



Mayers Memorial Hospital District

Chief Executive Officer
Louis Ward, MHA

Board of Directors

Michael D. Kerns, President
Beatriz Vasquez, PhD, Vice President
Abe Hathaway, Secretary
Allen Albaugh, Treasurer
Laura Beyer, Director

BOARD of DIRECTORS
MEETING AGENDA
January 24, 2017 5:30 pm
Board Room (Fall River)

Mission Statement

Mayers Memorial Hospital District serves the Intermountain area providing outstanding patient-centered healthcare to improve quality of life through dedicated, compassionate staff and innovative technology.

1	CALL MEETING TO ORDER – Mike Kerns, President	
2	<p>CALL FOR REQUEST FROM THE AUDIENCE: PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: Persons wishing to address the Board are requested to fill out a "Request Form" prior to the beginning of the meeting (forms are available from the Clerk of the Board (M-W), 43563 Highway 299 East, Fall River Mills, or in the Board Room). If you have documents to present for the members of the Board of Directors to review, please provide a minimum of nine copies. When the President announces the public comment period, requestors will be called upon one-at-a time, please stand and give your name and comments. Each speaker is allocated five minutes to speak. Comments should be limited to matters within the jurisdiction of the Board. Pursuant to the Brown Act (Govt. Code section 54950 et seq.) action or Board discussion cannot be taken on open time matters other than to receive the comments and, if deemed necessary, to refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.</p> <p>2.1 Public Comment and Questions on the SEMSA partnership</p>	
3	<p>APPROVAL OF MINUTES: 3.1 Regular Meeting – December 28, 2016 (Attachment A)</p>	ACTION ITEM
4	<p>Department/Operations Reports/Recognitions:</p> <p>4.1 Resolution 2017-01–December Employee of the Month (Exhibit 1).....</p> <p><i>*Please Note:</i> Chief reports will now be at the end of the agenda in order to expand on discussion or answer questions regarding items that were addressed on the full agenda.</p> <p>4.2 Director of Operations report – Ryan Harris (Attachment B).....</p> <p>4.3 Scheduled Director Report – Theresa Overton, Director of Nursing (Attachment C).....</p>	<p>ACTION ITEM</p> <p>Report Report</p>
5	<p>BOARD COMMITTEES:</p> <p>5.1 Finance Committee –Chair Allen Albaugh</p> <p>5.1.1 Committee Meeting Report</p> <p>5.1.3 December 2016 Financial review, AP, AR and acceptance of financials (Dispersed Separately)</p> <p>5.1.4 Approval of Resolution 2017-2 USDA Loan Resolution (Attachment D).....</p> <p>5.2 Strategic Planning Committee –Chair Mike Kerns</p> <p>5.2.1 Committee Meeting Report</p> <p>5.2.4 SEMSA Update/Pending Contract Approval (DRAFT contract sent PDF)</p>	<p>Information ACTION ITEM</p> <p>ACTION ITEM</p> <p>Information ACTION ITEM</p>

	<p>5.3 Quality Committee –Chair Beatriz Vasquez 5.3.1 Committee Meeting Report.....</p>	<p>Discussion</p>
<p>6</p>	<p>NEW BUSINESS</p> <p>6.1 Policies for Approval (Sent as PDF)</p> <ul style="list-style-type: none"> • Charity Care Policy • Closed Wound Drain Management and Care (Jackson-Pratt) • Feeding Assistant • Manual Review & Approval - BOD & MEC • Manual Review and Approval MMH289 • Medical Staff Bylaws • Medicare Outpatient Observation Notice (MOON) • Post Hospital Care MMH461 • Scope Of Services MMHD • Smoke and Tobacco Free Campus • Stop Smoking Contract MMH61 • Whistleblower Report Form MMH255 	<p>ACTION ITEM</p>
<p>7</p>	<p>7.1 Administration Reports: <i>*Note: Chief reports will now be at the end of the meeting in order to expand on discussion or answer questions regarding items that were addressed on the full agenda. Written report are provided in board packet – additional comments as need verbally</i></p> <ul style="list-style-type: none"> ▶ Chief’s Reports (CEO, CNO, CCO, CFO, IHF CEO) (Attachment E) ▶ Ad Hoc building committee update 	
<p>8</p>	<p>8.1 INFORMATION/REPORTS/BOARD EDUCATION/ANNOUNCEMENTS</p> <ul style="list-style-type: none"> • Board Comments, Upcoming Events, etc. • Chocolate Festival – January 29, 2017 (Attachment F) 	
<p>9</p>	<p>ANNOUNCEMENT OF CLOSED SESSION:</p> <p>9.1 Government Code Section 54957: Quality Assurance: Quality Improvement Issues, Medical Staff Report (Dr. Tom Watson, Chief of Staff)</p> <p>New Physician Appointment Paul Davainis, MD - Emergency Medicine</p> <p>Physician Reappointment: Julia Mooney, MD - Pathology David Panossian, MD - Pulmonary Care</p> <p>Change of Staff Category to Inactive Tom Harmon, CRNA Gary Triebswetter, MD Jose Barrios, MD</p>	

10	RECONVENE OPEN SESSION REPORT CLOSED SESSION ACTION	Discussion
11	ADJOURNMENT: Next Regular Meeting February 22, 2017 Fall River Mills	

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43553 Highway 299 East, Fall River Mills CA 95028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

Posted/Distributed 01/18/17

Attachment A
DRAFT

Mayers Memorial Hospital District
Board of Directors – Regular Board Meeting

Date: December 28, 2016

Time: 1:00 P.M.

