

Mayers Memorial Hospital District  
Board of Directors – Regular Board Meeting

Date: December 20, 2017  
Time: 5:00 p.m.  
Location: Mayers Memorial Hospital  
Burney, California

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)*

**CALL MEETING TO ORDER:** President Kerns called the regular meeting to order at 5:00 p.m. on the above date with the following present:

Mike Kerns, President  
Beatriz Vasquez, Vice President  
Abe Hathaway, Secretary  
Allen Albaugh, Treasurer  
Laura Beyer

**Board Members Absent:**

**Staff Present:** Louis Ward, CEO; Travis Lakey, CFO; Ryan Harris, Director of Operations; Valerie Lakey, DOPR/Clerk of the Board; Marlene McArthur, Sherry Wilson, Keith Earnest, CCO; Jessica Stadem

**President Kerns added closed session item to agenda, regarding personnel.**

**CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:**  
**2.1 Public Comment** – none

**3.1 APPROVAL OF MINUTES** – A motion/second and carried, the Board of Directors accepted the minutes of the November 29, 2017 Regular Board Meeting. **(Vasquez, Hathaway) – Approved All – As corrected**

**Department/Operations Reports/Recognitions:**

**4.1 Resolution 2017-18 – November Employee of the Month:** Stefanie Hawkins was recognized, as November 2017 TEAM MAYERS MVP. **(Hathaway, Albaugh) Approved All –**

**\*Please Note:** Chief reports will now be at the end of the agenda in order to expand on discussion or answer questions regarding items that were addressed on the full agenda.

**4.2 Director of Operations Report** – Written report sent; resurvey visit this week, no additional operation department findings.

**4.3 Director of Quality Report** – Written report provided; compliance review went well, 6 items needed for review, requested creation of compliance committee, possibly add to already formed committee (finance), or alternate months, compliance trainings required for board; star rating volumes still low; adjusted code of conduct, requesting feedback on content; beginning telemed numbers are impressive since starting in August; 1557 requirement, top 15 languages in CA (as designated by CMS) is now posted, still working on TTY for deaf

**5. COMMITTEE MEETINGS**

**5.1 Finance Committee –**

**5.1.1 Nov. 2017 Financial Review – (Albaugh/Hathaway) All approved**

**5.1.2 Capital Expenditure Plan Review - (Albaugh/Hathaway) All approved**

**5.2 Strategic Planning Committee****5.2.1 Committee Report – Chair Kerns** – No December meeting**5.3 Quality Committee****5.3.1 Committee Meeting** – Social services report-No One Dies Alone, idea started with Gina in Respiratory, will be training volunteers on program, will be giving presentation at January meeting;**6. New Business****6.1 Annual Board By-Law Review** – Final Reading – Beyer/Hathaway, All Approved**6.2 Annual Organizational Meeting** – 2018 calendar presented – Albaugh/Vasquez, All approved**6.3 Organizational Analysis** – Possibly use standard template for reports for next year's report Hathaway/Beyer, All approved**6.4 Election of Officers** – Officers remain the same, as do committee assignments – Albaugh/Vasquez, All approved**7. ADMINISTRATION REPORTS:*****In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:***

**Louis Ward, CEO – *In addition to the written report:*** Revisit survey this week, SNF and Acute, kudos for staff for always handling surveys professionally; would like to discuss change orders (changes we request, or OSHPD) with board (finance) as they come up in new project, some may need quick answers (conference call options, ask Val about Brown Act), will ask Dave from Porter for recommendations; PRIME project million hearts reporting didn't go as planned, received final report and must repay \$375k from this year, and another \$290k, switched program objectives, added more people to the team, old project doesn't affect new project; Intermountain Preparedness Group, helpful group of connections for our area; Judy Jacoby is new CNO, extensive background, will start first week of January, looking for office space, equipment; Board Quality is scheduled for Jan 10, Louis and Mike will be out; thank you to everyone who put together the Christmas party, great feedback from staff, need to plan for bigger party next year;

**Sherry Wilson, CNO – *In addition to the written report:*** SNF and Acute revisit surveys this week, 2 in each facility, did well on both surveys; cleared on federal survey so fine will cease, informed consent tag is under Title 22 and that is under state;

**Keith Earnest, CCO – *In addition to the written:*** During survey, small changes need to be fixed, found insulin protocol, PIC line protocol needs to be updated; Paragon 14 upgrade complete, everything seems to be working well so far; met with Dr. Coronado (vascular surgeon, cardiologist) wants to expand service area, had community meeting today, interested in helping with referrals to ultrasound, also discussed possible surgery time; providers complain about Citrix filing sharing program (Imaging dept), working on problem;

**Travis Lakey, CFO – *In addition to the written report:*** larger IGT in May, may be drop as they start rolling them into one instead of multiple per year; may shop around for insurance before renews in July, currently use Beta/Alpha and Alliant;

**Marlene McArthur, IHF CEO** – NSGT check was received yesterday, just shy of \$5000; met with Hat Creek Construction, continue to meet with other donors; \$297k shy of \$3m goal; will get cabinet committee back together by Spring; finding flaws in IRS determination letter regarding specific wording (originally written in 1998), working with attorney to fix it. Received Schwab donation from Skuce, not anonymous; will have campaign numbers by February board meeting;

**8. Information/board education/announcements**  
**Board comments, upcoming events, etc. –**

**9. Announcement of CLOSED SESSION – 6:17 p.m.**

**9.1 Personnel Government Code 54957**

**10. Reconvene Open Session – 6:23pm**

**Report Closed Session Actions** - BOD members discussed giving Louis Ward, CEO a bonus; M/S/C (Vasquez/Beyer) – All approved

**12. Adjournment:** There being no further business, at the hour of 6:25 pm p.m., President Kerns declared the meeting adjourned.

Next meeting Wednesday, January 24, 2018 – 1:00 pm–Fall River Mills