

Date: May 24, 2017  
Time: 5:00 P.M.  
Location: Mayers Memorial Hospital  
Fall River Mills, California

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)*

- 1. CALL MEETING TO ORDER:** President Kerns called the regular meeting to order at 5:00 p.m. on the above date with the following present:

Mike Kerns, President  
Beatriz Vasquez, Vice President  
Abe Hathaway, Secretary  
Allen Albaugh, Treasurer  
Laura Beyer

**Board Members Absent:**

**Staff Present:** Louis Ward, CEO; Travis Lakey, CFO; Marlene McArthur; Ryan Harris, Director of Operations Valerie Lakey, DOPR/Clerk of the Board, Sherry Wilson, CNO, Keith Earnest, CCO Pam Sweet, Med Staff Secretary, Dr. Watson

- 2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:**

**2.1 Public Comment – none**

- 3. APPROVAL OF MINUTES** – A motion/second and carried, the Board of Directors accepted the minutes of the April 26, 2017 Regular Board Meeting. **(Beyer, Hathaway) – Approved All (Vasquez Abstain)**

- 4. Department/Operations Reports/Recognitions:**

**4.1 Resolution 2017-6–April Employee of the Month:** Edward Wright was recognized as April 2017 TEAM MAYERS MVP. Presented by Abe Hathaway (Albaugh, Beyer) **Approved All**

**4.2 Med Staff Report – Pam Sweet** Reported on the MVHC providers that are credentialing: Sharon Hanson, Heather Corr, Jesse Arnold, Dr Smith-Chase. We also have Sara Marchessault from the Canby Clinic. We currently have 38 credentialed physicians including 4 mid-levels. We will continue to discuss Physician issues at Strategic Planning

**4.3 Telemedicine Report** – Ward gave an overview of the telemedicine project. There has been a lot of progress in the last month. California Telehealth Resource Center and CTN and DHCS all came together for a five year grant. The funded program selected 2 sites per year to receive resources, training, consulting. MMHD was chosen this year. Ward showed the cart to the board. The room is complete. There is another cart in Burney. We are looking at July to see patients. There is opportunity for tele-phyc in Burney. There are many options for specialty – dermatology, cardiac, etc. There will be a tele-med coordinator. This service had been funded primarily by grant resources. USDA grant – matching grant for the equipment. \$100,000 from Partnership. There was also some discussion of the billing process for the service.

**\*Please Note:** Chief reports will now be at the end of the agenda in order to expand on discussion or answer questions regarding items that were addressed on the full agenda.

**4.4 Scheduled Director Report – Marlene McArthur, IHF Executive Director – (Written report provided in packet)** Golf Tournament – Save the Date, August 19, 2017. The Foundation is still in the quiet phase of the campaign until about August. We have raised about \$2.1 million. Trying to raise 80% of the \$3 million before going to the community. We have had 2 pieces of land donated that are listed for sale. \$37,000 in grant funding was just awarded to MMHD departments. The Foundation has just approved 7 scholarships. McArthur also mentioned items including See's Candy in the gift shop.(Father's Day ideas)

**4.5 Director of Operations report – Ryan Harris (Written report provided in packet)** Acute Survey, Fire Life Survey were discussed. Mock survey was very helpful. Some corrections were made based on Mock Survey. Fire Life Safety mostly had issues with old portion of the building. Parking lot in Burney has been looked at by Hat Creek. We will have estimates soon. Harris reported on the SNF refresh – there is a design. We hope to do door skins before the next survey. Greenbough also looked over the pharmacy project. We may have to replace an AC unit. We should have an estimate soon. We will have more on the Burney Clinic building next month. Samples were presented for the new building. There was a meeting on the headwalls today. Drafts will be prepared based on the meeting. Albaugh asked if the design of the building is on budget – Harris said yes. RFP has been sent out for the imaging equipment. This will be presented at the June 28<sup>th</sup> meeting. Survey went well for dietary. Susan and Jennifer (dietary) will be starting the CDM program. Survey went well for Environmental Services. IT – spending time to be sure we are safe from the Ransomware attacks.

## **5. BOARD COMMITTEES:**

### **5.1 Finance Committee –Chair Allen Albaugh**

**5.1.1 Committee Meeting** – Reviewed the notes sent out by Travis Lakey. Albaugh noted that the expenditures are exceeding the revenue. Services revenue by departments is declining. This is mostly due to lack of referrals. We will be keeping an eye on things closely. The committee heard a report from Physical Therapy, which is progressing well. PT is a good source of revenue and very well thought of in the public. Would like to see the service in Burney. Looking at OT in the department.