Location: Mayers Memorial Hospital
Burney, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

- 1. CALL MEETING TO ORDER:** President Hathaway called the regular meeting to order at 1:02 p.m. on the above date with the following present:

Abe Hathaway, President
Mike Kerns, Vice President
Beatriz Vasquez, Secretary
Allen Albaugh, Treasurer
Laura Beyer

Board Members Absent: none

Staff Present: Louis Ward, CEO; Travis Lakey, CFO; Ryan Harris DOO; Keith Earnest, CCO; Jack Hathaway, DOQ; Valerie Lakey; DOPR/Clerk of the Board

- 2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:**

Natalie Cox was present to ask if we have hired any new doctors. **Ward responded:** Negotiating with Dr. Watson. Will be hiring a NP to work 2 weeks per month. Working with MVHC to bring in additional physicians in the clinic. A new physician started at the clinic today. Meeting with a husband/wife team on January 16th. Will be employed by the clinic and have privileges at MMHD. Looking at an ER physician that may come to the area in February. New ER physician – Dr. Colas – he may take increased responsibility in hospital. Cox asked if any of these have OB experience. Overall – none are interested in OB at this point.

- 3. APPROVAL OF MINUTES** – A motion/second and carried, the Board of Directors accepted the minutes of the November 30, 2016 Regular Board Meeting. **(Kerns/Albaugh) – Approved All**

4. ANNUAL ORGANIZATIONAL MEETING

4.1 Nominating Committee Report:

- President-Kerns
- VP – Vasquez
- Secretary - Hathaway
- Treasurer - Albaugh
- Beyer – Trustee

Committees: **Finance** (Albaugh, Hathaway) **SP** (Kerns, Albaugh) **Quality** (Vasquez, Beyer)

- 4.2 Election of Officers** (Albaugh/Kerns) – **Approved All** Gavel turned over to President Kerns. Trustee Beyer was sworn in down in Redding as our new board member.

- 4.3 Approval of Annual Calendar** – Change the January meeting to the 24th as the 25th will be an AB2024 meeting that Ward must attend. (Albaugh/Vasquez) – Approved All

Department/Operations Reports/Recognitions:

- 5.1 Resolution 2016-13**–November Employee of the Month **(Exhibit 1)** Sharon Lyons was recognized as November 2016 TEAM MAYERS MVP. Presented by Laura Beyer – **Approved All**

***Please Note:** Chief reports will now be at the end of the agenda in order to expand on discussion or answer questions regarding items that were addressed on the full agenda.

5.2 Director of Operations report – Ryan Harris (Attachment D) Gave a verbal report in addition to the written report.

- Looked at energy consumption. Reviewed P G & E invoices. We are below the national average of kilowatt usage. There are some energy efficiency items we can look at. We are having issues with hot water heaters; they are at end of their life cycle. We will look at replacing those over time. Lighting is another item we will be looking at. HVAC units are big items on energy consumption. Albaugh asked if there was much insulation – Harris said not much at the Fall River campus. Heat needs to be 71 -81 degrees. Will be monitoring the heating
- Garbage Removal – we are doing it the most cost effective way at this point.
- SNF renovations – Working with vendors to get a good budget in place. We will have a good plan with minimal delays so it doesn't impact the residents as much. OSHPD approval may be needed. If we replace handrails, OSHPD has to approve.
- Dietary is at full staff – there are some growing pains with new staff.
- Purchasing – Paperless PO's. More oversight and approval.
- Aramark is doing better on "send backs".
- Will be working on spending with departments that show the biggest increase.
- Will be working on security at both facilities.
- Fire door inspection was performed. There was a short that shut down doors. The problem was found – replaced a fuse.

5.3 Scheduled Director Report – Jack Hathaway, Director of Quality (Attachment E) Slide Presentation. Televisions are in place at Station 3, Station 1 and Lobby and will show Quality feedback of the various departments. Data will be pulled from the Qualitick programs. In addition to written report:

- HIPAA issues – with one reportable incident. Training, read and sign, volunteer policy.
- POC completed.
- Mock Surveys - refocus energy on Acute findings
- Joint Commission DRAFT contract is being sent. We will see what the cost will be.
- PRIME will go live in 2017. Have put together a flow sheet.
- Reviewed No Smoking Policy.

6. BOA RD COMMITTEES:

6.1 Finance Committee –Chair Allen Albaugh

6.1.1 Committee Meeting – Heard from Acute and IT Departments. There is a drop in referrals. 65 days cash on hand at the end of the month. \$2.2 mil in mail form IGT funds. Collections are up from last year.

