

Date: August 23, 2017
Time: 1:00 P.M.
Location: Mayers Memorial Hospital
Burney, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

CALL MEETING TO ORDER: President Kerns called the regular meeting to order at 1:00 p.m. on the above date with the following present:

Mike Kerns, President
Beatriz Vasquez, Vice President
Abe Hathaway, Secretary
Allen Albaugh, Treasurer

Board Members Absent:

Laura Beyer

Staff Present: Louis Ward, CEO; Travis Lakey, CFO; Ryan Harris, Director of Operations; Valerie Lakey, DOPR/Clerk of the Board; Sherry Wilson, CNO; Keith Earnest, CCO; Jack Hathaway, DOQ; Theresa Overton, DON

CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:

2.1 Public Comment – none

APPROVAL OF MINUTES – A motion/second and carried, the Board of Directors accepted the minutes of the July 26, 2017 Regular Board Meeting. **(Albaugh, Hathaway) – Approved All**

Department/Operations Reports/Recognitions:

4.1 Resolution 2017-14–July Employee of the Month: Wesley Wadsworth was recognized, as July 2017 TEAM MAYERS MVP. Presented by Allen Albaugh **(Albaugh, Hathaway) Approved All**

***Please Note:** Chief reports will now be at the end of the agenda in order to expand on discussion or answer questions regarding items that were addressed on the full agenda.

4.2 Scheduled Director Report – Valerie Lakey – Director of Public Relations Lakey updated the board on projects over the last 6 months including community image, school collaboration, legislations, and marketing and public relations.

4.3 Director of Operations report – Ryan Harris (Written report provided in packet) Reviewed his written report. Working on budget for the building project. Holding off on the Annex parking lot. Working on projects by priority. LED lights were put in the parking lot – as brought up by employee meetings. Using well water for sprinkler system. Tree in Burney will be removed within a couple of weeks. Now have dumpsters at the facility because the van is in need of repair. Talked about IT system backup and planning for the future. Backup is on an offsite system.

5. COMMITTEE MEETINGS

5.1 Finance Committee

5.1.1 Committee Meeting Report – Reviewed meeting. Discussion about registry and census in SNF. Trying to find a solution to the use of registry. (See Finance notes) Discussion about Hospice.

5.1.2 July 2017 Financials (Albaugh, Hathaway) – Approved All Noted that the employee benefits have been going up. There will be some discussion of employee portion of insurance cost. It will go up again in January by 6%. We currently pay 73% employee and family, 75% employee and spouse, 80% employee only.

5.1.3 Quarterly Finance Review (Albaugh, Hathaway)

5.1.4 2007 Revenue Bond - Will be paid off in about 10 months. Cal Mortgage will be in a secondary position.

5.2 Strategic Planning Committee

5.2.1 Committee Report – Chair Kerns Talked about Dialysis. It is not cost based reimbursement. Looking at what we would be paid for services. Ward looked at Title 22 requirements. There are space and nursing requirements. Equipment is not too expensive. Would be required to have 2 machines. Would have to have 4 patients to meet the minimum licensing requirements. Will continue to research. Will talk to Hill Country and Modoc.

5.2.2 Review of Special Meeting- Everyone thought the meeting went well. The committee that was formed will be meeting. This will be a regular agenda item moving forward.

5.2.3 SMART Goals Presentation – Get Power Point from Louis – reviewed FY17 goals as related to the SP. Distributed the FY18 goals.

5.3 Quality Committee

5.3.1 Vasquez reported on the Committee Meeting - Reviewed department reports and committee meeting. (See committee minutes)

6. New Business (*Hathaway, Kerns*) – Approved All

- Chief Executive Officer Compensation
- Payroll Direct Deposit
- Public Forum During Board Meeting and Requests to be Heard

7. ADMINISTRATION REPORTS:

In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:

Louis Ward, CEO – *In addition to the written report* – Attended JPIA meeting with Chair Kerns. Working together to reduce costs and improve services. Internship program ended. Golf Tournament thank you's. Employee BBQ. Maintenance is in need of a new vehicle.

Travis Lakey, CFO - No other questions

Keith Earnest, CCO – *In addition to the written:* New CLS signed on (came as a registry). Working on repairing a lift machine. Registry Respiratory Therapist on staff.

Sherry Wilson, CNO – *In addition to the written report:* Census is at 78. Working on intake process weekly. Have been using Point Click Care for about 3 month. Will be providing more training as needed. Will be able to provide numerous reports in the future from the new system. Will help a lot with Quality and surveys. Theresa Overton reported that Krissy Eades was hired as the new ER Lead. Ben Nuti has resigned as a CRNA from the surgery department.

8. Information/board education/announcements

Board comments, upcoming events, etc. – VASQUEZ, KERNS MOVE SEPT MEETING TO THE 25TH

Future agenda items:

9. Announcement of CLOSED SESSION – 2:50 pm – Approved All

9.1 Government Code Section 54957: (*Vasquez, Albaugh*) - Approved

Quality Assurance: Quality Improvement Issues, Medical Staff Report (Dr. Tom Watson, Chief of Staff)

MD RE-APPOINTMENT

- **Peter Halt, MD (*Vasquez, Kerns*) – Approved All**

9.3 Personnel Government Code 54957 – CEO Evaluation

10. Reconvene Open Session - (*Albaugh, Hathaway*) All Privileges Approved

- Settlement to Zahn heirs – Right Roads
- Real Estate – looking at a possible housing to purchase
- Pre-Auth up to \$200,000 (Kerns, Albaugh)
- Recruitment contract authorize ability to negotiate up to \$25k each – (Kerns/Vasquez) – Approved All
- CNO – Executive search firm – publicize ourselves first before using a search.
- Discussed FY17 goals and bonuses
- CEO Evaluation – Survey Monkey was distributed and completed. Need to discuss what the CEO goals are for the year. Need to set expectation and goals – look at for the September meeting. Have Ward submit before the meeting.

12. ADJOURNMENT: There being no further business, at the hour of 3:55 p.m., President Kerns declared the meeting adjourned. Next meeting Monday, September 25, 2017 – 1:00 pm– Fall River