

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

Board of Directors
Quality Committee
Minutes

Attachment A

February 12, 2019 - 12:00pm
Boardroom (Fall River Mills)

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 **CALL MEETING TO ORDER:** Board Chair Beatriz Vasquez called the meeting to order at 12:01pm on the above date.

BOARD MEMBERS PRESENT:

Laura Beyer, Secretary
Jeanne Utterback, Director

ABSENT:

Jack Hathaway, DOQ

OTHERS PRESENT:

STAFF PRESENT:

Louis Ward, CEO
Ryan Harris, DOO
Diana Groendyke, DON SNF
Candy Vculek, CNO
Chris Hall, Lab
BJ Burks, Snf-Activities
Valerie Lakey, Safety
Coleen Beck, Infection Preventionist
Pam Sweet, Board Clerk

2 **CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**

None

3 **APPROVAL OF MINUTES**

3.1 A motion/second carried; committee members accepted the minutes of January 19, 2019 Utterback/Ward **Approved All**

4 **DEPARTMENT REPORTS**

4.1 **SNF:** Submitted written report

- Attention to Skin & Weights has improved quality of care. Team meets every Wednesday and is driven by the Registered Dietitian to discuss weight variances
- Just started “stop-light” report. Start with employees, then will create something similar for patients and families
- Applying for a grant to buy a sling for each patient. Is an infection control best practice

4.2 **Lab:** Submitted written report

- Communication between MMHD and MVHC is improved. Working on resolving discrepancies
- Goal is Point Click Care and Paragon integration this year

4.3 **Finance:** Submitted written report

- Being careful about spending so we have funds available to invest in IGT

4.4 **Volunteer Services:**

- Looking forward to an update to the plan for flu immunizations and TB tests
 - MMHD pays for immunizations and tests
- Developing a “men’s” day to accompany “women’s” day. Working to get a male barber to do their hair. Not quite in place

4.5 **SNF Activities:** Submitted written report

5 **QUARTERLY REPORTS**

5.1 **Safety:**

- Emphasis has been on Emergency Preparedness as part of the Fire, Life, Safety survey. Just completed our 2nd survey and surveyor commented on how important it is the entire staff be trained in emergency preparedness.
 - We have a really good cross section of staff trained. Problem getting to CNA's due to their time constraints. Emphasis is on Maintenance and Environmental Services staff. All Staff have to have a basic knowledge
 - CMS has made Emergency Preparedness a priority.
 - Risk assessments are performed to identify the greatest risks for our community
 - Want to have a couple of people from each department that are well versed in communications and safety
 - Deadline is June 30 to have everyone trained. Currently have 90%
 - Discuss at orientation and are developing a reorientation test
 - Relias system gives us the ability to track and trend keeping people compliant
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6 **STANDING MONTHLY REPORTS**

6.1 **Quality/Performance Improvement:** Tabled

6.2 **PRIME:** Louis reported we have chosen a project that is more facility centered than community wide and that is keeping a healthy lifestyle in the hospital. Food options were a big change; offering more healthy options. Offering biometrics. Now pushing against brown drinks. Decided to get rid of all soda's in the cafeteria and machines. There is still 1 vending machine that has soda because it is run by an outside vending source.

6.3 **SNF Events/Survey:** Nothing from the state yet

6.4 **Infection Control:** Submitted written report

7 **ADMINISTRATIVE REPORT:**

- On Call Pay Rates: Looking to standardize all rates. We now have 2 groups: clinical and non-clinical
 - Scope of Practice Complaints: An RN and EMT have been disciplined. Goal is to educate and change the culture. It will take all the providers to comply
 - SEMSA: Met with SEMSA leadership yesterday and talked with Aiden Board last night.
 - SEMSA has committed to continue ground transportation a Mayers, but it's not complete. Need quality metrics set in place (i.e., response times).
 - They will supply us an ALS crew and a backup crew
 - Considering the benefits of investing in equipment as opposed to staffing
 - Will know by the end of February if SEMSA is our vendor
 - Seeing reductions in volunteer staff and expect to see that more
 - Will have more information on the helicopter 2/25/19 board meeting. It looks positive. Possibly will be based at the FR airport
 - Manager's meeting is at 2:30pm today. Will discuss orientation, reorientation and training
 - Meaningful Use is due at the end of February. A report showing how much we are using the EHR
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8 **NEW BUSINESS:** None

9 **OTHER INFORMATION/ANNOUNCEMENTS:** None

10 **ANNOUNCEMENT OF CLOSED SESSION:**

11 **RECONVENE OPEN SESSION:** No action

12 **ADJOURNMENT:** 2:15 pm - Next Regular Meeting – March 13, 2019 (Fall River Mills)