6.1.2 Quarterly Finance Review – (Albaugh, Hathaway) – Approved All

6.1.3 November Financials –(Albaugh, Hathaway) – Approved All

6.1.4 Approval of Resolution 2016-14 Construction Bank Account– (Albaugh, Hathaway) – Approved All (5-0)

6.2 Strategic Planning Committee – Chair Abe Hathaway

6.2.1 Committee meeting – Hathaway reported on the committee meeting. Topics covered were physician recruitment, SEMSA, building update and relationship with MVHC.

6.2.2 By-Laws – (Hathaway, Vasquez) – Approved All

6.2.3 Organizational Analysis/CAH Report – (Hathaway, Albaugh) – Approved All

6.2.4 SEMSA Contract/Discussion – Contract language that Administration is working on. Should have a final contract in January.

6.3 Quality Committee – Chair Mike Kerns

6.3.1 Committee Meeting Report –The committee heard a report from Outpatient Department. The department is doing a great job keeping up on financial end. Kay Shannon is stepping down as manager. Michelle Peterson will take over as manager. Referrals are down. Issue with people coming to ER and back to ER for the follow-up. Also heard from Cardiac Rehab.

6.3.2 Policies for Approval – (Kerns, Hathaway) – Approved All (Correct the signatures)

7. NEW BUSINESS

7.1 Med Staff Privileges (Kerns, Vasquez) – Approved All (with corrections)

7.2 Med Staff By-Laws (Hathaway, Albaugh) – Approved All

8. OPERATIONS REPORT:

In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:

- **Louis Ward, CEO – *In addition to the written report:***

In addition to the written report:

- Ward made note of the new television in the Burney Board room to conference both board rooms together for meetings. Should cut down on mileage.
- Building Project – Hired an equipment planner. Turned in preliminary OSHPD plan.
- SEMSA – had a meeting on December 20th. Very well received by the staff. (See SP notes) Ward would like to have a meeting in January to introduce the community to SEMSA. The EMS staff will participate. District will still remain owner of ambulance services. It is a partnership with increased benefits to the community. (Lions Hall in mid-January) Helicopter will be here in March. Memberships – there will be a period of time in which SEMSA will honor Reach or PHI. Emergency Medicine Response will be available. There may be access to a Rapid Response Unit.
- Physician Recruitment (see above)
- Timeclock Plus went live December 25th. Working through the bugs.
- Wage Scale – January 1st – new wage scale. Increased minimum wage for CNA's from \$13 to \$15. 45% of staff received 85 cent per hour raise. The scale will be adjustable over the next 5 years.
- \$15 per patient per day increase from Partnership.
- TEAM HUDDLES – will be implemented in January for all staff that is interested.
- Employee Meetings at end of January first of February.
- Spending freeze on large capital expenditures. Current projects will continue.
- Partnership grant - \$99,000; Money is reallocated to efforts on telemedicine. A space at each facility for a telemedicine program for the community. **"TeleMed2U"**
- Employee bonuses were appreciated.
- Albaugh asked about the JPIA and Hwy 299 Collaborative – both are focusing on recruitment. Contracted a company that is analyzing OSHPD date – outmigration.
- Will be working on scenarios with MVHC (Merger, Partnership, Compete)
- Discussion on continuing to communicate with MVHC – Board to Board. Kerns will contact the MVHC chair.
- **Keith Earnest, CCO - *In addition to the written report:*** In addition to the written report
 - Earnest attended Hospice Regulatory Bootcamp in Vegas. Learned a lot.
 - Clean room requirements – Submitted for waiver for completion date.
 - New PT has started orientation and can work under supervision until she gets her license
- **Sherry Wilson, CNO – *In addition to the written report:*** Absent

**9. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS
BOARD COMMENTS, UPCOMING EVENTS, ETC. –**

- your:life – Val Lakey went over the new wellness program (see attached)

10. Announcement of CLOSED SESSION – 3:40 pm

11. Reconvene Open Session - No Action

12. ADJOURNMENT: There being no further business, at the hour of 4:25 p.m., President Hathaway declared the meeting adjourned. Next meeting Tuesday, January 24, 2017, Fall River Mills



Mayers Memorial Hospital District
Always Caring. Always Here.

RESOLUTION NO. 2017-1

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF MAYERS MEMORIAL HOSPITAL DISTRICT RECOGNIZING**

Cathy Drenon

As December 2016 EMPLOYEE OF THE MONTH

WHEREAS, the Board of Trustees has adopted the MMHD Employee Recognition Program to identify exceptional employees who deserve to be recognized and honored for their contribution to MMHD; and

WHEREAS, such recognition is given to the employee meeting the criteria of the program, namely exceptional customer service, professionalism, high ethical standards, initiative, innovation, teamwork, productivity, and service as a role model for other employees; and

WHEREAS, the MMHD Employee Recognition Committee has considered all nominations for the MMHD Employee Recognition Program;

NOW, THEREFORE, BE IT RESOLVED that, Cathy Drenon is hereby named Mayers Memorial Hospital District Employee of the Month for December 2016; and

