.46	50.37
AK	3.32	62.50	66.10	79.83
AL	1.10	0.68	39.68	48.00
AR	1.25	10.74	47.57	40.59
AZ	3.53	27.45	53.14	46.74
CA	2.55	56.65	53.23	58.10

2. We have added another biller to help with the commercial follow up as it's extremely time consuming and those insurances pay the highest percentage of charges.
3. Last year we sent some of the billing staff to trainings and utilize the Medicare Learning Portal as much as possible. This year we will be keeping an eye out again for any billing training that's oriented to CAH hospitals.
4. Colene Hickman our Financial Counselor participates in the CCAHN Billing Office forum and presented at one of their meetings.
5. At some point this year we will changing billing clearinghouses from DSG to Experian. Experian purchased DSG and will stop supporting it in the future. From the webinars we have attended the billers seem excited for the additional functionality and reports vs the current system.

Battle of the BIPAPS

Feature	Remstar BIPAP	BIPAP V60
		
Display	Small 1"x2" Display of basic settings One item at a time is displayed	Full display featuring active patient/machine data, such as respiratory rate, tidal volume, patient effort and pressures
Humidity	Passive humidity, only increases moisture by 3.7% at optimal setting	Active Humidity, set temperature, responds to patient and environmental temperature. Increases moisture by up to 27%
Modes	CPAP or S/T BIPAP Only	CPAP as well as S/T, AVAP and PCV modes
Comfort	Minimal flow or ramp adjustments	Ability to adjust I-time, ramp up, flow volumes and pressure controls
Ventilation	Has a apnea alarm, but is unable to delivery breaths to ventilate patient	Has a set back up respiratory rate, will ventilate patient if their respiratory effort falls below
Leak	Can compensate up to a 40 cmh20 pressure leak	Can compensate up to a 60 cmh20 pressure leak
Oxygen	Oxygen must be bled into the system, delivering inconsistent O2 and unreliable oxygenation.	Ability to set FIO2 form 21% (room air) to 100% Can utilize Oxygen tanks or wall oxygen
Battery	No battery, not portable	4 hour battery, ability to be self contained and portable throughout the facility.

QUALITY REPORT 2017

- In-Service is being offered almost weekly.
- New Dementia Training video series.
- Acute Skills trainings have seen a good turnout. LTC doesn't really have the staff to allow for training.
- Lack of training specific room sometimes creates difficulty.
- Step raise now contingent upon completion of mandatory training.