

Date: June 25, 2014  
Time: 1:01 P.M.  
Location: Mayers Memorial Hospital  
Fall River Mills, California

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)*

**1. CALL MEETING TO ORDER:** President Allen Albaugh called the regular meeting to order at 1:01 p.m. on the above date with the following present:

Allen Albaugh, President  
Brenda Brubaker, Vice President  
Mike Kerns, Secretary  
Abe Hathaway, Treasurer  
Art Whitney, Director

**Board Members Absent:** none

**Staff Present:** Matt Rees, CEO; Keith Earnest, CCO; Sherry Wilson, CNO; Valerie Lakey, Board Clerk; Travis Lakey, CFO; Louis Ward, Director of Support Services; Caleb Johnson, Compliance; Marlene McArthur, IHF CEO

**2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:** None

**3. APPROVAL OF MINUTES – A motion/second (Kerns/Hathaway), and carried,** (Whitney abstain) ***the Board of Directors accepted the minutes for the regular meeting - May 28, 2014.***

**4. OPERATIONS REPORT:**

***In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:***

- ▶ ***Matt Rees, CEO:*** Rees has been working with CCHAN (33 members) group looking at a self-funded employee health benefit plan (15 members to potentially be involved) There will be a meeting on July 10 and they will be looking at what we can do in the future:
  - Potentially bringing in the community businesses.
  - Healthcare payments will be changing in the future.
  - Control health of population by offering incentives and encouraging prevention. Example: Incentives – lower healthcare cost based on BMI, Blood pressure, etc. There would be stop-loss insurance in order to provide protection.
  - The group is trying to plan for the future as payment structure changes are anticipated.

Rees also reported that ***OSHPD*** is doing meetings around the state – to see what concerns are, etc.

- ▶ ***Keith Earnest, CCO:*** In the Lab we have a contract with Shasta College for phlebotomy training – we previously worked with Boston Reed College which has closed. There is a new program for Shasta College starting in September. Earnest also noted that we are working on recruiting a CLS – a part-time potential employee in the community.

Imaging – We have had some issues with the company that has the remote PACS system – we had a contract with them. As we started transferring stored images to our own system, we encountered problems and the company has locked Soda out of system. We have talked to legal – it has not been a smooth process.

Medication on Crash Carts – will be adding epi-pens as we sometimes have patients with no IV access that may have need.

Sleep studies – in exploratory phase.

- ▶ **Sherry Wilson, CNO:** LTC Census at 70 – There have been 2 CNA's hired and 2 going to the CNA class.

We received a grant for 2 medication carts. Maintenance is working on the lifts. Ordered two lifts for Burney Annex.

There has still been no CDPH visit and we are still anticipating the survey. Wilson has had continued communication with CHA regarding recent surveys. One thing they are focusing on is trying to show lag time from time CDPH shows up and when the report is issued.

Brubaker had a question about who facilitated MVHC meetings – She noted that she thinks it is very positive and a great way to bridge the gap with the clinic. Louis Ward has taken the lead to set up meetings, etc. There will be another meeting July 2.

Whitney asked Wilson if there have been any mock surveys – She said there had not, but will when the consultant is available.

- ▶ **EMR – Louis Ward, Director of Support Services**

- Ward gave the board a handout on where we are with Meaningful Use. We are 7 days away from meeting meaningful use; but the criterion has changed. We will be achieving Stage 1, Year 2, although we still actually meet the criteria for Stage 2. We will put in for payments – then will start Stage 2 – the first day allowed to begin the process is October 1, 2014
- MVHC and MMHD have 2 separate kinds of records – Ward is working with them to interface the portals
- Working with Northstate Health connect – on a Health Information Exchange system (HIE)
- Dr. Dahle has done well with being an advocate for EMR processes.
- Facilities – Dave Burks has been running the crew and is doing a great job.
- Brubaker has concerns about construction questions that may come up – Ward assured her he is getting up to speed and is working to build a relationship with OSHPD; which is critical

- ▶ **Marlene McArthur – IHF CEO** –McArthur reported that the Foundation has 2 new board members; Jim Hamlin and Martin Johnson. There are 11 board members total. Capital Campaign – they have had 3 trainings – McArthur is excited about how the trainings have gone. They are working on a video and updating the power point. McArthur said they need to finalize the numbers to move forward. Trying to set up meetings

**Other Foundation Highlights:**

- Filed extension – on form 990 – August 15
- Meeting with organizations
- 2 scholarships were awarded – one graduating senior, one MMHD employee
- Grant year - \$66,000 awarded so far - \$100,000 left to apply for
- Working with Rotary to help with ambulance financing
- Golf tournament – working on getting registration forms in

- Sponsorships – Grand Raffle
- Healthcare Heroes – tomorrow night in Redding – Honoring Dr. Matthews
- LAFCO (re-submit application) meeting in July - will go back before the board

**5. BOARD COMMITTEES:****5.1 Finance Committee – Chair Allen Albaugh**

**5.1.1** Committee met prior to board meeting and various issues were discussed – including new facility financing - Whitney reported on the meeting with USDA Tuesday, June 24. Our loan application package needs to be re-structured to be sent back to federal by July 17.

**5.1.2** May 2014 Financial Reports **(Whitney/Kerns) Approved (All) (Exhibit A)**

**5.1.3** 2014-15 Budget Adoption **(Kerns/Whitney)** (Exhibit B)

**5.2 Strategic Planning Committee – Chair Abe Hathaway**

**5.2.1** Committee Meeting Report – Hathaway reported on the June Committee meeting. Minutes were sent out to all board members.

**5.2.2** The 2014- 2015 Strategic Plan was approved. **(Kerns/Whitney) Approved**

**5.3 Quality Committee – Chair Brenda Brubaker**

**5.3.1** Committee Meeting Report: Quality Committee meeting. Brubaker referenced the committee meeting minutes that were sent out and noted that Physical Therapy is re-establishing the Fit for Duty/Return to Work program which will aid in workers' comp (our rates and modifier went down)

**6. NEW BUSINESS**

**6.1 July meeting date** –It was decided to move the July meeting from July 23 to July 30, 2014  
**(Albaugh/Brubaker) Approved**

**6.2 Ad Hoc Committees**

Chairman Albaugh appointed the following board members to AdHoc Committees:

- Employee Health Benefits – Brubaker, Whitney
- CEO Evaluation Process – Hathaway, Kerns

**8. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS**

- ▶ Board Education – QHR Webinar 2<sup>nd</sup> Tuesday each month, 10 a.m. PST
- ▶ CCHAN Meeting July 10

**9. ANNOUNCEMENT OF CLOSED SESSION: 3:36 pm****9.1 Government Code Section 54962**

Quality Assurance: Quality Improvement Issues, Medical Staff Report (Dr. Dan Dahle, Chief of Staff)

**9.2 Government Code Section 54957: Personnel – CEO Evaluation****10. RECONVENE OPEN SESSION: REPORT ACTIONS TAKEN DURING CLOSED SESSION**

New CEO contract beginning in July for 2015, 2016 - Kerns/Whitney approved

**11. ADJOURNMENT:** There being no further business, at the hour of 3:53 p.m., President Albaugh declared the meeting adjourned. 3:53 pm