DULY PASSED AND ADOPTED this 24th day of January 2017 by the Board of Trustees of Mayers Memorial Hospital District by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mike Kerns, CHAIRMAN
Board of Trustees, Mayers Memorial Hospital District

ATTEST:

Valerie L. Lakey
Clerk of the Board of Directors

Mayers Memorial Hospital District Board Report

Submitted by Ryan Harris, Director of Operations

Plant Operations & Maintenance

- 1) We were able to get our RCRA waste picked up and documented which put us back in compliance on all deficiencies that Shasta County found during their Hazmat inspection done on 10.11.2016.
- 2) I submitted the documentation to CDPH in regards to our annual fire door inspection on 1.3.2017, this was the final item needed and our plan of corrections was accepted.
 - a. All of the fire doors at the Burney Annex passed their inspection. The Fall River Facility was not so fortunate. All of the fire doors at the Fall River Facility did not pass their inspection with 8 of the 10 inspected needing replacement. Door 28 Inc. will be sending over a proposal for recommendations the week of 1.23.2017.
 - b. During this time we will also be looking into replacing the exterior doors and upgrading security on all exterior doors.
- 3) Due to inclement weather conditions and subzero temperatures we had several pipes break on Saturday 1.7.2017. With the largest amount of water down Station 3 hallways. This internal disaster was responded to by Keith Earnest the AOC, Louis Ward and I. The staff currently at the facility and the staff called in did a great job of responding quickly and getting the leaks fixed and cleaned up. I would like to recognize Dave Burks, Sherry Rodriguez, Steve Holt, Steve Scott, Stephanie Heringer, Jennette Spezio, Brandon Wolter, Kim Hartshorn, as well as various members of the community including Jeff Earnest, Belinda Strickland, Darla Van Riet and Andy Simmons. Without their willingness to help this would have become a much larger disaster.
 - a. The maintenance team has conducted a walk around of the building and was instructed to insulate and seal anywhere that there may be cold air intrusions into the building.
 - b. I am currently developing a plan of action for any future flooding issues which will have instructions on local contacts for equipment and supplies, best practices for locating the source of the water, and instructions on how to use quick dams, dehumidifiers and floor fans. Due to our location we are considering purchasing the response equipment.
- 4) I've completed the budget for the SNF Refresh project. With it completed the next steps are contacting the Compliance Officer with OSHPD to see to what extent they will be involved, and applying for a permit if necessary. I will also be meeting with a cabinetmaker to discuss custom cabinets for that project, as well as finalizing material ordering.
- 5) We are entering into the first phase of our USP 797 project with Greenbough Design. The purpose of this project is the remodel of the Mayers Memorial Hospital Pharmacy to provide a USP 797 compliant compounding isolation room and anteroom. Phase one will take approximately six weeks to conclude and will be billed at an hourly rate. At the end of phase one a fixed rate will be established once the scope of work is determined.
- 6) I have completed our SB 499 report and am working with OSHPD on revising issues on our SB90 report that were brought up due to discrepancies between the reports.

- 7) Over the next month the maintenance team and I will also be working on renovating an office, telemedicine room, and converting an old office into a new mail room / break room.
- 8) Other projects I'm looking forward to working on are painting of the finance building, correcting structural issues at the Riverview house, as well as exploring options for both the old clinic at the Burney Annex and the Right Roads Building.

Hospital Expansion

- 1) The Hospital Expansion design development phase of the project is progressing according to plan and we are on schedule to have this completed by 3.6.17. We are heavily engaged with the general contractor, sub contractors, architect, equipment planner, and vendors. I am currently working on finding an alternate means of compliance for our sanitary sewer and water holding tanks with Gary Stork with Intech Mechanical. If approved, this will take care of our 2030 requirement for the entire campus at a much lower cost.

Dietary

- 1) Both CDM applicants have paid their application fee and their applications are being processed. It is my hope that we will have two additional CDM's by the end of this fiscal year.

Environmental Services

- 1) Sherry Rodriguez and I have a meeting with Aramark to discuss our current contract on 1.18.17. I will present the details of this meet with the board on 1.24.17.

Purchasing

- 1) Nothing to report at this time.

Jan. 24, 2017

Director of Nursing Board Report

Outpatient Medical Services— Wound Expert, a software wound care program recommended and used by Dr. Zittel is being evaluated by OPM and administration. This program will eliminate the current paper documentation used on Wound Clinic day. It will expedite nurse/physician documentation. It eliminates the need for dictated H&P's or progress notes. ICD-10 codes auto populate and drive the CPT codes for the super-bill. It will interface with Mckesson for admission and billing purposes. OPM are also currently getting quotes from other companies ie. Intellicure and Woundcare Advantage.

Outpatient Surgical Services—Continuing to develop efficient work flow for outpatients and need for preop vs patient scheduled directly for scopes.

ER—EMS Staff Meeting with SEMSA to discuss further plans for SEMSA taking over our ambulance service. Staff supportive of this change. ER Supervisors recently became certified in Trauma Nurse (TNCC). Developing a work model for the ER once SEMSA takes over to allow support to ER Supervisor and day to day work flow of ER.

