

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Michael D. Kerns, President
Beatriz Vasquez, PhD, Vice President
Abe Hathaway, Secretary
Allen Albaugh, Treasurer
Laura Beyer, Director

Board of Directors
Quality Committee
Minutes

October 17, 2018 - 12:00pm
Boardroom (Fall River Mills)

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

- 1 **CALL MEETING TO ORDER:** Board Chair Beatriz Vasquez called the meeting to order at 12:02pm on the above date.

BOARD MEMBERS PRESENT:
Beatriz Vasquez, Vice President
Laura Beyer, Director

ABSENT:
Louis Ward, CEO

STAFF PRESENT:
Jack Hathaway, DOQ
Ryan Harris, COO
Val Lakey, DOPR
Pam Sweet
Amy Parker
Alan Northington
Chris Broadway
Jessica Stadem, Board Clerk

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- 2 **CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**
None

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- 3 **APPROVAL OF MINUTES**
3.1 A motion/second carried; committee members accepted the minutes of September 19, 2018. Beyer/Hathaway **Approved All**

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- 4 **DEPARTMENT REPORTS**
- 4.1 **IT:** Had questions about what items specifically were being requested by this committee; presented FY18 organizational analysis report, will attach; risk analysis report completed from Apex Technologies, 9 medium risk factors, have addressed majority of issues, 26 minor factors; must also complete a risk assessment annually for meaningful use requirements.
 - 4.2 **Med Staff:** In addition to written report. Trying to reduce number of policies, down by about 100 and making progress; 22 practitioners in re-credentialing process.
 - 4.3 **Patient Access:** Provided written report. Working with a company on information for electronic signatures, tablets, or self-check in kiosks; discussed turnover, training options, contacting other hospitals for ideas.
 - 4.4 **PACs Replacement:** Looking at new PACs system, old system built to be very secure, no easily shareable; have tried temporary products but nothing has worked properly; new systems are completely cloud-based, able to use viewer in any internet browser, new process could work as quickly as 60 seconds; this upgrade will benefit all patients.

5 **QUARTERLY REPORTS**

- 5.1 **Safety Committee:** In addition to written report. Statewide tabletop drill soon, infectious disease; reportable workplace violence incidents only have to be if injury or actual violence, continue reporting all incidents to Jack, will report as appropriate to Cal OSHA; work on first responder awareness training, working on non-clinical staff, environ services and maintenance; working a lot with Mercy and Shasta Regional hospitals in Redding.
- 5.2 **Worker's Comp:** Written report provided.
- 5.3 **Blood Transfusion:** Not in attendance, no report given.

6 **STANDING MONTHLY REPORTS**

- 6.1 **Quality/Performance Improvement:** QAPI consultant on-site, has worked for Paragon, will work with different departments, figuring out system workflows with EHR system; transitioning to electronic QRR reporting system, will use SHIP grant funds once approved.
- 6.2 **PRIME:** Val will present on Your:Life at Prime conference in Sacramento end of month; had discussion about usage of CPT codes with clinic, they were unaware so numbers could potentially go up if they start using them.
- 6.3 **SNF Events/Survey:** Nothing new to report currently.
- 6.4 **Infection Control:** Consultant on-site this week, will prepare report and help Marla until she is comfortable with her new role.

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- 7 **ADMINISTRATIVE REPORT:** Weather, personnel, materials have cost a few days but should still be able to get back on track; will have updated timeline for regular board meeting; started work on the pharmacy building, has not closed escrow yet but will soon; had critical failure of heater in Fall River SNF dining room, hired company to do preventative maintenance, need to look at plan to replace units, looking into different financing; Senior TV installed in FR in November; interim Director of Dietary Services, Amber, working with Ryan on plan for staffing, processes; laundry facility construction almost complete, business plan being worked up.

8 **NEW BUSINESS:**

- 8.1 5th Street House – currently 4 people living in the house, good feedback so far.

9 **OTHER INFORMATION/ANNOUNCEMENTS:**

10 **ANNOUNCEMENT OF CLOSED SESSION:**

- 10.1 **Government Code Section 54962:**
Chief of Staff Report (Health & Safety Code §32155) Dr. Tom Watson, Chief of Staff Report

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- 11 **RECONVENE OPEN SESSION:** No closed session items.

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- 12 **ADJOURNMENT:** 1:28pm – Next Regular Meeting – November 14, 2018 (Fall River Mills)
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