**5.1.2 April Financials – (Albaugh, Hathaway) – Approved All**

### **5.2 Strategic Planning Committee – Chair Mike Kerns**

**5.2.1 Committee meeting** – Relationship with MVHC and referrals. Dave Jones, MVHC CEO attended, Jim Billo, MVHC Board member and Dr. Watson attended. There was discussion on surgery referrals. Surgery has adapted a couple of referral forms. Discussed surgeries including orthopedic. Looking at putting together an executive team with MVHC.

**5.2.2 Clinic Collaboration/Physician Recruitment** – There has been continued discussion with MVHC regarding these challenges.

### **5.3 Quality Committee – Chair Vasquez**

**5.3.1 Committee Meeting Report** – Several department reports. Cardiac has new equipment. Currently working on Stress Treadmill service going. Outpatient Services reported that they have had good patient survey results. They are working on capturing patient charges. Med Staff also gave a report. We have met the numbers on the PRIME program. There was also a good presentation from Keith Earnest, pharmacy regarding a labeling issue.

## 6. NEW BUSINESS

### 6.1 Policies for Approval – *All approved (Vasquez, Hathaway)*

- Counting -- Sponges Sharps and Instruments
- Items Issued from Inventory
- Annual Program Evaluation
- Administrator On Call

## 7. ADMINISTRATION REPORTS:

***In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:***

- **Louis Ward, CEO – *In addition to the written report*** - Outpatient market study is complete. It is in the review process. Community Health Needs Assessment from the Hwy 299 Collaborative was completed 265 surveys were completed. Shasta County is not doing well – we are 57 of 58 counties. Number one response was that specialties are too far away. There is a need for services in the area of cancer. Medicare patients ranked the hospital high – med-cal ranked it lower. There will be a full report at Strategic Planning.

Washington DC trip was very interesting trip. There was a lot of discussion regarding the impact of the new federal budget. We are keeping an eye on the situation.

We are up \$2.2 million for the year.

- **Travis Lakey, CFO –** Lakey noted that he provided a Chart of payments by plan code. On the balance sheet – the receivables are for grant money. We are at about \$800,000 of the \$1 mil we need to spend on building (Reimbursable) Currently, we are working on the budget process right now.
- **Keith Earnest, CCO – *In addition to the written report*** Earnest highlighted that Taylor Sloat will be doing some work experience in our PT Dept. Susan Reed was here and did a pharmacy mock survey. Grants have been awarded from the foundation throughout the

departments in the hospital. Point Click Care - will go live with medication administration on July 1.

- **Sherry Wilson, CNO – *In addition to the written report:*** Welcome back to Sherry. Overton gave the report on the Acute survey. Reviewed Crash Cart. We will have a pediatric crash cart at station 1. We are still waiting on 2567 in order to do the plan of corrections. We are working on Insulin drip protocol. Additionally, we are working on humidity in surgery. The surveyors were very helpful. Overton reported that we are still working on staffing in ER.

#### **8. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS**

##### **BOARD COMMENTS, UPCOMING EVENTS, ETC. –**

##### **FUTURE AGENDA ITEMS:**

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#### **9. Announcement of CLOSED SESSION – 6:42 pm – Approved All**

##### **9.1 Government Code Section 54957:**

Quality Assurance: Quality Improvement Issues, Medical Staff Report (Dr. Tom Watson, Chief of Staff)

(Health & Safety Code §32155)

##### **MEDICAL STAFF REAPPOINTMENT (Albaugh, Vasquez) Approved**

**All**

Scott Bleazard, MD - Radiology

Scott Ramus, MD - Radiology

Sean Pitman, MD - Pathology

##### **AHP APPOINTMENT**

Sharon Hanson, FNP

##### **9.2 Real Property Government Code Section 54956.8**

**None**

##### **9.3 Personnel Government Code 54957**

**None**

#### **10. Reconvene Open Session - (Albaugh/Hathaway) All Privileges Approved**

**12. ADJOURNMENT:** There being no further business, at the hour of 7:15 p.m., President Kerns declared the meeting adjourned. Next meeting June 28, 2017 – 1:00 pm– Burney