Acute Services—Continue to maintain the Acute services with all full time licensed staff. Recent networking with SRMC and their education department to learn about education (CEU's), tracking of certifications and competencies for all full time staff using Healthstream. I plan to do research on this service.

We have been fortunate enough for several of our staff members from Acute to cross train to OPM, ER and OPS. This allows sharing of staff when the need is great and also allows our staff to grow in their experience.

All departments have been working with Quality and developing a discharge follow up phone call in an effort to provide extended patient care and quality of service. Currently there is a patient satisfaction survey in the ER which will also be offered to our Acute patients at discharge using Qualitec.

Thank You,

Theresa Overton, RN
Director of Nursing

**MAYERS MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS**

**RESOLUTION REGARDING
USDA LOAN
RESOLUTION 2017-2**

WHEREAS, the board has given approval for the MMHD building project, USDA loan and other financial aspects of the project, the board has the need to authorize a resolution to approve USDA Loan Resolutions to provide for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving its facility to serve an area lawfully within the MMHD jurisdiction area.

Issuance of bonds as follows:

- \$9,900,000.00
- \$7,605,000.00
- \$4,300,000.00

As per attached USDA Document Forms RD 1942-47

NOW, THEREFORE, the undersigned certifies and attests that the above resolution was approved with a unanimous vote at a regular meeting of the Board of Directors, Fall River Mills, California, on the 24th day of January, 2017.

PASSED AND ADOPTED on January 24, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Date: January 24, 2017

Signed _____

Mike Kerns, President
Board of Directors
Mayers Memorial Hospital District

Date: January 24, 2017

Attest _____

Abe Hathaway, Secretary
Board of Directors
Mayers Memorial Hospital District

USDA
Form RD 1942-47
(Rev. 12-97)

LOAN RESOLUTION
(Public Bodies)

FORM APPROVED
OMB NO. 0575-0015

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MAYERS MEMORIAL HOSPITAL DISTRICT
AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING
A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS
Facility Renovation/Expansion Project
FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the Mayers Memorial Hospital District
(Public Body)
(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of
Nine Million, Nine Hundred Thousand and 00/100 (\$9,900,000.00)-----
pursuant to the provisions of CA Health & Safety Code; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

- NOW THEREFORE in consideration of the premises the Association hereby resolves:
1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
 2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
 3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$ 10,000.
 4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
 5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
 6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
 7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
 8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
 9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
 10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

- 11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
 - 12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
 - 13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
 - 14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for:
 - (a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophe.
 - (b) Repairing or replacing short-lived assets.
 - (c) Making extensions or improvements to the facility.
- Any time funds are disbursed from the reserve account, additional deposits will be required until the reserve account has reached the required funded level.
- 15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
 - 16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
 - 17. To accept a grant in an amount not to exceed \$ 0

under the terms offered by the Government; that the Chairman

and Vice Chariman of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee

The vote was: Yeas _____ Nays _____ Absent _____ .

IN WITNESS WHEREOF, the Board of Directors of the Mayers Memorial Hospital District has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this _____ day of _____, _____.

(SEAL)

By _____

Attest: _____

Title

Title _____

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as _____ of the Mayers Memorial Hospital District
 hereby certify that the Board of Directors of such Association is composed of
 _____ members, of whom _____, constituting a quorum, were present at a meeting thereof duly called and
 held on the _____ day of _____, _____; and that the foregoing resolution was adopted at such meeting
 by the vote shown above. I further certify that as of _____, the date of closing of the loan from the Government, said resolution
 remains in effect and has not been rescinded or amended in any way.

Dated, this _____ day of _____, _____.

 Title _____

LOAN RESOLUTION
(Public Bodies)

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MAYERS MEMORIAL HOSPITAL DISTRICT
AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING
A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS
Facility Renovation/Expansion Project
FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the Mayers Memorial Hospital District
(Public Body)
(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of
Seven Million, Six Hundred Five Thousand and 00/100 (\$7,605,000.00)-----
pursuant to the provisions of CA Health & Safety Code; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$ 10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

- 11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
- 12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
- 13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
- 14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for:
 - (a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophe.
 - (b) Repairing or replacing short-lived assets.
 - (c) Making extensions or improvements to the facility.

Any time funds are disbursed from the reserve account, additional deposits will be required until the reserve account has reached the required funded level.
- 15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
- 16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.

17. To accept a grant in an amount not to exceed \$ _____ 0 _____

under the terms offered by the Government; that the Chairman _____

and Vice Chariman _____ of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee

The vote was: Yeas _____ Nays _____ Absent _____ .

IN WITNESS WHEREOF, the Board of Directors _____ of the Mayers Memorial Hospital District _____ has duly adopted this resolution and caused it to be executed by the officers below in duplicate on this _____ day of _____ , _____ .

