

**MAYERS MEMORIAL HOSPITAL DISTRICT
QUALITY COMMITTEE MEETING
MINUTES – APRIL 17, 2017**

FINAL Attachment A

QC Attendance

Beatriz Vasquez, PhD, Board
Chair
Laura Dolman-Beyer, BOD
Committee
Jack Hathaway

Other Staff Present

Valerie Lakey
Ryan Harris
Sherry Rodriguez
Alan Northington

Absent

Sherry Wilson
Dr. Tom Watson

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board’s agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

SUBJECT	DISCUSSION	
CALL TO ORDER	The meeting was called to order at 12:10 pm by Vasquez in Fall River Mills	
Public Request to Speak	None	
Opening Remarks by Chairman Vasquez		
Minutes	Minutes from the March 8, 2017 quality committee meeting were approved. M/S/C (Ward, Rodriguez). All Approved	Approved
Department Reports	<p>Pharmacy, Keith Earnest: postponed to next month</p> <p>Med-Surg, Theresa Overton: postponed to next month</p> <p>Environmental Services, Sherry Rodriguez: Working on “in-house” laundry. Reviewed the pros and cons. We have had issues with the quality of the linen. We will have more control over the inventory. Replacement will be easier and quicker. Initial cost will be an investment, but we will save \$1.1 mil in 10 years. The in-house service will pay for itself in 3 years. It will also create more jobs (3-4). We will have to purchase new equipment and new linen. We cannot control issues with Aramark. They are doing our linen in Stockton. The service would potentially begin in January 2019 unless we can get out of contract with Aramark sooner.</p> <p>Imaging, Alan Northington: (See attached) Communication with referral base with regard to CT and how to order exams. Relates to interface project. A reference sheet was developed; it is going to be revised to include a CPT code. We are seeing an increase in referrals and</p>	Reports

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	<p>a better flow of communication. It is helping to get feedback. It will improve quality of exams and communications. Northington is working with MVHC staff and has talked to some of the providers. Northington provided a description of how CT process works.</p> <p>Public Relations, Valerie Lakey: (see attached) Lakey gave a report on Public Relations</p>	
Quarterly Reports	Safety, Valerie Lakey: (see written report)	Reports
Standing Reports	<p>SNF – Sherry Wilson: (Absent on medical) It has been reported to CDPH that Wilson is out on a medical leave. Hathaway reported on survey items.</p> <p>Administrative – Louis Ward:</p> <ul style="list-style-type: none"> • Point Click Care is taking a lot of staff time at this point. Ryan Harris is working as project manager with Theresa Babajan. • We are working with MVHC – establishing an executive committee between the 2 facilities. • Heather Corr and Sharon Hanson have turned in paperwork for privileges. Dr. Smith-Chase has also. • Community Health Needs questionnaire • Plumas Healthcare District visited last week potential collaboration • Ward, Harris and Overton went to Indiana to visit Hillrom (vendor for headwalls, nurse call, gurneys, etc) Looking in-depth at nurse call system. • Hospital week activities • Val Lakey to work on marketing for our Certified Healthcare District <p>Quality – Jack Hathaway: Quafi report is set-up. Hathaway will send it to Vasquez and Beyer. Each department will have on average 3 measures.</p> <p>Infection Control – Shelley Lee: (absent) Will be interviewing for a new Infection Control manager.</p> <p>PRIME – Adam Dendauw/Jack Hathaway: Reported mid-year. We have 14 patients completed. Need to see 16 more at least one time by June. There is an obesity measure we can join if the number 30 becomes an issue.</p>	
New Business	<p>Policies for Approval: (Table – need more information)</p> <ul style="list-style-type: none"> • Sterility Monitoring Log 	

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	Compliance Plan Review – Include HR in disciplinary instances. There are many questions as to what the plan needs to address. What it needs to accomplish as related to policies. Work in progress	
Announcements, Other, Future Agenda Items	<ul style="list-style-type: none"> • Compliance Plan • Sterility Monitoring Log 	Discussion
Closed Session	No Closed Session	
Announcements;	Next meeting: Wednesday, May 17, 2017 in Fall River Mills	
Adjournment	Meeting adjourned 1:56 pm	

Minutes By: Valerie Lakey