

Date: January 27, 2016
Time: 1:00 P.M.
Location: Mayers Memorial Hospital
Fall River Mills, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

1. CALL MEETING TO ORDER: President Hathaway called the regular meeting to order at 1:00 p.m. on the above date with the following present:

Abe Hathaway, President
Mike Kerns, Vice President
Beatriz Vasquez, Secretary
Allen Albaugh, Treasurer
Art Whitney

Board Members Absent: none

Staff Present: Louis Ward, CEO; Jessica Stadem, Scribe; Travis Lakey, CFO; Sherry Wilson, CNO; Keith Earnest, CCO; Mary Ranquist, Hospice Manager; Marlene McArthur, IHF CEO

2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:

None

3. CADD Pump Labeling Project – Mary Ranquist and Keith Earnest presented to Quality, were asked to present to full board; project came about because of programming error; used the error to come up with a simplified, detailed process

4. APPROVAL OF MINUTES – A motion/second and carried, the Board of Directors accepted the minutes of the December 16, 2015 Regular Board Meeting
(Albaugh, Kearns) – Approved All

5. OPERATIONS REPORT:

In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:

- ▶ **Louis Ward, CEO** – Attended the Shasta County BOS Meeting in Redding: \$400k (from windmill project) was approved (4 to 4), a change in verbiage now says committed to hospital project and money can now be counted on.

Ways to improve employee of the month program: plaque for each employee of the month, publically recognize employee at board meeting with certificate and gift/reward; board to consider, add to agenda, work with Val Lakey on idea and send it out for consideration.

Met with Cyndy Gordon, CEO at Shasta Regional, discussed shared problems (transportation, documentation) for collaboration, acquiring old equipment from their facilities, toured ER facility (will return with Donna Cova, ER Manager), lots of good input.

Attended retirement for Suzanne Ness from CHA (involved in northern CA hospitals), replaced by T Abraham.

Projects: management scorecard; scorecard for board room (transparency), quality scorecard; TEAM Fund (\$5k total cost to district).

Joint meeting with MVHC, discussed challenges (access to physicians, lab codes, surgery and OB referrals, will do mock admit/referral process on Friday to see patient experience; working with Apex to have access to MVHC patient system; talk to Dave Jones about working together to get doctors, on-call doctor to have admin time (best day would be Friday for swing discharges).

- ▶ **Keith Earnest, CCO** – Potential PT was interviewed but no offer was extended

Omnicell: update Pyxis or change system, collecting quotes to see options

Clinical services to Burney: exploring how to spend grant money; process will require OSHPD approval, floor plan decided, need to talk to architect, contractor (space needs to be approved, in the case of an audit if not approved, Medicare and Medicaid can deny all services done in space); \$99k grant, estimates around \$300k; use grant for cosmetic to bring telemedicine or rent out space, need to talk to MVHC for ideas (possibly go back to Partnership and tell them we can't come up with a plan for services in Burney because of obstacles with OSHPD); possibly use grant for transportation to services (PT, pick up prescriptions)

- ▶ **Sherry Wilson, CNO** – CNA class started with 15 entrants, 7 dropped before the start because of transportation issues; Shasta College working on ITV to Burney, CDPH approval is needed in order to get certified to do class via ITV

Currently 77 total long term care patients, continue with trouble acquiring doctors

- ▶ **Marlene McArthur, IHF CEO** – Invited board members to Chocolate Festival, thank you to those sponsoring and working.

IHF board meeting: approved budget, discussed campaign, formed committee for campaign (\$18.3 million total construction budget = \$16.3 million plus \$2 million for additions); met with Shannon Phillips from McConnell Foundation regarding hopeful donation to campaign, we have received grants from them in the past (dietary, innovation).

\$51k net revenue from stores (resale, thrift store, gift store).

\$40k budget for district grant projects

The Health Fair is scheduled for April 9.

6. BOARD COMMITTEES:

6.1 Finance Committee – Chair Allen Albaugh

6.1.1 Committee Meeting – credit line paid off; last month was 2nd highest revenue, 2nd lowest expense month

6.1.2 December 2015 Financials – (Albaugh, Whitney) – Approved All

6.1.3 OB/Surgery Update – working on cost reduction

6.2 Strategic Planning Committee –Chair Abe Hathaway

6.2.1 Committee meeting – HR programs with Libby Mee (employee evaluations, training schedules); working with Val Lakey on SP retreat plan

6.2.2 Annual Board Assessment – PPT based on board member survey results (findings/recommendations: revisit Vision, Mission & Values, improve SP process, add board education to each agenda)

6.3 Quality Committee – Chair Mike Kerns

6.3.1 Committee Meeting Report – CADD presentation by Hospice (helped lead into discussion of overall quality of hospital); Jeanette Rodriguez is heading to FEMA course in AL, Val Lakey to report when she is back to work

<p>7. OLD BUSINESS</p> <p>7.1 Building Project Update – \$400k from BOS; \$723k of initial \$1 million (needed to submit to USDA); RFQ next step in February with Porter, collect RFPs from appropriate firms for size of project; contract with HGA to get CAD drawing to use for marketing (campaign, RFP process)</p> <p>7.2 Clinic Grant Update – (Keith updated during his report)</p>
<p>8. NEW BUSINESS</p> <p>8. 1 Foundation Ex-Officio member appointment – Mike Kerns steps down, Beatriz Vasquez is appointed (2 year term); no objections</p>
<p>9. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS</p> <p>BOARD COMMENTS, UPCOMING EVENTS, ETC. – Discussed possible dates of Strategic Plan retreat and contents/format</p>
<p>10.1 Announcement of Closed Session @ 3:10</p> <p>4:25 pm adjourned to closed session - All on agenda was approved</p>
<p>10. ADJOURNMENT: There being no further business, at the hour of 4:25 p.m., President Hathaway declared the meeting adjourned. Next meeting February 24, 2016 – Burney</p>

Jessica Staden, Scribe