(SEAL)

By _____
Title _____

Attest:

Title

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as _____ of the Mayers Memorial Hospital District
hereby certify that the Board of Directors of such Association is composed of
_____ members, of whom _____, constituting a quorum, were present at a meeting thereof duly called and
held on the _____ day of _____, _____; and that the foregoing resolution was adopted at such meeting
by the vote shown above. I further certify that as of _____, the date of closing of the loan from the Government, said resolution
remains in effect and has not been rescinded or amended in any way.

Dated, this _____ day of _____, _____.

Title _____

Position 5

USDA
Form RD 1942-47
(Rev. 12-97)

LOAN RESOLUTION
(Public Bodies)

FORM APPROVED
OMB NO. 0575-0015

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MAYERS MEMORIAL HOSPITAL DISTRICT
AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING
A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS
Facility Renovation/Expansion Project
FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the Mayers Memorial Hospital District
(Public Body)
(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of
Four Million, Three Hundred Thousand and 00/100 (\$4,300,000.00) -----
pursuant to the provisions of CA Health & Safety Code; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$ 10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

- 11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
- 12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
- 13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
- 14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for:
 - (a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophe.
 - (b) Repairing or replacing short-lived assets.
 - (c) Making extensions or improvements to the facility.

Any time funds are disbursed from the reserve account, additional deposits will be required until the reserve account has reached the required funded level.
- 15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
- 16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
- 17. To accept a grant in an amount not to exceed \$ 0

under the terms offered by the Government; that the Chairman

and Vice Chairman of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee

The vote was: Yeas _____ Nays _____ Absent _____ .

IN WITNESS WHEREOF, the Board of Directors of the

Mayers Memorial Hospital District has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this _____ day of _____, _____.

(SEAL)

By _____

Attest: _____

Title _____

Title

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as _____ of the Mayers Memorial Hospital District
hereby certify that the _____ Board of Directors _____ of such Association is composed of
_____ members, of whom _____, constituting a quorum, were present at a meeting thereof duly called and
held on the _____ day of _____, _____; and that the foregoing resolution was adopted at such meeting
by the vote shown above. I further certify that as of _____, the date of closing of the loan from the Government, said resolution
remains in effect and has not been rescinded or amended in any way.

Dated, this _____ day of _____, _____.

Title _____



Mayers Memorial Hospital

Operations Report January 2017

Statistics	December YTD FY17 <i>(current)</i>	December YTD FY16 <i>(prior)</i>	December Budget YTD FY17
Surgeries <i>(including C-sections)</i>	45	101	90
> Inpatient	15	38	16
> Outpatient	30	63	74
Procedures <i>(surgery suite)</i>	103	210	229
Inpatient	880	786	885
Emergency Room	2010	1998	1800
Skilled Nursing Days	14388	13190	14400
OP Visits <i>(OP/Lab/X-ray)</i>	7499	8093	8668
Hospice Patient Days	561	1071	912
PT	5154	6174	5681
Ambulance Runs	210	207	222

Operations District-Wide

Prepared by: Louis Ward, MHA, Chief Executive Officer

Building Project

We met as a group in early January to continue the efforts on the building project. This was our first meeting since the Christmas break so it was great to get back to it. One thing was obvious although we (MMHD) took a break the contractors and the architects didn't as they were very prepared for the meeting with a ton of new information for our team to review. We saw new mockup renderings of what the inside of our new lobby will look like and all I can say is WOW! We have many decisions to still make but let me tell you their first attempt was something we and this community can be extremely proud of. More information on the progress this month will be presented by Ryan Harris, DOO. We will also share the most recent renderings including the lobby rendering at the January BOD meeting.

SEMSA

SEMSA has sent a final contract to the district for their review and potential approval. As stated in past BOD meetings SEMSA and MMHD have been working on developing a partnership agreement which would bring many new benefits to the citizens of the district. We are hopeful that public will attend the January BOD meeting in which they will hear a brief presentation of who SEMSA is and what this new partnership will bring to the district. After months of work by the MMHD Administrative and Finance Staff, countless meetings with SEMSA and MMHD EMS staff, many revisions to the contract, and multiple reports to the BOD on this topic, it is my recommendation that MMHD moves forward in a formal partnership with SEMSA. More to be discussed at the BOD meeting.

2017 Political Environment Related to Healthcare

First let me start by saying there is considerable chatter at the state and federal level about the state of healthcare, particularly the repeal and replace of the affordable care act. At this point the Congress has the numbers and the know how to repeal the law but there doesn't seem to be consensus on how to replace it.

This of course is deeply troubling for hospitals and clinics all throughout the country. There is of course is room for modifications to the law that could be helpful to the community we serve, which hopefully will come in the future but at this point hospitals around the country particularly in rural areas are supporting not being hasty. We will be keeping a close eye on what is happening in DC in the coming months.

your:life

A new initiative here at the district named **your:life** is in full swing! Val Lakey has spearheaded this amazing initiative and it is truly working out better than expected. Over 50 of our staff have signed up for many new benefits the district is offering. Val has negotiated on behalf of all of the district staff for reduced gym memberships as well as dreamed up other great ideas in our effort to make MMHD the employer of choice (2021 strategic plan goal). Some items available to staff now are below:

1. Reduced Gym Memberships for MMHD employees
2. \$50 credit towards gym of their choice for the first 3 months
3. 50% off all salads in both FR and Burney MMHD Cafeterias
4. A free fitness tracker funded by the district

I truly can't say enough about Val's efforts on this project, they have been nothing short of amazing. The most exciting part of this project to me is twofold..... We are engaging with our community vendors in ways we never have before....it is inspiring to think of what other opportunities might be out there. The second is how this **your:life** initiative could continue to grow for not only our staff but also other local employers and of course the community we serve.

