

Date: April 22, 2015  
Time: 1:00 P.M.  
Location: Mayers Memorial Hospital  
Burney, California

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)*

**1. CALL MEETING TO ORDER:** Vice President Kerns called the regular meeting to order at 1:01 p.m. on the above date with the following present:

Abe Hathaway, President  
Mike Kerns, Vice President  
Beatriz Vasquez, Secretary  
Allen Albaugh, Treasurer  
Art Whitney

**Board Members Absent:**

**Staff Present:** Valerie Lakey, Board Clerk; Travis Lakey, CFO; Sherry Wilson, CNO; Keith Earnest, CCO, Louis Ward, COO; Caleb Johnson, CCO

**2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:**

**3. APPROVAL OF MINUTES** – A motion/second (**Kerns, Vasquez**), and carried, the Board of Directors accepted the minutes for the Regular meeting – March 25, 2015 and Special Meeting April 3, 2015. **Approved All**

**4. OPERATIONS REPORT:**

***In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:***

- ▶ **Matt Rees, CEO:** Rees noted that AB1290 the legislation for the design build is moving ahead.
- ▶ **Sherry Wilson, CNO:** The quarantine has been lifted at Burney Annex as of April 21, 2015. The CNA class going well. There have been a couple of State visits in the last couple of weeks for filed 341's. All but one has been cleared without deficiency. We will receive a deficiency, but not a fine.
- ▶ **Keith Earnest, CCO:** Health Fair was successful; there were over 200 labs. Employee labs will be available until May 18. Last year there were 282 labs performed, we are hoping to exceed that. There was a free breakfast provided by the hospital. (McArthur reported)

The Autofax system in lab, which is a fax on demand, is now working. Currently working on autofax. Sends fax once or twice a day. We are still working on the logistics of the program.

Earnest reported meeting with a group yesterday for a needs assessment for telemedicine. We are exploring how it could work in our specialty clinic.

- ▶ **EMR – Louis Ward, Chief Operating Officer:** Fall River specialty clinic: the crew is going on the remodel of the clinic space. It should be open sometime in May.

Burney Clinic – working on meeting ADA requirements and having a DOT compliant restroom. We are hoping for an August 1 deadline.

IT is working on many challenges – ongoing submission for reportable labs and immunization registry.

CMS is possibly going to shorten the 2015 meaningful use requirements – the possible proposal is to shorten the attestation from 365 days to 90 days. Only 4% of hospitals can actually currently meet requirements and we are one of them.

Direct messaging to Shasta Regional and Mercy is up and running– been working on this.

We have submitted a Dietary Grant in the amount of \$43,000 for a Nutrition Center project. Grantors will be on site Thursday, April 23 to tour the site.

We have a collaborative meeting with MVHC scheduled for April 27th

► ***Caleb Johnson, Chief Compliance Officer:***

In addition to report – revenue cycle health is getting better; we are normalizing. Patient collections topped \$1.8 for 2<sup>nd</sup> month in a row. Billing staff is consistently doing better.

Johnson answered questions regarding Revenue Health report  
Johnson gave a report on the OSHPD Outmigration data:

- Summary of findings
- Inpatient data 2008 – 2013
- Primarily started pulling OB data
- For our service area, Mayers birthed the largest percentage of the babies; the rest mostly went to Burney.
- Our market share is 55.6% of district mothers who delivered at Mayers
- In the extended service area – Mayers was primary facility
- Mayers' market share for extended service area is 50.1%
- Of those born at Mercy –the majority are from Burney. We are also losing some from Alturas – it was noted that some of these could be higher risk
- We need to capture more of Burney market
- OB/GYN physician could be a key factor. Mothers like seeing a specialty physician and that is why many go to Redding.

## **5. BOARD COMMITTEES:**

### **5.1 Finance Committee – Chair Allen Albaugh**

**5.1.1 Committee Meeting** – Albaugh reviewed financials and noted that some expenses are up – but we are doing more business.

**5.1.2 March 2015 Financials – *Approved All (Albaugh, Whitney)***

**5.1.3 USDA Update** –Albaugh addressed a letter from USDA – which basically said “No” to funding our current proposal. There was a meeting with OSHPD; the feeling was it was a positive meeting that provided many options. (See finance committee

notes.) The staff will work on options and present them at May 27<sup>th</sup> meeting. Vasquez commended T. Lakey and Ward for all of their efforts and hard work on the project. While in Sacramento, the staff/board members also met with Cal Mortgage regarding IGT and funding. To do:

- Amend feasibility study with USDA
- Pass AB1290
- Talk with architects, Construction management
- Looking at \$18 million
- Possibility of one floor as designed (17,500 sq ft), plus information on what was discussed in finance

We may need to have a special meeting to discuss options

**5.1.4 Clinic Update** – Covered in Ward’s report. Albaugh noted he is still looking for more revenue figures.

## **5.2 Strategic Planning Committee –Chair Abe Hathaway**

**5.2.1 Committee meeting** – Reviewed legislation, SP retreat, Outmigration Data

**5.2.2 Strategic Planning Retreat Report**– Notes were sent out to allboard and management staff

## **5.3 Quality Committee – Chair Mike Kerns**

**5.3.1 Committee Meeting Report** – Department reports, quarterly reports, Quality training report from Holly Green.

### **5.3.2 Policies & Procedures – (Kerns/Hathaway)**

- Application for Medical Staff Reappointment
- Reporting Concerns and/or Filing a Grievance Brochure

Change title of the Complaint Policy to be consistent with the brochure– ***Approved All***

## **6. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS**

- ▶ Board Education – QHR Webinar 2<sup>nd</sup> Tuesday each month, 10 a.m. PST
- ▶ May 14 Board Education at Lakeview
- ▶ May 6 – 8 Beatriz Vasquez is attending the ACHD Annual meeting.

## **7. ANNOUNCEMENT OF CLOSED SESSION: 2:05 PM**

## **8. RECONVENE OPEN SESSION – ANNOUNCE ACTION TAKEN IN CLOSED SESSION**

**9. ADJOURNMENT:** There being no further business, at the hour of 3:01 p.m., President Hathaway declared the meeting adjourned. Next meeting May 27, 2015 – Fall River Mills

