



Mayers Memorial Hospital

**Chief Executive Officer**  
Katharine Ann Campbell, FACHE

**Board of Directors**

Michael D. Kerns, President  
Gail McClung, Vice President  
Jim Hamlin, Treasurer  
Ruth E. Knoch, Secretary  
Allen Albaugh

BOARD of DIRECTORS  
REGULAR MEETING AGENDA  
Tuesday, December 22, 2009, Meeting @ 1:00 PM  
**Board Room (Burney)**

*Mission Statement*

*Mayers Memorial Hospital District is a public district founded by the community to provide inpatient, outpatient, emergency, and long-term medical care. We are the gateway to the best health care services and strive to maintain our reputation of excellence.*

1. **CALL MEETING TO ORDER** – Mike Kerns, President
2. **ADDITIONS & CHANGES TO AGENDA, SECTION 54954.2(b)2**
3. **CALL FOR REQUEST FROM THE AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:** Persons wishing to address the Board are requested to fill out a "Request Form" prior to the beginning of the meeting (forms are available from the Clerk of the Board (M-W), 43563 Highway 299 East, Fall River Mills, or in the Board Room). If you have documents to present for the members of the Board of Directors to review, please provide a minimum of seven copies.
4. **APPROVAL OF MINUTES:**
  - 4.1 Regular Meeting: November 24, 2009 (*ATTACHMENT A*).....**ACTION ITEM**
  - 4.2 Special Meeting: November 18, 2009 (*Attachment B*).....**ACTION ITEM**
5. **BOARD CHAIR REPORT** – Mike Kerns, President
6. **ANNUAL ORGANIZATIONAL MEETING:**
  - 6.1 Election of Officers: President, Vice President, Secretary, Treasurer.....**ACTION ITEM**
  - 6.2 Board Committee Appointments by Board Chair
7. **BOARD COMMITTEE REPORTS:**
  - 7.1 **Quality Committee Report**
    - 7.1.1 Balance Scorecard presented by Jane Atkins, CQO
    - 7.1.2 Policies and Procedures (referenced in Employee Handbook).....**ACTION ITEM**
      - Internal Complaint Policy: Jennifer Shaw, Shaw-Valenza, LLP – Employment Law
      - Sustained Hours to Maintain Benefits – Update on policy development (CQO)
    - 7.1.3 Quality Committee Report
      - BSC Quality Measurements – Update on development of measurement indicators (CQO)
      - Other BQC Activity - Committee Chair
    - 7.1.4 Board Policy
      - AOC (Administrator On Call) Policy (*ATTACHMENT C*) .....**ACTION ITEM**
      - Annual Program Evaluation Policy (*ATTACHMENT D*) .....**ACTION ITEM**
    - 7.1.5 Annual Program Evaluation & Quality Assurance Review Work Plan FY10 presented by CEO (*ATTACHMENT E*) .....**ACTION ITEM**
    - 7.1.6 Departmental Board P&P Annual Review – Process Update
  - 7.2 **Strategic Planning Committee Report**
    - 7.2.1 Capital Campaign Update by Katharine Ann Campbell, CEO
    - 7.2.2 Seismic Update & Environmental Evaluation Reports by Katharine Ann Campbell, CEO
    - 7.2.3 SP Committee Report
    - 7.2.4 Succession Plan (*ATTACHMENT F*) —review and consider adoption.....**ACTION ITEM**

**7.3 Finance Committee**

- 7.3.1 November 2009 Financials: Balance Sheet & Income Statement (pro forma) **(ATTACHMENT G)**.....**ACTION ITEM**
- 7.3.2 Quarterly Board Review: Alpha Fund (workers comp), CAHHS (unemployment liabilities), EDD (annual premiums), IRS (FICA, Medicare, withholdings), State Board of Equalization (sales tax), CEO expenditures (2Q) presented by Committee Chair (Hamlin) .....**ACTION ITEM**
- 7.3.3 CalPers: 1) 2010 Employee Premium Responsibility.....**ACTION ITEM**  
2) Mayers' absorbed increases for FY08 & FY09; November & December 2009 \$200,000 relief issued for Mayers—consider employee relief and method to honor employee contribution in relief funds.....**ACTION ITEM**
- 7.3.4 Charity Care Policy & Procedure—consider revised policy and approval.....**ACTION ITEM**
- 7.3.5 FYE10 Financial Commitments & Anticipated Revenues (tax monies, cost report)
- 7.3.6 Cal Mortgage Bond Payment Schedule—consider approval.....**ACTION ITEM**
- 7.3.7 Physical Therapy Contract End Date 1/1/10—consider renewal or contract end ..**ACTION ITEM**
- 7.3.8 Sarbanes-Oxley Act (financial and accounting disclosure)—review of rule(s)—by CFO
- 7.3.9 Announcement: MMHD External Financial Audit FY09 – January BOD Meeting

**8. OPERATIONS REPORT** by Katharine Ann Campbell, CEO **(ATTACHMENT H)**:

- 8.1 Organization Memberships: Report on benefits and costs
- 8.2 Organizational Accomplishments
- 8.3 Role of the District Board

**9. ANNOUNCEMENT OF CLOSED SESSION:**

- 9.1 Closed Session Minutes: Approval of minutes for November 24, 2009.....**ACTION ITEM**

**Government Code Section 54956.9**

- 9.2 Pending Litigation: Discuss pending litigation claim against hospital with legal counsel

**Government Code Section 54962**

- 9.3 Quality Assurance: Medical Staff Report (Dr. Lance Weagant, Chief of Staff)
- 9.4 Quality Assurance: Medical Staff Credentials (Board Quality Committee).....**ACTION ITEM**

**MEDICAL STAFF REAPPOINTMENTS**

- 1. Shawn Brubaker, DO (Shasta Orthopaedics)
- 2. Dan Mallamo, PA (Shasta Orthopaedics)
- 3. Brian Davis, PA (Shasta Orthopaedics)

**Government Code Section 54957**

- 9.5 Personnel: Employee Evaluation, CEO

**10. RECONVENE OPEN SESSION:** Report actions taken during Closed Session

**11. ADJOURNMENT:** *Next Meeting: January 27, 2010 – Fall River Mills, CA*

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028.

This document and other Board of Directors documents are available online at [www.mayersmemorial.com](http://www.mayersmemorial.com).

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