District Finances

Travis Lakey has once again delivered this week in his efforts to strengthen the Districts financial success. We received our IGT payments this week which has allowed the district to continue to build our reserve to even healthier levels. As I am writing this to you all the district has a \$4.4 Million dollar reserve, and the best part about that is we didn't have to borrow any of the money to participate in this year's IGTS so we have no one to pay off! Really a fantastic job to Travis and his entire team! This financial success is the result of each and every employee at the hospital; everyone has worked hard and most importantly worked together in an effort to provide financial stability to the district.

Preparing for the CA minimum wage increases 2017-2021

Libby Mee, Ryan Harris, and Travis have all worked hard to make sure the district has a sustainable wage scale to take us into the future. CA is implementing one of the most aggressive Minimum wage polices on record. By 2021 the CA minimum wage for large employers will be at \$15/hr. This minimum wage increase is set to have incremental increases throughout the next 5 years and thus the district is preparing to comply with this new mandate. We will be publically releasing the MMHD wage scale this month and will have copies to review at the January BOD meeting. We then intend to present this material on the MMHD website in our efforts to ensure transparency throughout the district. I do want to thank all of our Managers and Chiefs as they all reviewed and modified the wage scale over the past 6 months. It is great when these projects that take considerable time come together.

Hospitalist coverage

Dave Jones and I have been communicating a lot over the past month about Physician recruitment as well as hospitalist coverage. We had a great site visit from 2 MDs this month, there was some real rapport built and we look forward to their response. At this point Dr. Dahle and Dr. Watson are covering all of the inpatient hospital coverage. Unfortunately the NP we were recruiting to take on some of the load of the inpatient coverage has turned down the job offer. We are working on other plans to assist with the inpatient coverage; more will be reported at the BOD meeting.

Communication / Quality Monitors

We invite you to walk around the Fall River facility where you will notice 3 new monitors presenting communication materials and quality data to employees and the public. A 4th monitor will be mounted in the Burney Annex lobby shortly. In an effort to continue to promote further transparency here at MMHD, the monitors will present the months activities, BOD meeting dates/time/locations, large projects, employee of the month, the weekly weather forecast, patient testimonials, and of course MMHD quality data. The monitors in Fall River can be found in the Lobby, at Station 1, and Station 3. This was the brainchild of Jack Hathaway, Director of Quality. He has done an excellent job with this project. We look forward to hearing the public's feedback to this effort.

Employee Meetings

This month we held another series of employee meetings. 2 meetings were held at the Fall River Campus, and 2 held at the Burney Annex. Responding to the employee surveys collected in August 2016 and the last series of employee meetings the main topic of these meetings were MMHD employee benefits. We presented the benefits available to all FT employees as well as how those benefits compared to other like size hospitals and local employers. We also provided an update on the District's building project, our **your:life** initiative, our Smoke-Free campus, Team Huddles, Lunch & Learns, as well as other important topics. A short presentation will be made at the January BOD meeting to give the BOD and the public and idea of what information was shared with employees.

Respectfully Submitted by,
Louis Ward, MHA
Chief Executive Officer

Chief Clinical Officer Report

Prepared by Keith Earnest, Pharm.D.--Chief Clinical Officer

Each of the departments in the Clinical Division met with consultants to review Mayers charge master. The reviews went well and were a positive experience. We look forward to the final report so we can improve.

Laboratory

- The BioFire has arrived. The Clinical Laboratory Scientists have been trained on the new machine which identifies organisms much faster than culturing. Validation is currently in progress and should be complete for a February first go live.
- Candy Cox, CLS, is registry staff working in the laboratory. She started January 9th.

Physical Therapy

- We are happy to announce that Mayers has received a grant for appropriate patient chairs for our med-surg rooms from Redding Rancheria Community fund. The grant was written by PT Manager Daryl Schneider and grant writer Jessica Stadem.
- The backlog of new evaluations has gone way down thanks to the new hire Physical Therapists.

Respiratory Therapy

- Respiratory Therapy Manager, Adam Dendauw, RT, reported to the Quality Committee this month, see the committee report for department details.

Imaging

- Alan Northington, Imaging Manager, reports that Interventional Radiology will launch mid-February. The program will start with a varicose vein program and expand from there. In addition to working with Dr. Anwar, the interventional radiologist, he is working with Dr. Zittel as a source of referrals. Referrals have already started to come in and will be scheduled as soon as possible.
- As part of the new equipment plan for the hospital expansion, the department is looking at multifunctional equipment to expand our services.
- We are investing in our ultrasound tech in the area of vascular studies and vein mapping to complement our interventional program.

Cardiac Rehab

- A second new treadmill has been donated to cardiac rehab by Marty and Mary Horn. We appreciate their generous donation.
- The ArmErgo machine has arrived and is in use. It was purchased as part of a grant through the Sierra Health Foundation. It will be used for both cardiac and pulmonary rehab patients.
- A weight bench has been donated to the department by Imaging Manager, Allan Northington. Thank you Allan for your generous donation.

Pharmacy

- The architect will be on site January 26th to perform 3D imaging of the sterile compounding room. Not only must the room meet USP 797 standards but OSHPD standards as well.
- The pharmacy reached prescription number 40,000 on January 16th! Meaning Mayers pharmacy has processed 40,000 new prescriptions (this number does not include refills).

Skilled Nursing Facility – Burney & FRM *Submitted By: Sherry Wilson, RN, CNO*

Current Census is 69.

We have been off of lockdowns because of URI's and gastric flu outbreaks. Our Plan of Correction was accepted by the state. We haven't heard any word on the RN coverage waiver.

Critical Access Hospital *Submitted by: Sherry Wilson CNO/Acute*

My name is Michelle Peterson, and I have started the Outpatient Department Lead position. Kay and I have worked together for years and look forward to continuing this cohesive team to make Outpatient a good department to work in, and provide great patient care. We recently went to a seminar for "Essential Skills for the First-Time Manager", which was good for essential skills and networking.

The Outpatient Department participated in the mock survey. There were 4 deficiencies. The identified areas of concern have been corrected or are in the process of correction. We continue to work on final details from the mock survey and have made great progress. We are in the process of ordering cabinets to store equipment and obtain a medication cart.

Outpatient Department is looking into EMR software "Wound Expert" to eliminate paper charting on Wound Clinic day with Dr. Zittel. This system does interface with MMHD McKesson for admission and billing purposes. We are currently getting other quotes requested by administration. Currently, we are getting quotes from Intellicure and Woundcare Advantage.

Thank you, Michelle Peterson RN, Outpatient Department Lead

2016 has proven to have gone out like a lion...

- A valve on the hot water heater broke and the part was ordered the first week of December:
 - This issue disabled our Steris Machine (this machine is used to "chemically clean" Colonoscopy/EGD equipment). The water MUST be of a certain temp going INTO the machine in order for it to run.
 - Seven scope procedures had to be rescheduled for the next week or at a later date per Pt request
- Construction on the water main line by Hat Creek Construction cut off our water supply for a day, thus disabling our Autoclave. Two surgery cases were put on hold. The main line was fixed and we were able to do those two cases the following day.
- Hot water valve came in the following week and was functional per Maintenance, procedures were done as scheduled
- OR Housekeeper was scheduled to start orientation, however became sick and then later informed Sherry R that she would be moving and leaving our facility. Attempts were quickly made to replace this person with another current staff member of the Housekeeping Dept.
- The Steris machine started to have mechanical issues the last week of December, troubleshooting efforts were made by Jennette with the help of our service representative Paul, and we were able to finish all of our scheduled procedures for that week.
- At the request of the service rep a new instrument pan was ordered, and a service call request has been made.
- Dr. Guthrie requested that we cancel his orthopedic day for scheduling issues (not enough cases d/t delays from Medical in approving TARS). Dr. Guthrie will return in the month of January.
- The hot water heater valve again broke and maintenance is handling the issue and getting the needed part. (Hot water is on an intermittent basis and luckily we have had hot water when we have needed it).
- The Surgery Dept was closed for surgeries and procedures for the week of December 19th as both surgery RNs had Jury Duty, pre-ops were done as usual on Thursday.
- Another Housekeeper has already started her OR orientation process with Jennette, and we are working closely with Sherry Rodriguez to insure things go smoothly as this person will be working with regular housekeeping as well as OPS.
- On an AWESOME NOTE of TEAMWORK --- MMH was able to recoup over \$68,000.00 in reimbursements from previously billed Orthopedic cases with primary medicare. Thank You Colene Hickman and the Surgery Staff for working together and getting the needed information to reprocess these claims.

2017 Chocolate Festival

Brought to you by
Mayers Intermountain
Healthcare Foundation

Great raffle prizes include one week condo accommodations in a fabulous 2 bedroom, 2 bath condo overlooking a golf course in Kona, Hawaii. A 1/2 cut and wrapped pig, a beautiful 7-piece Queen Comforter Set by Madison Park and so many more wonderful items.

**Sunday,
January 29th, 2017**



Proceeds go toward room renovations in our long-term care facility in Fall River

Bring the whole family for chocolate tasting, raffle, auction and contests!

Doors open at 4pm

Auctions begins at 5pm

Admission: Adults \$7,

Children \$3 (age 7-12)

(6 & under free)

George Ingram Hall,

IM Fairgrounds

McArthur, CA

Enter to win cash prizes!

**For information or entry forms
visit**

www.supportmayersfoundation.org

or contact

Barbara Spalding@336-5211

**Delicious, homemade soups
provided by
Hal and Kathy's Cookhouse**